

2015-2016

CONSOLIDATED ANNUAL PERFORMANCE

AND

EVALUATION (CAPER)

DRAFT FOR PUBLIC COMMENT

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance Evaluation Report (CAPER) is a summary of the achievements of the City of Tallahassee for its 2015/2016 fiscal year and a report on how the Community Development Block Grant (CDBG), HOME Investments Partnership Program (HOME), and Emergency Solutions Grant (ESG) funds were expended to achieve the goals of the Consolidated Plan. The City continues to focus on homeownership, maintaining existing housing stock, community revitalization, and public services. In addition to the federal funding provided by CDBG, HOME, and ESG, the City also allocated \$903,923 in State Housing Initiatives Program (SHIP) funding and \$1,223,000 in general revenue funding toward these efforts. \$65,000 in Change-for-Change funding, funds provided through voluntary private donations from rounding up of utility bills to the next dollar, has been contributed for homeless prevention efforts.

In most areas, the City met or exceeded the Action Plan (AP) and Consolidated Plan goals for the year being reported. While the actual production of most programs is fairly consistent with what was planned in the AP, as is routinely the case, some of the production resulted from completion of projects funded with prior year funding and others will be finished up in the next reporting year. Some projects have been delayed as described later in this report. The City's SHIP enabled funding of programs such as the Emergency Home Repair Program (EHRP), Code Enforcement Rehabilitation Program, and Accessibility Rehabilitation Program.

In the 2015/16 fiscal year, 17 low and moderate income homeowners were able to remain in their homes and age in place because they received repairs and modifications through the Major Rehabilitation Program. In some cases, the Accessibility Rehabilitation Program funded needed accessibility improvements to be paired with the major rehabilitation. Also using SHIP funds, 60 low income households received assistance with life, health, and safety repairs through the EHRP. Two low income homeowners were assisted with code enforcement issues through the Code Enforcement Rehabilitation Program.

The Big Bend Homeless Coalition (BBHC), the local lead agency for the (CoC) was successful in securing over \$1.6 million in funding for homeless housing and supportive services for the local CoC. The BBHC continued to operate the HOPE Community, a transitional shelter, and two additional permanent housing developments with a total of 71 units. Fifty units continue to serve veterans with supportive services provided through the Veterans Administration.

With the City's assistance, over 1,000 households received pre-purchase counseling, homebuyer orientation, financial education, or post purchase counseling in hopes of becoming first-time homebuyers or remaining homeowners. Twenty-seven households were successful in becoming homeowners with the assistance of first-time homebuyer loans for down payment and closing costs through the City's Down Payment

Assistance Program (DPA). The City's CDBG-funded public services programs assisted over 1,000 individuals with diverse needs including assistance including assistance to families with HIV/AIDS, youth education and enrichment, assistance to seniors, and assistance to persons with disabilities. In addition to those assisted with CDBG funding, families were assisted through the general fund money including some specially targeted to agencies serving low and moderate households in the City's Promise Zone.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CBDO Activities - Frenchtown Area	Affordable Housing Non-Housing Community Development Economic Development	CDBG: \$22,251	Other	Other	5	1	20.00%	1	1	100.00%
CHDO Activities	Affordable Housing	HOME: \$0	Rental units constructed	Household Housing Unit	4	0	0.00%	1	0	0.00%
CHDO Activities	Affordable Housing	HOME: \$136,377	Homeowner Housing Added	Household Housing Unit	4	0	0.00%	1	0	0.00%
Continuum of Care Operational Support	Homeless	CDBG: \$165,000	Other	Other	5	1	20.00%	1	1	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Demolition	Affordable Housing Non-Housing Community Development	CDBG: \$35,384	Buildings Demolished	Buildings	40	4	10.00%	12	4	33.33%
Emergency & Transitional Housing Support	Homeless	CDBG: \$431,000	Homeless Person Overnight Shelter	Persons Assisted	325	881		65	881	1,355.38%
Homebuyer Down Payment Assistance Loans	Affordable Housing	HOME: \$192,090	Direct Financial Assistance to Homebuyers	Households Assisted	150	27	18.00%	30	27	90.00%
Homeless – Essential Services & Rapid Rehousing	Affordable Housing Homeless	ESG: \$123,184	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	350	60	14.29%	22	60	227.27%
Homeless – Essential Services & Rapid Rehousing	Affordable Housing Homeless	ESG: \$50,000	Homelessness Prevention	Persons Assisted	100	748	748.00%	20	748	748.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeowner - Single Family Rehabilitation	Affordable Housing Non-Homeless Special Needs	CDBG: \$173,339 / HOME: \$309,031	Homeowner Housing Rehabilitated	Household Housing Unit	125	17	13.60%	25	17	68.00%
Lead Paint Testing	Affordable Housing	CDBG: \$7,200	Homeowner Housing Rehabilitated	Household Housing Unit	125	16	12.80%	25	16	64.00%
Permanent Relocation	Homeless Relocation	CDBG: \$8,107	Homelessness Prevention	Persons Assisted	40	6	15.00%	8	6	50.00%
Program Administration	Administration	CDBG: \$344,196 / HOME: \$53,576 / ESG: \$0	Other	Other	1	1	100.00%	1	1	100.00%
Public Facilities Improvement/Construction	Non-Homeless Special Needs	CDBG: \$183,646	Other	Other	10	3	30.00%	2	3	150.00%
Public Facilities Service Center Renovations	Non-Housing Community Development	CDBG: \$133,324	Other	Other	5	1	20.00%	1	1	100.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public Services - Childrens Services	Non-Housing Community Development	CDBG: \$34,792	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	600	177	29.50%	100	177	177.00%
Public Services - Persons with Disabilities	Non-Homeless Special Needs	CDBG: \$40,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	169	22.53%	150	169	112.67%
Public Services - Physical Health	Non-Homeless Special Needs	CDBG: \$57,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	279	55.80%	100	279	279.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public Services - Senior Services	Non-Homeless Special Needs	CDBG: \$60,487	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	98	13.07%	150	98	65.33%
Public Services - Youth Services	Non-Housing Community Development	CDBG: \$73,692	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1675	420	25.07%	235	420	178.72%
Temporary Relocation for Owner-Occupied Rehab	Affordable Housing	CDBG: \$5,223	Homeowner Housing Rehabilitated	Household Housing Unit	25	12	48.00%	25	12	48.00%
Unprogrammed funds		CDBG: \$ / HOME: \$0	Other	Other	1	0	0.00%	1	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The CDBG funds were used for housing and community development activities consisting primarily of homeowner rehabilitation (and related lead paint testing and temporary relocation expenses), public services, improvements to service centers and public facilities, homeless prevention initiatives and administration of CDBG-eligible activities. All of these activities were priority activities. HOME funds were used for Down Payment Assistance, Owner-occupied Major Rehabilitation, and CHDO activities.

The AP proposed completing one service center renovation. One was completed using prior year funding. The elevator installation at the Senior Center which was referenced in the previous CAPER is now completed. The anticipated renovation of the service center using HUD program year 2015 funding was delayed. Bids for the originally anticipated project, a canopy at the Senior Center to protect the users from the elements and allow better access, came in higher than anticipated so the money will be better used for other necessary renovations such as floor replacement and bathroom renovation.

The AP proposed completing two public facility improvements. In an effort to catch up with previous year goals, three were completed with prior year funding. These were Capital City Youth Services Renovation of bathrooms and ADA accessibility; rehabilitation of a facility for Boys Town; and waterproofing and exterior renovation of the Legal Services of North Florida facility. While one public facility improvement is substantially complete with 2015 funding, the cost was lower than anticipated so the project scope is being expanded. Completion is anticipated within the next reporting period. This project is the installation of a security fence and other related improvements at the HOPE Community. The facility now serves families and is in close proximity to the CESC which provides overnight shelter and services for the sheltered and unsheltered homeless population.

The CBDO activities are behind schedule. This organization was successful in partnering up with a for-profit organization and securing Low Income Housing Tax Credits to fund 79 units of affordable housing in a development of 88 units. Therefore, the organization, which has a very small staff, focused on getting that development successfully through credit underwriting and construction ready.

