

**Date:** \_\_\_\_\_ **Call Back #:** \_\_\_\_\_ **Fax Back #:** \_\_\_\_\_

**Building Permit #: TBB** \_\_\_\_\_ **Driveway Permit #: TBB** \_\_\_\_\_

Application to be completed for 1, 2 &amp; 3 Family properties. A separate permit number is not required if submitted in conjunction with a Building Permit Application

Application is herewith made for a driveway connection permit for the premises stated below. The applicant hereby agrees to make such installation in accordance with the requirements of the City of Tallahassee standards for driveway connections and the Americans With Disabilities Act.

**Job Address:** \_\_\_\_\_ **Parcel ID #:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

<b>A. TYPE OF IMPROVEMENT</b>	<b>C. CLASS OF BUILDING</b>	<b>DRIVEWAY CONNECTION INFORMATION</b>
01 NEW BUILDING 02 ADDITION 03 ALTERATION/REPAIR 12 DRIVEWAY ONLY	01 ONE FAMILY DETACHED 02 TWO FAMILY (DUPLICATE) 12 SINGLE FAMILY ATTACHED 35 MOBILE HOME	Number of Connections: _____ Width of Connections: _____ Connection Plan Type: _____ (See Other Side)
<b>B. OWNERSHIP</b> 01 PUBLIC 02 PRIVATE		<b>*APPLICANT MUST COMPLETE*</b>

The application (or copy thereof) shall be attached to a plan, which clearly shows the type and extent of work proposed relative to the connection. The connection(s) will be constructed in accordance with regulations and current standards issued by the City of Tallahassee and covered in its "Driveway and Street Connection Regulations, Policies and Procedures", as amended by the City Manager.

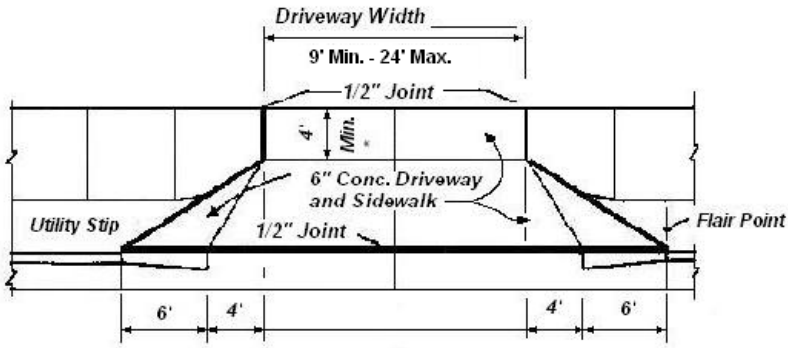
The applicant/owner for himself, his heirs, his assigns and successors in interest, binds and obligates himself to save and hold the City of Tallahassee harmless from any and all damages, claims or injuries caused in whole or in part by applicant that may occur by reason of this connection facility.

The applicant/owner binds and obligates himself to conform to the above information and attached plan and to abide by the City's "Driveway and Street Connection Regulations, Policies and Procedures" as stated above. If legal action is required due to noncompliance with provisions specified, the applicant/owner shall be responsible for all costs of the legal action, i.e., court costs, attorney's fees, etc. Enforcement of nonconformance by applicant/owner is outlined in the connection regulations.

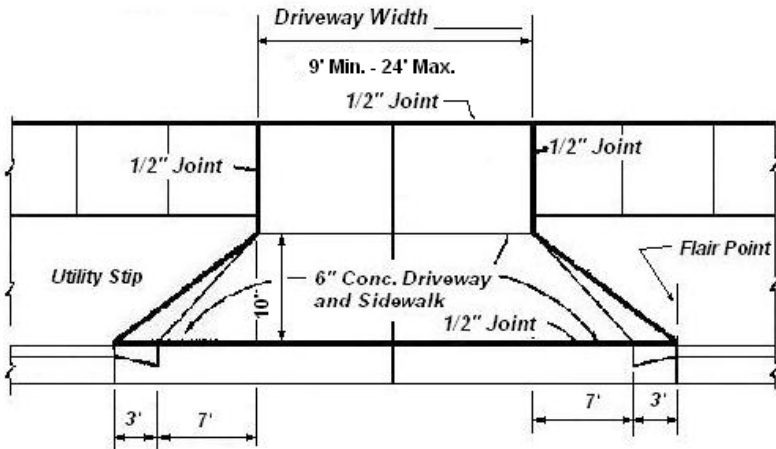
<b>Permit Fees :</b>		
Application Fee:	_____ \$54.00 _____	COT Staff Approval: _____
Connection Fee: # of _____ x \$47.00 ea.		
Training Surcharge Fee:	_____ \$ 2.50 _____	Approval Date: _____
Other Fee:	_____	
<b>Total Fees Due:</b>	_____	

