

## JANUARY 10, 2001

The City Commission met in regular session and took the following action:

**Item 1** – Presented a proclamation proclaiming January 20, 2001 to be Arbor Day in the City of Tallahassee

Ms. Ann Bidlingmaier, Chairperson of the Canopy Road Citizen Committee and Chairperson of Arbor Green, appeared before the Commission and accepted the proclamation. She invited public participation in the 17<sup>th</sup> Arbor Day tree planting, indicating 350 trees would be planted on Trimble Road and Tharpe Street beginning at 10:00 a.m. on Saturday, January 20<sup>th</sup>.

**Items 2-9** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 3-7, taking the action shown:

Item 2 – Deleted from the agenda a recommendation on an appointment to the **Environmental Code Enforcement Board** (an item presented by the Mayor's Office)

Item 3 – Approved the re-appointments of Mr. Nevins Smith, Jr. and Mr. Michael Sheridan to the **Environmental Code Enforcement Board** for terms expiring November 2003 (presented by the Mayor's Office)

Item 3.1 – Approved the appointment of Ms. Peggy Sanford to the **Tallahassee Housing Authority** for a term expiring April 2004 (presented by the Mayor's Office)

Item 4 – Adopted Resolutions Nos. 01-R-02, 01-R-03, 01-R-04, 01-r-05, 01-R-06, 01-R-07, 01-R-08, 01-R-09, 01-R-10, authorizing the execution of Airport Florida Department of Transportation (FDOT) Pre-Qualified Joint Participation Agreements (JPAs) for the following Airport projects (presented by Aviation/Finance Administration):

Overlay Taxiway "P"

Relocate Remote Transmitter

Parking Facility Improvement

Sinkhole Stabilization

Closed Circuit Television Replacement

Surface Movement Guidance Control System

Runway 9/27 Safety Area Improvement

Fencing and Gate Improvements

Master Plan Update

Item 5 – Authorized the attachment of up to 30 banners to designated electric utility poles for a one-year period in conjunction with Florida State University's Sesquicentennial Celebration, with the cost of installation to be paid by FSU Boosters (Option 1 presented by Energy Services)

Item 6 – Approved the purchase of 14 replacement and one (1) additional light duty, mid-size, two-door, two-wheel drive utility vehicles from **Champion Chevrolet, of Tallahassee**, low bidder meeting specifications, in the amount of \$420,405 (Option 1 presented by Public Works/Fleet Management)

Item 7 – Approved the purchase of ten (10) replacement and one (1) additional light duty, mid-size, four-door, two-wheel drive utility vehicles from **Champion Chevrolet, of Tallahassee**, low bidder meeting specifications, in the amount of \$217,646 (Option 1 presented by Public Works/Fleet Management)

Item 8 – Approved the purchase of ten (10) replacement light duty, mid-size, four-door, four-wheel drive utility vehicles from **Champion Chevrolet, of Tallahassee**, low bidder meeting specifications, in the amount of \$218,860 (*Option 1 presented by Public Works/Fleet Management*)

Item 9 – Approved a settlement of the **Wilson and Margarete Hall vs. City of Tallahassee litigation**, in the amount of \$98,250 for Mr. Hall and \$18,000 for Mrs. Hall, to be paid from Risk Management Funds (*Option 1 presented by the City Attorney*)

**Item 10** – By consensus, authorized City Manager Favors to appoint an appropriate staff person to serve on the newly-formed, federally-mandated, **Florida Department of Children and Families Steering Committee** (*presented by the Mayor's Office*)

**Item 10.1 (listed as Item 3.2 on the published agenda)** – By consensus, reappointed Commissioner Lightsey to serve on the **Apalachee Regional Planning Council** and approved the designation of Commissioner Bailey to serve as the alternate appointee (*presented by the Mayor's Office*)

**Item 11** – By consensus, introduced **Ordinance No. 01-O-02**, which would repeal that portion of Ordinance No. 95-O-0031 that had approved Comprehensive Plan Text Amendment 95-2-013, relating to the Conservation Element Land Use Matrix; set public hearing on Ordinance No. 01-O-02 for January 24, 2001 at 6:00 p.m. in the City Hall Commission Chamber (*presented by the City Attorney*)

**Item 12** – By consensus, introduced **abandonment Ordinance No. 01-O-04**, which would abandon a 30-foot wide and 314-foot long right-of-way containing approximately 0.22 acres, a Florida Pecan Endowment Subdivision roadway lying north of Tharpe Street and west of Capital Circle Northwest, which bisected property owned by H. E. and Lois E. Shovlain, as requested by their agent, Joseph Serpico; set public hearing on Ordinance No. 01-O-04 for January 24, 2001 at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*)