The anticipated 25 owner-occupied rehabilitations will be completed but slightly behind schedule. Seventeen have been completed and nine are underway. Some were in progress in the prior reporting year and finished up this reporting year. Additionally, Code Enforcement Rehabilitations and twelve SHIP-funded Accessibility Rehabilitations were completed.

While demand was up due to the improving housing market and rising prices, the City did not meet the goal of assisting 30 households with DPA. Funding was not sufficient to cover 30 loans. \$110,000 in SHIP was used to provide the homeownership counseling and education activities necessary to supplement this endeavor. A waiting list was established for the new funding year. Twenty-seven first-time homebuyer loans were closed in this reporting year and over 1,000 households received counseling and education services.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	2,953	15	172
Black or African American	8,431	29	515
Asian	182	0	0
American Indian or American Native	41	0	6
Native Hawaiian or Other Pacific Islander	23	0	4
Total	11,630	44	697
Hispanic	257	3	17
Not Hispanic	12,187	41	693

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

With this being the first year of preparing the CAPER in IDIS, numbers were reconciled to the prior year to avoid double counting. There is a significant lag between expenditures based on City accounting records and IDIS completion and drawdown dates. Actual achievements and the funding used are reflected. Funding may not be drawn in IDIS, or in some cases, not reflected in City accounting records as most contracts are set up on a reimbursement basis and billed after completion of the tasks.

Twenty-seven first-time homebuyers were assisted with ten single family heads of household, 13 black/African American heads of household, 14 white heads of household. Three were Latino/Hispanic. Nineteen households were low income (>50% AMI and ≤ 80% AMI), 8 were very low income households (>30% ≤50% AMI), and 0 were extremely low (≤ 30% AMI).

In the Major Rehabilitation program, 17 projects were completed with the breakdown as follows: 16 black/African American and one white. Seven were extremely low income households; 4 very low income; and 6 low income households.

Two Code Enforcement Rehabilitations, one using CDBG and SHIP and a second using only SHIP, served an extremely low income household with a white head of household. The second assisted was low income with a black/African American head of household. Nine additional Major Rehabilitation projects are in process and will be in the next reporting year.

Twelve Accessibility projects were completed with SHIP. Eleven were black/African American and one was white. Eight were disabled and elderly and one was disabled and non-elderly. Four of the households were extremely low income, six were very low income, and two were low income.

SHIP funds were used to assist 60 households with life, health, and safety concerns under EHRP. Fifty-two were black/African American and eight were white. Two were Latino/Hispanic. Fifty-seven EHRP

households were very low income and three were low income with two female heads of household. These EHRP numbers are not included in the numbers in Table 2 because this was accomplished with SHIP funding not included in the anticipated resources of the AP due to the uncertainty of the funding.

With 15% of the CDBG funding used for public services, 1,034 persons were served with the following breakdown: 805 black/African American, 201 white, 7 Asian, one American Indian/Alaskan Native, one Native Hawaiian/Other Pacific Islander, 19 other biracial. 16 of these persons served were Hispanic/Latino.

With the CDBG used for homeless support, 881 were served with the following breakdown: 689 black/African American, 178 white, 8 American Indian/Alaskan Native, 6 Native Hawaiian/Other Pacific Islander. No Hispanic/Latinos were reported. With funding used for public facilities and service center renovations 10,522 were served with the following breakdown: 6932 black/African American; 2,572 white; 175 Asian; 32 American Indian/Alaskan Native; 16 Native Hawaiian/Other Pacific Islander; and 795 other biracial. 239 were Hispanic/Latino.

ESG Rapid Rehousing and Essential Services assisted 710 persons as shown above (13 multiracial persons are not included) in race data.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,814,495	1,774,550
HOME		672,554	811,588
ESG		157,046	173,184

Table 3 - Resources Made Available

Narrative

In addition to the resources shown above, the City uses SHIP funding for housing programs. The programs funded with SHIP dollars were used for counseling and education services in connection with the DPA, Code Enforcement Rehabilitation, Accessibility Rehabilitation, Owner-occupied Major Rehab/Reconstruction. A total of \$605,004.19 was expended on these programs in this reporting period.

The City provided \$1,223,000 in general revenue funding for public services. \$442,651 of that was directed to needs in the City's Promise Zone. In addition, \$65,000 of Change for Change donations money was provided for Homeless prevention.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Tallahassee (citywide)	100	100	Other Area
FRENCHTOWN NEIGHBORHOOD REVITALIZATION STRATEGY AREA	0	0	0
Tallahassee Promise Zone	0	0	Comprehensive

Table 4 – Identify the geographic distribution and location of investments

Narrative

With respect to disproportionately greater needs measured as being 10% greater than the overall jurisdiction on the particular measure, only a small subgroup met that test as provided in the 2015-2020 Consolidated Plan. Hispanic households in the 50%-80% group with housing problems (at least one of the following: lacks complete kitchen facilities, lacks complete plumbing facilities, more than one person per room, or cost burden greater than 30% of the household's income) had a disproportionately greater need. With regard to severe housing problems (having more than one of the following: lacks complete kitchen facilities, lacks complete plumbing facilities, more than 1.5 persons per room, and cost burden greater than 50% of the households' income) and cost burdened households (greater than 30% of the household's income spent on housing), black/African American and Hispanic households reflected the greatest needs but did not meet the test of a disproportionately greater need of 10% higher than the overall jurisdiction.

There are areas within the City where there are significantly higher percentages of black/African American residents as compared with the overall jurisdiction. These concentrations are primarily in the census tracts in the southern portion of the City and in the central portion of the City identified as the Greater Frenchtown Area, a neighborhood revitalization strategy area (NRSA). These areas are also among the City's census tracts where 50% or more of the population are low income and are the focus of what the city has identified as the Promise Zone. The racial makeup of the City is 35.5% black/African American, 53.3% white, and 6.3% Hispanic as compared with the Promise Zone having 63.9% black/African American, 27.1% white, and 5.3% Hispanic. Although the City did not specifically target the Promise Zone with the 2015 HUD funding, much of the resources are used to benefit residents within the areas included in the City's Promise Zone.

For example, approximately 50% of the households served by the major rehabilitation program in this reporting year were either in the Greater Frenchtown Area, the NRSA, or the Promise Zone. The CHDO funding was also directed to the area identified as the City's Promise Zone. Much of the SHIP funding is used in these same areas to address needs of low-income households through EHRP, the Accessibility Rehabilitation Program, and the Code Enforcement Rehabilitation Program.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Progress in obtaining other private, state, and local funds to address the City's needs was successful over the course of the 2015/2016 AP year. Resources from HUD's McKinney-Vento Homeless program and the State Office on Homelessness funds and other sources exceeding \$1.6 million were secured as identified in the homelessness section of this report. Additionally, the City of Tallahassee provided general funding of \$1,223,000 for the provision of public services with \$442,651 focused on the City's Promise Zone. These funds combined with the CDBG funding, \$65,000 in Change-for-Change donation specifically for homeless prevention, and United Way and Leon County funding provided a total of over \$1.5 million for the public services which were used along with United Way and Leon County funds for a total of \$4.9 million provided to the community for public services.

Community Redevelopment Agency funding was provided for affordable housing and was used to acquire properties to be used to acquire properties on the south side in a low income area to be used in conjunction with NSP funded properties for potential revitalization efforts. HOME funds provided for down payment and closing cost assistance loans to first-time homebuyers are leveraged with private sector mortgage and Florida Housing Finance Corporation loans as well as the water and sewer fee waiver program funded through City general revenue. SHIP funds are also used to pay for counseling and education programs for first-time homebuyers. HOME matching funds provided by general revenue funds are used to pay the location, tap, and connection fees for the water and sewer fee waiver program for new homes or those not previously connected to the City's water and/or sewer system. HOME funds are also matched through the use of SHIP funding for the Owner-occupied Major Rehabilitation Program and the Accessibility Program when paired with the Owner-occupied Major Rehabilitation Program.