 \_\_\_\_\_ / \_\_\_\_\_  
 SIGNATURE of the Applicant / Owner PRINT NAME Date

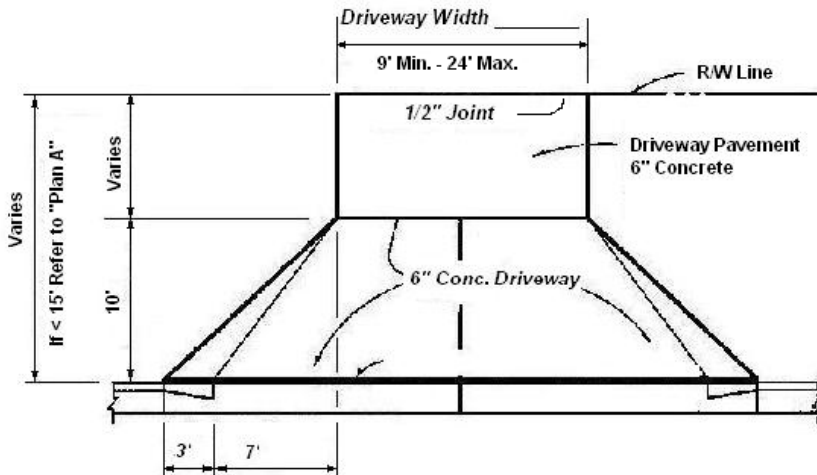
## TYPICAL DRIVEWAY CONNECTION DETAILS



**PLAN - A**  
**TURNOUT WITH SIDEWALK AND**  
**UTILITY STRIP (LESS THAN 10')**



**PLAN - B**  
**TURNOUT WITH SIDEWALK AND**  
**UTILITY STRIP (10' OR GREATER)**



**PLAN - C**  
**TURNOUT W/O SIDEWALK**

**Notes:**

1. Driveway connections and sidewalk sections that will have vehicular traffic shall be constructed of 3000-PSI concrete and shall have a minimum thickness of 6".
2. Sidewalk sections not subject to vehicular traffic may be 4" in thickness
3. The minimum width of sidewalks shall be 5'. In restricted conditions the width may be reduced only with prior approval.
4. All joints around the perimeter of the driveway connection shall be 1/2" and shall have a preformed joint filler. The driveway connection shall be considered all that portion of the driveway within the public rights-of-way.
5. 1/8" open construction joints shall be placed within the driveway connector and/or sidewalk at equal distance not to exceed 20'. Joints in curb and gutter to match driveway connector.
6. The driveway connector shall be uniform width within the right-of-way.
7. All sidewalk surfaces shall have a maximum cross slope of 1.5 % to 2%. Any slopes over 2% will have to be reconstructed unless it is infeasible as determined by the Public Works Department of the City of Tallahassee.
8. The maximum slope of the driveway connection (not including a sidewalk portion) shall be 10% perpendicular to the roadway, unless specifically approved prior to the installation.
9. Sidewalks and driveway connections must conform to the slope of the roadway unless specific approval is granted.
10. Any sidewalk or curb and gutter that are damaged during a construction project must be replaced in accordance with City standards prior to a Certificate of Occupancy or Certificate of Completion being issued. It shall be the contractor's responsibility to insure that the repairs are made and approved.
11. A formwork inspection must be made and approved before any concrete is placed for any sidewalk or driveway connection construction.
12. Rural turnout design may be required as determined by the City.