

Utility Services

Transfer Residential Service

Step 1: Fill out all information completely. Retain a copy for your records. Scan and email all documents to: YourOwnUtilities@talgov.com or fax to 850.891.0901.

First Name	M.I.	Last Name
Current Service Address (utility service turn-off location)	Current Service Address Line #2	
New Service Address (utility service turn-on location)	New Service Address Line #2	
Mailing Address (if different from above)	Mailing Address Line #2	
Employer	Business Phone Number	
Social Security Number	Driver's License Number	State
Email Address	Date of Birth	
Home Phone Number	Cell Phone Number	

Step 2: Choose your turn-off/turn-on dates.

Requested Turn-Off Date	Requested Turn-On Date

Step 3: Select type of service.

Type of Service	Service Charge Subtotal (Select all that apply)
Electric	\$18.50 <input type="checkbox"/>
Natural Gas	\$18.50 <input type="checkbox"/>
Water (and Sewer where provided)	\$18.50 <input type="checkbox"/>
Sewer Only	N/A <input type="checkbox"/>
(Add all applicable subtotals here) Service Total	

Common Service Combination Totals:

Electric & Water = \$37.00

Electric & Gas = \$37.00

Electric, Water & Gas = \$55.50

It is the responsibility of the customer and property owner to ensure the premise has been inspected and is ready for utility services to be activated. The City of Tallahassee will not be responsible for any damages to property caused by turning on requested services. To ensure safety we do not turn on natural gas service and provide the initial pilot lighting until a premise is occupied and a customer is present at the premise.

Step 4: Select additional free features and community help services.

Deliver my bills electronically with the secure SmartBill. Save time and money.

Update me on outages and other important information by: (select all that apply)

Text message*
 Cell phone (voice message)
 Email
 Home phone (voice message)

Change for Change: I want to help homeless children and families in Tallahassee by donating on my utility bill. (select an amount)

\$1/month
 \$3/month
 \$5/month
 Other monthly amount

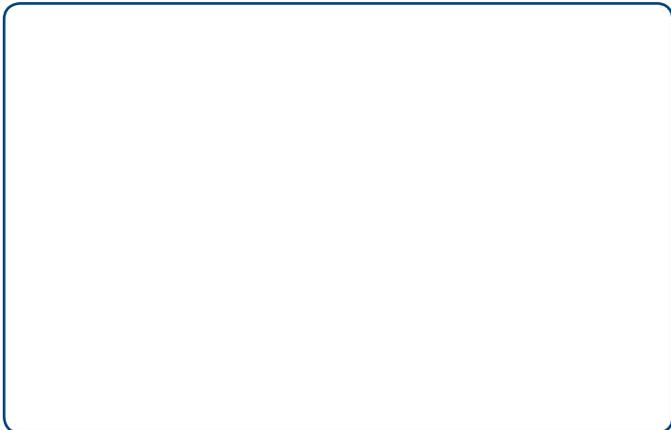
*Standard text messaging rates may apply from your wireless provider.

Signature _____ Date _____

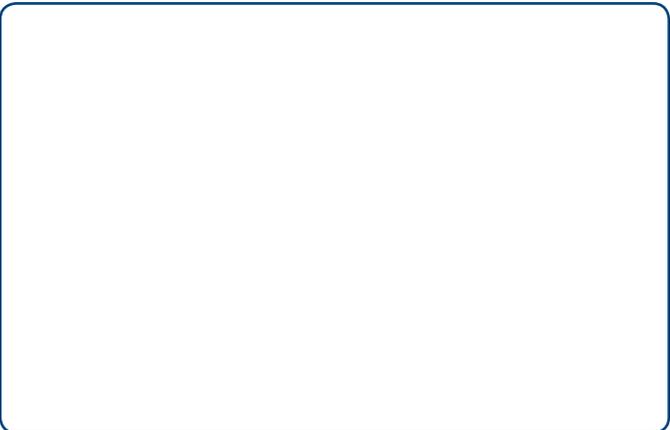
Signature acknowledges request for all services available and that applicant has read and accepted contract as outlined on page 3. A copy of applicant's Driver's License and Social Security card is required with this application. See page 2 for more information.

Applicant-Person must submit a copy of his or her Driver's License and Social Security card in the spaces provided below or on a separate page attached to the application on page one:

Copy of Driver's License

A large, empty rectangular box with rounded corners, outlined in blue, intended for pasting a copy of a driver's license.

Copy of Social Security card

A large, empty rectangular box with rounded corners, outlined in blue, intended for pasting a copy of a social security card.

Scan and email all documents to: YourOwnUtilities@talgov.com or fax to 850.891.0901.

This contract made and entered into as of the date appearing on page 1 hereof for and in consideration of utility service furnished to the applicant and monies paid to City by said applicant.

Definitions: "Applicant" - person applying for services on page 1 hereof. "City" - City of Tallahassee.

1. City agrees to furnish available utilities to applicant at address stated herein and applicant agrees to take City utilities as available.
2. Applicant agrees to pay for utilities furnished according to the now existing rate schedule or any rate schedule to become existent in the future.
3. Applicant agrees to conform and abide by all City ordinances dealing with utilities (Chapter 21 Tallahassee Code).
4. Applicant understands and agrees that in the event he or she receives utility services above deposit, City may require additional deposit, also when service is discontinued by either applicant or City and deposit is not adequate to pay for services furnished that applicant is justly indebted to City for excess or in case refund is in order same will be made in due course to applicant.
5. Applicant understands and agrees that providing there is an unpaid balance due on my, or our, account for utility service at any other connection it may be transferred to this connection for immediate payment.
6. Agents signing this application on behalf of principals hereby agree to be jointly and severally liable with their principals under the terms of this contract.
7. Applicant hereby agrees to pay the City's costs of collection, as often as such costs may be incurred, of any amounts which may become payable to the City for utility services but which are not paid when due. Such costs shall include, but not be limited to, fees charged by a collection agency, attorney's fees, and court costs.
8. City collects your Social Security Number for the following purposes: classification of accounts; customer identification and verification; customer billing and payment; creditworthiness; and other lawful purposes necessary in the conduct of City business (Section 119.071(5) (a)6, Florida Statutes).
9. City may release your SSN to commercial entities as required by law (Section 119.071(5) (a)6, Florida Statutes).