And, finally, HOME funds are matched through the use of state SHIP funding provided to Habitat for Humanity. These first time buyers are then paired with the first-time homebuyer program and the water and sewer fee waiver programs

ESG Match funding came from the \$65,000 Change-for-Change and \$135,575 special appropriation to the Big Bend Homeless Coalition.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	8,032,365
2. Match contributed during current Federal fiscal year	58,769
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	8,091,134
4. Match liability for current Federal fiscal year	67,094
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	8,024,040

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year									
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match	
090720-1	07/29/2016	4,280	0	0	0	0	0	4,280	
090720-2	07/29/2016	4,280	0	0	0	0	0	4,280	
090720-3	08/01/2016	3,000	0	0	0	0	0	3,000	
090720-4	08/19/2016	4,280	0	0	0	0	0	4,280	
090720-5	09/17/2016	19	0	0	0	0	0	19	
090720-6	10/26/2015	4,280	0	0	0	0	0	4,280	
1500232	12/23/2015	7,327	0	0	0	0	0	7,327	
1500233	04/20/2016	1,313	0	0	0	0	0	1,313	
1600207	03/25/2016	19,500	0	0	0	0	0	19,500	
1600220	08/17/2016	10,490	0	0	0	0	0	10,490	

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
750	97,656	93,750	0	4,656

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	17	0	0	8	0	9
Dollar Amount	429,877	0	0	201,668	0	228,209
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	55	45
Number of Special-Needs households to be provided affordable housing units	2	0
Total	57	45

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	2	0
Number of households supported through Rehab of Existing Units	25	18
Number of households supported through Acquisition of Existing Units	30	27
Total	57	45

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The anticipated 25 owner-occupied rehabilitation projects will be completed but are slightly behind schedule. Seventeen have been completed and nine additional ones are underway. Two Code Enforcement Rehabilitations (one using a combination of SHIP and CDBG) and twelve Accessibility Rehabilitations using non-federal funding have been completed. Sixty households have been assisted through the EHRP using SHIP (non-federal) funding. The units funded with non-federal funding are not included in Table 11 or 12 because the funding was not included as part of the AP due to the uncertainty of the amounts from year to year.

Acquisition of existing units was achieved through our DPA. The shortfall in production was simply a function of not having enough funding to achieve the goal. As the market continues to improve, the City will may need to provide additional funding for this activity if it remains a high priority.

No new units were produced with the federal funds. However, CHDO funds were awarded for acquisition and rehabilitation for resale of six units. Those units are underway and anticipated to be completed in the next reporting period.

Discuss how these outcomes will impact future annual action plans.

The number of units that the City can provide is very directly related to the amount of non-federal and federal funding the City receives. There were several years when there was little or no state funding provided. In those years, our production numbers were directly impacted. With more state SHIP funding, we are able to devote more federal funding to the production of units. Therefore, while the goals may be a bit lofty when funding is low, when HOME funding was nearly double the current level, production numbers were higher. No adjustments should need to be made in these goals as long as sufficient funding is received and budgeted and priorities are not changed.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	5	7
Low-income	2	37
Moderate-income	0	0
Total	7	44

Table 13 – Number of Persons Served

Narrative Information

Eight very low income households and 19 low income households received down payment assistance. Under the Owner-occupied Major Rehabilitation Program, seven extremely low income households, four very low income households, and six low income households were served.

Under the Permanent Relocation Program, four extremely low income and two low income households were served. One low income household was assisted with federal funding under the Code Enforcement Rehabilitation Program. Others were assisted through this program with non-federal funding.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In an effort to address the needs of the homeless, the City provided CDBG funding to the lead agency of the Continuum of Care (CoC) for the purposes of supporting its coordination of the CoC and operation of the HOPE Community, a transitional housing program for individuals and families experiencing homelessness. This agency completed the annual Point-in-Time in late January 2016. Outreach was done at that time to those unsheltered persons on the streets and in camps or anywhere they were located. The Capital City Youth Services (CCYS) continues to have a Going Places Street Outreach with a drop-in center. It provides outreach to runaway and homeless youth up to the age of 21. CCYS received \$46,000 in general revenue funding and \$16,500 in Change-for-Change funding in this reporting year.

The Comprehensive Emergency Services Center (CESC) provides services, including case management, to all homeless whether sheltered or unsheltered. In this reporting year, the City also provided CDBG funding for a number of supportive services programs within the CoC that play a major role in meeting the needs of homeless persons. \$65,000 in Change-for-Change donation funding was also used specifically to address homelessness.

Monthly CoC meetings are held during which a wide variety of agencies and organizations, some of which provide services to homeless, exchange information relative to housing and other services available to address homeless issues.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CESC has 390 beds but also provides on-site access to needed services and resources not only for those residing in the shelter but also for those unsheltered homeless persons. SHIP funding in the previous year was provided to assist in the construction of the residential units so the use of the facilities will continue to be monitored to ensure that it is meeting the agreed-upon purpose. The CoC works very closely with the CESC. The monthly meetings of the CoC with service providers continue to be an effective way of providing information about resources relative to homeless issues.

Through the use of the ESG, the City hoped to serve at least 22 households to move from homelessness to stable permanent housing using Rapid Rehousing funding. Sixty households (161 persons) were served.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that

address housing, health, social services, employment, education, or youth needs

In addition to the use of ESG funding as described above, the City anticipated assisting 8 families from becoming homeless through the Permanent Relocation Program. While only 6 families were assisted through the Permanent Relocation Program, the demand for that program is unpredictable. The HOPE Community was provided continued support through CDBG funding. One Hundred thirty-five people were served. Fifty-eight of those were white, 75 were black/African American, two were American Indian/Alaska Native and two were Hispanic. Thirty were female headed households.

Through the support provided to the Big Bend Homeless Coalition, HOPE Community, and other supportive services programs, significant progress has been made toward helping homeless persons make the transition to permanent housing and independent living. A total of \$1,686,269 in federal and state resources was secured as a result of the 2015 Homeless CoC NOFA or other process as follows:

- \$410,481 - one year renewal of "A Place Called Home" - permanent supportive housing for chronically homeless individuals
- \$664,997 - one year renewal of "Home Plate" plus two small one year expansions - permanent supportive housing for families
- \$150,578 - one year renewal funding for "A Place Called Home for Families" - permanent supportive housing for families
- \$130,292 - one year renewal of "Homeless Management Information System" - basic funding for HMIS system and coordination
- \$22,741 - Continuum of Care Planning Grant
- \$327,650 - State funds provided through the Department of Children and Families for homelessness assistance programs (Challenge Grant and TANF) and lead agency staffing

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City hoped to assist at least 60 persons (25 households) residing in emergency shelter to develop individualized housing and service plans for a path to permanent housing and stability using ESG Essential Services funding. Please see CR-65 of this report for data on those in emergency shelters assisted. This goal was far exceeded by leveraging the funding with other funding and assisting 1,051 persons, many of those single person households.

Through the use of the City's ESG funding, funds are used to help move homeless persons and families into housing to provide the necessary shelter and funds for necessary case management services to individuals to develop individualized plans to address their needs and connect them with appropriate resources. These programs are aimed at reducing the amount of time households and individuals reside in shelters and transitional housing and assist households to become self-sufficient by providing access to affordable housing and the necessary essential services.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

In 2015 THA projected 25 additional accessible units would be needed in the next five years. In 2016 THA made accessibility improvements to 16 units with handicap toilets, grabs bars and ramps. Four custom walk-in showers were installed to assist individuals with mobility difficulties. The THA's 2016 capital improvement program budgeted for accessibility improvements, as needed, in each public housing apartment complex for the years 2016-2018.

THA had a goal was to increase Section 3 and local hiring for THA contracts. To that end, in 2016, THA and local section 3 contractors hired four public housing residents to prepare units/grounds and perform bookkeeping services for upcoming HUD inspections. Residents received training in refurbishment of units, pressure washing and landscaping, filing and governmental bookkeeping.

In THA's efforts to provide resources to support job training, the THA continues to collaborate with community partners (i.e., Workforce Plus, Tallahassee Community College, Star Metro, and Leon County Schools) to provide residents and staff training for professional development. THA partnered with Adult Community Education (ACE) and Lively Vocational School to provide training and educational opportunities to residents. THA also partners with the Tallahassee Lenders' Consortium, Domestic Violence Coordinating Council, FAMU-College of Pharmacy and Pharmaceutical Science, FAMU-Center for Public Computing and Workforce, and the FAMU Department of Education and Counseling.

THA formed a collaboration with Career Source Capital Region for on-site GED and vocational training for its residents. The GED program is in operation with 10 students now enrolled and a goal to link GED graduates with Lively Vocational Training programs to help residents become more self-sufficient.

The THA continues to make the community safer for its residents. They have installed high-tech security cameras at all THA communities and conducted safety and crime prevention meetings at all sites. A member of the Tallahassee Police Department Crime Prevention and Gang Unit talked to residents and addressed their concerns. Managers attended monthly Tallahassee Police Department and Leon County Sheriff Housing meetings where information on criminal activities are given and exchanged with other subsidized-housing properties in Tallahassee.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City staff continues in the role as a member of the local Housing Authority Coordinating Committee for its Family Self-Sufficiency Program and, thereby, assists in developing resources to support program planning initiatives designed to encourage housing authority residents to become more self-sufficient, to explore opportunities, and when appropriate, to be active in management.

THA's 2016 Plan contains the goal to "identify resident and staff training for overall professional development" to increase resident involvement. In the 2015-2016 school year, the THA partnered with Leon County Schools (LCS) to conduct after school programs. The programs started March 8, 2016, at Springfield Apartments, Orange Avenue Apartments, and Pinewood Place. Certified LCS teachers provided tutoring/homework assistance and computer based learning programs to THA residents and

any children enrolled in a Title I school. The program also provided parental workshops for residents who participate by offering standardized testing and other social services for students from kindergarten through Grade 12.

The THA Authority was awarded the ROSS grant award of \$426,000 for the Orange Avenue United Tenants Association. Two part-time ROSS Supportive Service Coordinators match families with services and activities to achieve economic and housing self-sufficiency. Through this program 10 families attended the homeownership workshop held by the Tallahassee Lenders' Consortium and funded by the City. Two participants purchased homes as a result of this collaboration. The THA has a goal of enrolling 20 families for 2017.

Actions taken to provide assistance to troubled PHAs

The Tallahassee Housing Authority is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Over the past year, the City has taken the following steps to eliminate barriers to affordable housing or to encourage affordable housing:

1. Sought funding to support our housing goals, including being involved and active in support of the Sadowski Coalition which works to encourage the State of Florida to provide SHIP funding to local governments.
2. Encouraged the development of affordable housing through the water and sewer fee waiver program by paying the water and sewer tap, location, and connection fees relative to the affordable housing units using general revenue funding.
3. Continued to review policies and procedures that pose barriers to affordable housing by way of a citizens' advisory committee which is structured in accordance with the Florida Statutes and is required to enable the City to receive SHIP funding.
4. Continue to provide affordable housing incentives such as expedited permitting, technical assistance, environmental review assessments for small affordable housing projects, density bonuses for affordable housing and inclusionary housing, allowing accessory dwellings, both attached and detached in residential zoning areas.
5. Continue to support larger developments seeking low income housing tax credits or other competitive resources to enable those developments to be competitive in their application for such funding by committing to the local government contribution necessary.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continued to educate the community on the needs of the underserved populations and alter the perception of affordable housing to thereby reduce NIMBYism. This has taken place through public meetings. It is through these meetings that we have been able to enhance the level of coordination among the stakeholders, particularly with Leon County in an effort to more effectively achieve our shared housing goals.

While the City has not specifically targeted any area of the City with the federal entitlement funding, much of both the federal funding and the state SHIP funding is used in areas that are older and predominantly minority population. In addition to the \$265,911 (15%) CDBG funding dedicated to public services, funds from United Way, Leon County, and general fund money of \$1,223,000, the City provided over \$1.5 million for public service needs with \$442,651 focused on agencies in and serving the population of the City's Promise Zone. Areas targeted were health, youth and family services, basic needs, and job training and placement.

When combined with the United Way funds and funds provided by Leon County, over \$4.2 million in public service funds were distributed through the Community Human Services Program (CHSP) process to meet needs of the underserved in this community. More than 350,000 residents throughout the area received access to food, emergency and supportive housing services, childcare, health services and

other essential serves to address life-sustaining obstacles and to avoid homelessness.

The City's 15% of its CDBG funding for public services was used for such as children's services, health and disability services, youth programs, senior services. Over 1,000 persons were served through these public services for low and moderate income households.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continues to test all houses built prior to 1978 that are rehabilitated under the Owner-occupied Major Rehabilitation Program for lead paint. If the results of the test indicate that mitigation is required, that mitigation is incorporated into the rehabilitation. Then the home is tested and must be cleared before the rehabilitation is considered complete. Additionally, all agencies or sub-recipients that receive funding for rehabilitation work are held to the same standards. To ensure the process is being followed, on Owner-occupied Major Rehabilitation Projects, City staff orders the tests, reviews them, and does not approve the work write-up or issue notice to proceed until the process is followed. Final payments are not authorized until acceptable clearance tests are received. Sixteen homes were tested in this reporting year.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

With SHIP funding, homebuyer counseling and financial education were provided to low and moderate income households with the goal of homeownership. The City also provided HOME loans for down payment and closing costs to first time homebuyers in the form of zero interest, deferred loans to enable households to purchase homes. Over 1,000 households received homebuyer counseling and education with 27 households becoming first-time homebuyers.

The City also funded the following programs with SHIP to assist those low and moderate income households to remain in their homes: Code Enforcement Rehabilitation, Emergency Home Repair, Accessibility Repair and Habitat for Humanity.

CDBG funding was provided to renovate and improve public facilities and service centers which facilitate the provision of public services to low and moderate income families. CDBG funds were provided for public services such as child care, health services, after school programs, etc. for low and moderate income working households.

HOME CHDO funding was provided to acquire and rehabilitate homes for sale in the City's Promise Zone. Because the CHDO was provided a grant to do this and will retain the proceeds, very low income families or extremely low income families will be able to afford these homes since the CHDO can provide sufficient subsidies.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to provide opportunities for capacity building through the provision of and coordination of training for local organizations as well as ongoing technical assistance. City staff participates in training opportunities, shares information on training opportunities, and encourages attendance at training opportunities. Numerous sessions of income qualification training and technical assistance for the HOME and SHIP program have completed. Staff has worked closely with the

Tallahassee Lenders' Consortium to increase their capacity and increase their level of knowledge of acquisition and rehabilitation for resale and the HOME requirements.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

City staff participated with the Big Bend Homeless Coalition that serves as the lead agency in the Continuum of Care (CoC) collaborative network meetings. In addition, the City continues to participate in neighborhood meetings to determine the needs of neighborhoods and obtain input relative to City activities and projects funded. City staff provided technical assistance to all funded organizations and agencies as needed.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The most recent analysis of impediments to fair housing identified the following impediments (1) need for public education for targeted populations, (2) need for professional training for housing professionals, (3) need for continual housing testing, and (4) need for interagency communications. The following actions were taken in the City's 2015-2016 fiscal year.

1. Four billboards in each quadrant of the City were published from April-December to promote fair housing rights.
2. A press release was also sent out in April for Fair Housing month.
3. On April 25, 2016, a Complete Housing Workshop was hosted. There were television and radio public service announcements, social media marketing, partnerships with four local agencies, and a press release. Approximately 30 Fair Housing bags were distributed at the workshop with focus on the protected characteristics and how to file a complaint.
4. Read "The Fair Housing Five" by the New Orleans Housing Center to local elementary school students. This was a partnership between the City and the Florida Commission on Human Relations. Staff went into one elementary school for 12 reading sessions and read to approximately 300 students. The goal was to engage the youth in meaningful and challenging dialog about fairness and equity.
5. Attended ABCs of Assistance Animals on Friday, September 9, 2016, hosted by Housing Opportunities Project for Excellence (HOPE), Disability Independence Group (DIG), the Florida Commission on Human Relations (FCHR), and Legal Services of North Florida.
6. EWD staff received and resolved eight (8) fair housing complaints. Three calls were related to landlord-tenant issues and five were referred to the Florida Commission on Human Rights.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Housing Division serves as the primary monitoring agent for the federal and state housing funds available to the City. For rental units funded by other public organizations such as the Florida Housing Finance Corporation, the City will request a copy of the monitoring report to see if it covers the City's requirements. If it does not, additional monitoring is performed. At a minimum, monitoring is done as required under the HOME regulations but it is the desire of the City to monitor more often, ideally annually or more often if compliance issues are observed. The Human Services Division monitors for CDBG Public Services funding as well as City general revenue fund monies or other sources used to supplement the CDBG funding. The Human Services Department works through an extensive partnership with the United Way and Leon County to deliver and administer public services to the community. Monitoring includes three aspects:

1. Payment is made on a reimbursement bases upon proof of eligibility of the activity, proof of the expenditure, and a physical inspection, as necessary. This is true of all contracts as well as work conducted for programs administered in-house. Program managers examine each pay request for accuracy, completeness, and eligibility before authorizing reimbursement. This desk monitoring activity is done each time a pay request is received and, for most contracts, it is done monthly.
2. Regular reports (usually monthly, but some may require less frequent reporting) on accomplishments and activities are required from each contractor or sub-recipient to show compliance with the approved tasks and responsibilities described in the contract. This includes audit reports commissioned by and for each agency if required by the Single Audit Act.
3. On-site monitoring of sub-recipients and contractors is conducted to assure compliance with state and federal regulations. Standard risk assessment established by HUD and desk monitoring are used to determine the scope of the on-site monitoring examination for each agency. If issues are identified during the desk monitoring, monitoring or technical assistance will be scheduled even if a monitoring visit is not due.

MBE and WBE contractors are encouraged to participate in all issued Requests for Proposals. Technical assistance is provided as necessary to assure that any organization working with the City under HUD-assisted programs is provided an equal opportunity for capacity building and participation. The City's Office of Economic Vitality (fka Minority Business Office) maintains a Directory of Minority Business Enterprise (including WBEs) and Disadvantaged Business Enterprise. This office also provides training, education, technical assistance, and public information about its MBE/WBE/DBE programs. The City continues to seek new businesses among the construction trades used in housing programs with an emphasis on recruiting from the City's certified MBE/WBE/DBE list.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Notice of Comment Period for the CAPER was placed in the Tallahassee Democrat on December 5, 2016. It provided for a comment period through 5:00 PM on December 21, 2016. Included in the advertisement were:

- instructions for how to obtain a copy of the CAPER or access it from the City's website
- instructions and a contact for accommodation of special needs
- a deadline for providing comments
- instruction on how to provide comments
- other miscellaneous information

This same notice was placed on the City's website and a link was provided to the CAPER.

In the event comments relative to this document are received, they will be summarized and inserted here prior to submission to HUD.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There have been no changes to the City's program objectives in FY 2015/16 (this reporting year). There have been additional efforts to coordinate activities with Leon County. This has been done through publicly advertised meetings between the City and County Commissioners and staff specific to housing objectives. Changes will be made if new direction comes as a result of these meetings. If so, it will be reflected in the next Annual Action Plan and the resulting CAPER. The City has focused more attention on the City's Promise Zone and, although not federally designated as such, it has been determined that there are important needs to be met in these areas.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Informal drive-by inspections are completed often for the City's HOME funded rental housing units because most are single family units at scattered sites. City Housing and Code Enforcement staff visit the neighborhoods often and report findings to the appropriate Housing staff as needed. These rental units do not represent a large number. Formal on-site inspections are conducted in accordance with the required HOME schedules. There have been no major non-compliance issues to date. The City does not have any HOME multifamily rental projects that are due for inspection, however, the single family scattered site rental properties are due for an inspection in the upcoming reporting year. Staff is in the process of trying to schedule those for early 2017. These include three scattered site rental units owned by the Big Bend CDC and 5 scattered site rental single family units owned by the Bethel CDC. Both organizations are CHDOs.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

While the City does not own properties that meet the threshold of an affirmative marketing plan, all HOME subrecipients and CHDOs are required by the City to have a written Affirmative Marketing Plan if a project contains five or more units. These plans are submitted to the City for review during the project approval process to ensure that all requirements of 24 CFR Part 92.351(a) continue to be met. At monitoring, they may be selected for review to ensure the activities are being completed. Most of the City-funded projects are not required to have affirmative marketing plans because they are very small (fewer than 5 units and scattered sites). Furthermore, the City promotes its programs City wide and more heavily in underserved areas.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

All program income received is recycled and reprogrammed back into eligible HOME projects after the City Commission allocates such program income. However, to meet the requirements of the federal funding, the program income is used prior to drawing down additional funds from the line of credit. Therefore, it is indistinguishable from other HOME funding when it is programmed.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City continues to encourage and collaborate on projects that are consistent with the objectives and priorities identified. For example, it has been the practice to provide local government contributions to affordable housing developers competing for funding through other organizations such as HUD or Florida Housing Finance Corporation.

The City also took part in a tour of affordable housing which was used to educate both City and County Commissioners and other interested parties on the continuum of affordable housing in Tallahassee and Leon County.

The City also monitors the condition of affordable housing and looks for opportunities to increase the supply of affordable housing. For example, student housing has increased in the areas near the universities. The result is that much of the student population is moving from outlying areas to those in closer proximity to the universities which may result in decreasing occupancy of those in the outlying areas. This has been discussed as it may present opportunities and challenges.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	TALLAHASSEE
Organizational DUNS Number	073245193
EIN/TIN Number	596000435
Identify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Tallahassee/Leon County CoC

ESG Contact Name

Prefix	Mr.
First Name	Michael
Middle Name	K
Last Name	Parker
Suffix	0
Title	Director, Community Housing & Human Services

ESG Contact Address

Street Address 1	435 N. Macomb Street
Street Address 2	0
City	Tallahassee
State	FL
ZIP Code	32301-
Phone Number	8508916500
Extension	0
Fax Number	0
Email Address	michael.parker@talgov.com

ESG Secondary Contact

Prefix	0
First Name	Joyce
Last Name	Olaves
Suffix	0
Title	Grants and Housing Administrator
Phone Number	0
Extension	0
Email Address	Joyce.Olaves@talgov.com

2. Reporting Period—All Recipients Complete

Program Year Start Date 10/01/2015
Program Year End Date 09/30/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: EMERGENCY CARE HELP ORGANIZATION (ECHO)

City: Tallahassee

State: FL

Zip Code: 32304, 4324

DUNS Number: 132275772

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 53523

Subrecipient or Contractor Name: BIG BEND HOMELESS COALITION, Inc.

City: Tallahassee

State: FL

Zip Code: 32304, 2907

DUNS Number: 942306390

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 88480

Subrecipient or Contractor Name: Comprehensive Emergency Services Center (The Shelter)

City: Tallahassee

State: FL

Zip Code: 32304, 3804

DUNS Number: 940533052

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 15043

CR-65 - Persons Assisted – See Automated CR65 Report attached at the end of this document for all CR65 Information

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	172,645
Total Number of bed-nights provided	157,187
Capacity Utilization	91.05%

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The goals established in consultation with the CoC were to reduce the number of people who are homeless, reduce the length of time a person or household is homeless, and to assist families to achieve self-sufficiency through the provision of essential services. This resulted in the following goals:

- move 20 households from homelessness into permanent housing through rapid rehousing assistance
- assist a minimum of 50 persons households residing in emergency shelter with essential services in an effort to help them regain self-sufficiency.

For program year 2015, with leveraging of funds, 1,051 persons, many single person households, households were assisted with essential services and 60 households (161 persons) were assisted through rapid rehousing assistance.

Tallahassee experiences a high utilization rate in most of its emergency shelters. The major homeless shelter in Tallahassee is at the Comprehensive Emergency Services Facility. The 242 beds at that facility are normally used 100% of the time. The Point-in-Time count in January 2016 reflected that all year-round beds plus 74 of the 78 of the seasonal and overflow beds were in use. The next major provider of beds, the HOPE Community, reflected that 160 of the total 162 year-round beds were in use. The lowest occupancy rate was at the Capital City Youth Services facility and the Westgate Emergency Bunk House which provide beds to more specialized populations.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	60,062	45,736	64,631
Expenditures for Housing Relocation & Stabilization Services - Services	26,907	21,465	24,804
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	86,969	67,201	89,435

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services	27,750	60,580	46,961
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	27,750	60,580	46,961

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
HMIS	4,557	8,275	4,364
Administration	4,432	9,855	9,995
Street Outreach	0	0	0

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015
420,374	123,708	145,911	150,755

Table 27 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds	7,500	48,500	0
Other Federal Funds	0	0	0
State Government	0	92,000	0
Local Government	0	18,000	181,575
Private Funds	4,136	31,900	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	11,636	190,400	181,575

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015
803,985	135,344	336,311	332,330

Table 29 - Total Amount of Funds Expended on ESG Activities

CR-65

PERSONS ASSISTED

Q5. HMIS DQ & Participation

5a. HMIS or Comparable

Database Data Quality Q5a

Data Element	Client Doesn't Know or Client Refused	Data not collected
First name	0	0
Last name	0	0
SSN	113	323
Date of Birth	0	81
Race	11	113
Ethnicity	2	118
Gender	1	84
Veteran Status	1	117
Disabling condition	14	248
Living situation (Head of Household and Adults)	8	257
Relationship to Head of Household	0	387
Destination	15	2442
Client location for project entry	0	444

Q6. Persons Served

6a. Report Validations

Table Q6a

a. Total number of persons served	4104
b. Number of adults (age 18 or over)	3366
c. Number of children (under age 18)	657
d. Number of persons with unknown age	81
e. Total number of leavers	3423
f. Number of adult leavers	2837
g. Total number of stayers	681
h. Number of adult stayers	529
i. Number of veterans	250
j. Number of chronically homeless persons	316
k. Number of adult heads of household	3265
l. Number of child heads of household	28
m. Number of unaccompanied youth under age 25	366
n. Number of parenting youth under age 25 with children	78

6b. Number of Persons Served

Q6b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Adults	3366	2986	380	0	0
b. Children	657	0	616	41	0
c. Don't know / refused	0	0	0	0	0
d. Information missing	81	0	0	0	81
e. Total	4104	2986	996	41	81

Q7a. Households Served

7a. Number of Households Served Q7a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
Total Households	3381	2975	293	32	81

7b. Point-in-Time Count of Households on the Last Wednesday Q7b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
January	111	70	38	1	2
April	113	63	48	2	0
July	239	178	58	3	0
October	122	61	57	3	1

Q9. Contacts and Engagements

9a. Number of Persons Contacted Q9a

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
a1. Contacted once?	0	0	0	0	0
a2. Contacted 2-5 times?	0	0	0	0	0
a3. Contacted 6-9 times?	0	0	0	0	0
a4. Contacted 10 or more times?	0	0	0	0	0
az. Total persons contacted	0	0	0	0	0

9b. Number of Persons Engaged Q9b

Combined Report

	Total	a. First contact was at a place not meant for human habitation	b. First contact was at a non-residential service setting	c. First contact was at a residential service setting	d. First contact place was missing
b1. Engaged after 1 contact?	0	0	0	0	0
b2. Engaged after 2-5 contacts?	0	0	0	0	0
b3. Engaged after 6-9 contacts?	0	0	0	0	0
b4. Engaged after 10 or more contacts?	0	0	0	0	0
bz. Total persons engaged	0	0	0	0	0
c. Rate of engagement (%)	N/A	N/A	N/A	N/A	N/A

Q10. Gender

10a. Gender of Adults Q10a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Male	2203	2117	86	0
b. Female	1153	859	294	0
c. Transgender male to female	4	4	0	0
d. Transgender female to male	2	2	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Don't know / refused	1	1	0	0
g. Information missing	3	3	0	0
h. Subtotal	3366	2986	380	0

10b. Gender of Children Q10b

	Total	a. With children and adults	b. With only children	c. Unknown household type
a. Male	338	314	24	0
b. Female	319	302	17	0
c. Transgender male to female	0	0	0	0
d. Transgender female to male	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0
f. Don't know / refused	0	0	0	0
g. Information missing	0	0	0	0
h. Subtotal	657	616	41	0

10c. Gender of Persons Missing Age Information Q10c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Male	0	0	0	0	0
b. Female	0	0	0	0	0
c. Transgender male to female	0	0	0	0	0
d. Transgender female to male	0	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0
f. Don't know / refused	0	0	0	0	0
g. Information missing	81	0	0	0	81
h. Subtotal	81	0	0	0	81

10d. Gender by Age Ranges Q10d

Combined Report

	Total	a. Under age 18	b. Age 18-24	c. Age 25-61	d. Age 62 and over	e. Client Doesn't Know/Client Refused	f. Data not collected
a. Male	2541	338	219	1802	182	0	0
b. Female	1472	319	180	908	65	0	0
c. Transgender male to female	4	0	2	2	0	0	0
d. Transgender female to male	2	0	2	0	0	0	0
e. Doesn't identify as male, female, or transgender	0	0	0	0	0	0	0
f. Don't know / refused	1	0	0	1	0	0	0
g. Information missing	84	0	0	3	0	0	81
h. Total	4104	657	403	2716	247	0	81

Q11. Age

Q11

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Under 5	269	0	259	10	0
b. 5 - 12	267	0	251	16	0
c. 13 - 17	121	0	106	15	0
d. 18 - 24	403	326	77	0	0
e. 25 - 34	763	604	159	0	0
f. 35 - 44	698	598	100	0	0
g. 45 - 54	780	746	34	0	0
h. 55 - 61	475	468	7	0	0
i. 62+	247	244	3	0	0
j. Don't know / refused	0	0	0	0	0
k. Information missing	81	0	0	0	81
l. Total	4104	2986	996	41	81

Q12. Race & Ethnicity

12a. Race Q12a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. White	1315	1199	111	5	0
b. Black or African-American	2525	1655	836	31	3
c. Asian	20	17	3	0	0
d. American Indian or Alaska Native	21	12	8	1	0
e. Native Hawaiian or Other Pacific Islander	21	18	3	0	0
f. Multiple races	78	44	31	3	0
g. Don't know / refused	11	7	4	0	0
h. Information missing	113	34	0	1	78
i. Total	4104	2986	996	41	81

12b. Ethnicity Q12b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Non-Hispanic/non-Latino	3824	2831	958	35	0
b. Hispanic/Latino	160	121	36	3	0
c. Don't know / refused	2	2	0	0	0
d. Information missing	118	32	2	3	81
e. Total	4104	2986	996	41	81

Q13. Physical and Mental Health Conditions

13a1. Physical and Mental Health Conditions at Entry Q13a1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	820	733	85	2	0
b. Alcohol abuse	129	125	2	0	2
c. Drug abuse	79	76	3	0	0
d. Both alcohol and drug abuse	82	81	1	0	0
e. Chronic health condition	443	392	50	0	1
f. HIV/AIDS and related diseases	39	34	5	0	0
g. Developmental disability	132	71	61	0	0
h. Physical disability	543	471	70	1	1

13b1. Physical and Mental Health Conditions of Leavers Q13b1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	707	633	72	2	0
b. Alcohol abuse	110	106	2	0	2
c. Drug abuse	73	71	2	0	0
d. Both alcohol and drug abuse	74	73	1	0	0
e. Chronic health condition	381	342	38	0	1
f. HIV/AIDS and related diseases	31	27	4	0	0
g. Developmental disability	106	60	46	0	0
h. Physical disability	450	397	52	0	1

13c1. Physical and Mental Health Conditions of Stayers Q13c1

	Total persons	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Mental illness	113	100	13	0	0
b. Alcohol abuse	19	19	0	0	0
c. Drug abuse	6	5	1	0	0
d. Both alcohol and drug abuse	8	8	0	0	0
e. Chronic health condition	0	0	0	0	0
f. HIV/AIDS and related diseases	8	7	1	0	0
g. Developmental disability	26	11	15	0	0
h. Physical disability	93	74	18	1	0

Q14. Domestic Violence

14a. Persons with Domestic Violence History

Q14a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	458	370	85	3	0
b. No	2761	2450	289	16	6
c. Don't know / refused	13	7	5	1	0
d. Information missing	243	159	2	7	75
e. Total	3475	2986	381	27	81

14b. Persons Fleeing Domestic Violence

Q14b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Yes	89	62	27	0	0
b. No	163	126	36	1	0
c. Don't know / refused	2	1	1	0	0
d. Information missing	204	181	21	2	0
e. Total	458	370	85	3	0

Q15. Living Situation

Q15

Combined Report

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Homeless situations					
a1. Emergency shelter	438	373	65	0	0
a2. Transitional housing for homeless persons	107	62	41	4	0
a3. Place not meant for human habitation	309	285	21	2	1
a4. Safe haven	16	11	5	0	0
a5. Interim housing	0	0	0	0	0
az. Total	870	731	132	6	1
b. Institutional settings					
b1. Psychiatric facility	64	64	0	0	0
b2. Substance abuse or detox center	21	21	0	0	0
b3. Hospital (non-psychiatric)	130	130	0	0	0
b4. Jail, prison or juvenile detention	162	158	4	0	0
b5. Foster care home or foster care group home	4	3	1	0	0
b6. Long-term care facility or nursing home	0	0	0	0	0
b7. Residential project or halfway house with no homeless criteria	17	16	1	0	0
bz. Total	398	392	6	0	0

c. Other locations					
c01. PH for homeless persons	6	5	1	0	0
c02. Owned by client, no subsidy	22	15	7	0	0
c03. Owned by client, with subsidy	7	6	1	0	0
c04. Rental by client, no subsidy	159	117	41	1	0
c05. Rental by client, with VASH subsidy	2	1	1	0	0
c06. Rental by client, with GPD TIP subsidy	1	1	0	0	0
c07. Rental by client, with other subsidy	11	9	2	0	0
c08. Hotel or motel paid by client	228	199	29	0	0
c09. Staying or living with friend(s)	339	248	85	6	0
c10. Staying or living with family	466	403	60	3	0
c11. Don't know / refused	8	7	0	0	1
c12. Information missing	958	852	16	11	79
cz. Total	2207	1863	243	21	80
d. Total	3475	2986	381	27	81

Q20. Non-Cash Benefits

20a. Type of Non-Cash Benefit Sources

Q20a

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. Supplemental Nutritional Assistance Program	1565	0	1346
b. WIC	51	0	45
c. TANF Child Care services	9	0	8
d. TANF transportation services	8	0	7
e. Other TANF-funded services	8	0	7

f. Other source	56	0	57
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Q21. Health Insurance Q21

	At entry	At Latest Annual Assessment for Stayers	At Exit for Leavers
a. MEDICAID health insurance	1443	0	1193
b. MEDICARE health insurance	335	0	297
c. State Children's Health Insurance	21	0	28
d. VA Medical Services	138	0	130
e. Employer-provided health insurance	24	0	21
f. Health insurance through COBRA	7	0	5
g. Private pay health insurance	101	0	86
h. State Health Insurance for Adults	24	0	21
i. Indian Health Services Program	0	0	0
j. Other	0	0	0
k. No health insurance	2	0	1
l. Client doesn't know/Client refused	0	0	0
m. Data not collected	320	34	270
n. Number of adult stayers not yet required to have an annual assessment	0	665	0
o. 1 source of health insurance	1654	0	1369
p. More than 1 source of health insurance	195	0	188

Q22. Length of Participation

Q22a2. Length of Participation—ESG projects

Q22a2

	Total	Leavers	Stayers
a. 0 to 7 days	1228	1172	56
b. 8 to 14 days	483	419	64
c. 15 to 21 days	327	281	46
d. 22 to 30 days	320	261	59
e. 31 to 60 days	687	550	137
f. 61 to 90 days	405	299	106
g. 91 to 180 days	415	306	109
h. 181 to 365 days	183	113	70
i. 366 to 730 days (1-2 yrs.)	56	22	34
j. 731 to 1095 days (2-3 yrs.)	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0
m. More than 1825 days (>5 yrs.)	0	0	0
n. Information missing	0	0	0
o. Total	4104	3423	681

Q22c. RRH Length of Time between Project Entry Date and Residential Move-in Date

Q22c

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0-7 days	24	11	13	0	0
b. 8-14 days	2	0	2	0	0
c. 15-21 days	5	1	4	0	0
d. 22 to 30 days	4	1	3	0	0
e. 31 to 60 days	0	0	0	0	0
f. 61 to 180 days	1	1	0	0	0
g. 181 to 365 days	1	0	0	1	0
h. 366 to 730 days (1-2 yrs.)	0	0	0	0	0
i. Data Not Collected	12	0	7	5	0

j. Total	49	14	29	6	0
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Q22d. Length of Participation by Household type

Q22d

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. 0 to 7 days	1228	1018	111	28	71
b. 8 to 14 days	483	383	97	2	1
c. 15 to 21 days	327	252	72	1	2
d. 22 to 30 days	320	234	84	0	2
e. 31 to 60 days	687	458	226	0	3
f. 61 to 90 days	405	249	153	2	1
g. 91 to 180 days	415	238	175	1	1
h. 181 to 365 days	183	125	57	1	0
i. 366 to 730 days (1-2 yrs.)	56	29	21	6	0
j. 731 to 1095 days (2-3 yrs.)	0	0	0	0	0
k. 1096 to 1460 days (3-4 yrs.)	0	0	0	0	0
l. 1461 to 1825 days (4-5 yrs.)	0	0	0	0	0
m. More than 1825 days (>5 yrs.)	0	0	0	0	0
n. Information missing	0	0	0	0	0
o. Total	4104	2986	996	41	81

**Q23. Exit Destination –
More than 90 Days** Q23

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	0	0	0	0	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	0	0	0	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	0	0	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0

Combined Report

az. Total	0	0	0	0	0
b. Temporary destinations					
b1. Emergency shelter	0	0	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	0	0	0	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0
b6. Place not meant for human habitation	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	0	0	0	0	0
bz. Total	0	0	0	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	0	0	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0

Combined Report

cz. Total	0	0	0	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Don't know / refused	0	0	0	0	0
d5. Information missing	0	0	0	0	0
dz. Total	0	0	0	0	0
e. Total	0	0	0	0	0

Q23a. Exit

Destination—All persons

Q23a

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	4	1	3	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	226	49	177	0	0
a05. Rental by client, VASH subsidy	16	3	13	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	41	15	26	0	0
a08. Permanent housing for homeless persons	69	61	8	0	0
a09. Staying or living with family, permanent tenure	102	16	86	0	0
a10. Staying or living with friends, permanent tenure	22	5	17	0	0

Combined Report

az. Total	480	150	330	0	0
b. Temporary destinations					
b1. Emergency shelter	26	4	22	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	176	22	154	0	0
b4. Staying with family, temporary tenure	29	4	25	0	0
b5. Staying with friends, temporary tenure	4	2	2	0	0
b6. Place not meant for human habitation	0	0	0	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	5	0	5	0	0
bz. Total	240	32	208	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	1	0	1	0	0
c2. Psychiatric hospital or other psychiatric facility	2	0	2	0	0
c3. Substance abuse treatment facility or detox center	1	1	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	2	2	0	0	0
c5. Jail, prison or juvenile detention facility	12	5	7	0	0
c6. Long term care facility or nursing home	0	0	0	0	0

Combined Report

cz. Total	18	8	10	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	1	1	0	0	0
d2. Deceased	2	2	0	0	0
d3. Other	25	25	0	0	0
d4. Don't know / refused	23	4	18	0	1
d5. Information missing	2511	2288	120	26	77
dz. Total	2562	2320	138	26	78
e. Total	3300	2510	686	26	78

**Q23b. Homeless
Prevention Housing
Assessment at Exit**

Q23b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Able to maintain the housing they had at project entry--Without a subsidy	0	0	0	0	0
b. Able to maintain the housing they had at project entry--With the subsidy they had at project entry	0	0	0	0	0
c. Able to maintain the housing they had at project entry--With an on-going subsidy acquired since project entry	0	0	0	0	0
d. Able to maintain the housing they had at project entry--Only with financial assistance other than a subsidy	0	0	0	0	0
e. Moved to new housing unit--With on-going subsidy	0	0	0	0	0
f. Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
g. Moved in with family/friends on a temporary basis	0	0	0	0	0
h. Moved in with family/friends on a permanent basis	0	0	0	0	0
i. Moved to a transitional or temporary housing facility or program	0	0	0	0	0

Combined Report

j. Client became homeless-moving to a shelter or other place unfit for human habitation	0	0	0	0	0
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Combined Report

k. Client went to jail/prison	0	0	0	0	0
l. Client died	0	0	0	0	0
m. Client doesn't know/Client refused	0	0	0	0	0
n. Data not collected (no exit interview completed)	0	0	0	0	0
o. Total	0	0	0	0	0

**Q24. Exit Destination –
90 Days or Less** Q24

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Permanent destinations					
a01. Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
a02. Owned by client, no ongoing subsidy	0	0	0	0	0
a03. Owned by client, with ongoing subsidy	0	0	0	0	0
a04. Rental by client, no ongoing subsidy	96	23	68	5	0
a05. Rental by client, VASH subsidy	0	0	0	0	0
a06. Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
a07. Rental by client, other ongoing subsidy	5	1	4	0	0
a08. Permanent housing for homeless persons	0	0	0	0	0
a09. Staying or living with family, permanent tenure	0	0	0	0	0
a10. Staying or living with friends, permanent tenure	0	0	0	0	0

az. Total	101	24	72	5	0
b. Temporary destinations					
b1. Emergency shelter	0	0	0	0	0
b2. Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
b3. Transitional housing for homeless persons	0	0	0	0	0
b4. Staying with family, temporary tenure	8	1	7	0	0
b5. Staying with friends, temporary tenure	0	0	0	0	0
b6. Place not meant for human habitation	3	0	3	0	0
b7. Safe Haven	0	0	0	0	0
b8. Hotel or motel paid by client	3	0	3	0	0
bz. Total	14	1	13	0	0
c. Institutional settings					
c1. Foster care home or group foster care home	0	0	0	0	0
c2. Psychiatric hospital or other psychiatric facility	0	0	0	0	0
c3. Substance abuse treatment facility or detox center	0	0	0	0	0
c4. Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
c5. Jail, prison or juvenile detention facility	0	0	0	0	0
c6. Long term care facility or nursing home	0	0	0	0	0

Combined Report

cz. Total	0	0	0	0	0
d. Other destinations					
d1. Residential project or halfway house with no homeless criteria	0	0	0	0	0
d2. Deceased	0	0	0	0	0
d3. Other	0	0	0	0	0
d4. Don't know / refused	4	0	4	0	0
d5. Information missing	4	0	4	0	0
dz. Total	8	0	8	0	0
e. Total	123	25	93	5	0

25a. Number of Veterans

Q25a

	Total	a. Without children	b. With children and adults	c. Unknown household type
a. Chronically homeless veteran	22	22	0	0
b. Non-chronically homeless veteran	228	215	13	0
c. Not a veteran	2994	2630	364	0
d. Client Doesn't Know/Client Refused	5	5	0	0
e. Data Not Collected	117	114	3	0
f. Total	3366	2986	380	0

Q26b. Number of Chronically Homeless Persons by Household

Q26b

	Total	a. Without children	b. With children and adults	c. With only children	d. Unknown household type
a. Chronically homeless	316	285	31	0	0
b. Not chronically homeless	605	8	597	0	0
c. Client Doesn't Know/Client Refused	0	0	0	0	0
d. Data Not Collected	3183	2693	368	41	81

CDBG FINANCIAL SUMMARY ATTACHEMENT

CITY OF TALLAHASSEE, FLORIDA
CDBG FINANCIAL SUMMARY ATTACHMENT FOR PROGRAM INCOME
LOANS & RECEIVABLES, RECONCILIATION OF FUNDS

A. PROGRAM INCOME RECEIVED

1. Total program income to revolving funds: \$16,362.90
 - Rental of Land & Buildings \$0.00
 - Home Buyer (Down Payment Assistance) \$0.00
 - Demolition Charges Rec'd Payments \$16,362.90
2. Float-funded activities: N/A
3. Other loan repayments by category:
 - Code Repairs Rehabilitation \$46.67
4. Income received from the sale of property: N/A

B. PRIOR PERIOD ADJUSTMENTS

Reimbursements made for disallowed cost:

- a. Activity name: N/A
Activity number: N/A
- b. Program year(s) expenditure(s) was reported: N/A
- c. Amount returned to program account: N/A

C. LOANS AND OTHER RECEIVABLES

1. Float-funded activity outstanding as of the end of the reporting period: N/A
2. a. The total number of other loans outstanding and the principal balance owed as of the end of the reporting period:
 - Demolition:
 - Loans outstanding - 51
 - Principal balance - \$280,213.78
 - Neighborhood Revitalization:
 - Loans outstanding - 1
 - Principal balance - \$250,000.00
 - Public Facilities:
 - Loans outstanding - 1
 - Principal balance - \$50,000.00

- b. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

Down Payment Assistance:

Loans Outstanding - 39
Principal Balance - \$142,800.00

Terms of the deferral - The loans are at a 0% interest rate and are deferred until the satisfaction of the first mortgage, transfer of the property, or if the property is no longer occupied by the borrower.

Housing Rehabilitation:

Loans Outstanding - 66
Principal Balance - \$437,046.73

The loans are at a 0% interest rate and 1/120th of the loan balance is forgiven each month of the 10-year loan period. The unpaid balance becomes due if the property is transferred or if the borrower no longer occupies the property.

Emergency Home Repairs Rehabilitation:

Loans Outstanding - 38
Principal Balance - \$36,411.19

The loans are at a 0% interest rate and 1/60th of the loan balance is forgiven each month of the 5-year loan period. The unpaid balance becomes due if the property is transferred or if the borrower no longer occupies the property.

Code Repairs Rehabilitation:

Loans Outstanding - 23
Principal Balance - \$17,543.65

The loans are at a 0% interest rate and 1/60th of the loan balance is forgiven each month of the 5-year loan period. The unpaid balance becomes due if the property is transferred or if the borrower no longer occupies the property.

3. The total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- None; N/A
4. Parcels acquired or improved with CDBG funds that are available for sale as of the end of the reporting period: N/A
5. For each lump sum drawdown agreement: N/A

D. RECONCILIATION:

UNEXPENDED BALANCE SHOWN ON CAPER \$ 0

RECONCILIATION:

ADD: LOC balance(s) \$ 0
Cash on Hand:
Grantee Program Account 0
Sub recipients Program Accounts 0
Revolving Fund Cash Balances N/A
Section 108 cash balances N/A

DEDUCT:
Grantee CDBG Program Liabilities (0) *
Sub recipient CDBG Program Liabilities (0) *

TOTAL RECONCILING BALANCE: \$ 0

UNRECONCILED DIFFERENCE: 0

E. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS

Add: Funds available during report period \$ 19,528.49

Program income expected but
not yet realized \$ 15,992.64

SUBTOTAL: \$ 35,521.13

Deduct: Total budgeted amount (\$ 10,488.47)

UNPROGRAMMED BALANCE: \$ 25,032.66