**Item 13** – By consensus, introduced **Mary M. Phillips Rezoning Ordinance No. 01-Z-05**, which would rezone 3.91 acres fronting on the south side of Tharpe Street approximately 300 feet west of Burns Drive, from OR-1 Office-Residential District to MR-1 Medium Density Residential District, as requested by Mary M. Phillips (Agent: Mathew Parker, Barkley Engineering Services) (RZ-273); set public hearing on Ordinance No. 01-Z-05 for January 24, 2001 at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*)

**Item 14** – By consensus, introduced **Crawfordville Trace Rezoning Ordinance No. 01-Z-07**, which would rezone 31.06 acres lying west of the Crawfordville Highway and approximately 4/10ths of a mile north of Westway Road, from R-3 Single Family and Two-Family Residential District to R-5 Manufactured Home and Single-Family Residential District, as requested by Crawfordville Trace General Partnership (Agent: Charles Gardner) (RZ-272); set public hearing on Ordinance No. 01-Z-07 for January 24, 2001 at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*)

**Item 15** – Voted 5-0 to approve a supplemental appropriation in the amount of \$65,000 from the unappropriated balance in the Sewer RR&I Fund for the additional purchase of 31.34 acres extending to the existing fence line along the southern boundary of the **Southeast Farm wastewater reuse facility on Tram Road** – resulting in a total property acquisition of 3,860.34 acres from St. Joe Company for the Southeast Farm Wastewater Effluent Reclamation Facility, for a total purchase price of \$7,759,283.40, plus an estimated \$2,000 in closing costs (*presented by Water Utilities*)

**Item 16** – Received a staff briefing on the **Rooming House Registration Procedures** that had been developed in response to the Rooming House Ordinance adopted by the Commission on September 27, 2000, which required the City Manager to "develop a procedure to use in registering rooming houses as non-conforming uses" within 90 days from the adoption of the ordinance, and requiring the registration procedure to commence by no later than January 27, 2001 (*presented by Growth Management*)

The Commission discussed getting as much information as possible onto the City's Internet website in a timely manner, and requested that the staff ensure that the survey evaluation of areas appropriate for zoning to allow rooming houses was accomplished as expeditiously as possible. The Commission indicated a willingness to hear from the citizens on whether R-3 should be included in the zoning categories that prohibited the establishment of rooming houses (specifically, RP-1, RP-2, R-1 and R-2), and cautioned staff to provide clear language in the mail notice and other notifications with regard to the rooming house registration being required to be filed with the City of Tallahassee on or before June 1, 2001, in order for existing rooming houses to continue as "non-conforming uses".

**Item 17** – Received a staff briefing on Day of Dialogue activities planned for Monday, January 15, 2001, 2:00 – 4:00 p.m. in the City Hall Commission Chamber, in commemoration of Martin Luther King, Jr. Day, under the auspices of the Mayor's Race Relations Initiative, to provide a forum for bringing together racially diverse citizens of Tallahassee to

discuss and formulate steps for the improvement of race relations in the community; announced a Freedom March on January 15th and other activities throughout the week, and study circles for dialogue held throughout the year

**Item 18** – Received a briefing on the City Emergency Management Team's plans to participate in the Federal Emergency Management Agencies (FEMA) integrated emergency management course for local governments, scheduled March 25-30, 2001 at the FEMA training site in Mt. Weather, VA – to be attended by 85 members of the Tallahassee community, including 65 City employees and City Commissioners, and members of the Leon County government, State agencies, the universities, and others who collaborate with the City in managing emergencies (*presented by Emergency Management*)

Mr. Ray Chevalier, FEMA project manager, 16825 South Seton Avenue, Emitsburg, MD 21727, appeared before the Commission relative to this item.

**Item 19** – Held a public hearing and voted 3-2 (Commissioners Maddox and Bailey opposed) to adopt **Tuscany Village Rezoning** Ordinance No. 00-Z-66AA, introduced on November 7, 2000 and continued from November 21 and December 13, 2000, on an application to rezone 8.1 acres fronting on the north side of Belle Vue Way and the east side of Ocala Road (RZ-263), as amended to grant the change from Residence 3 to MR-1 (Medium Density Residential) on the westerly parcel that was already developed to that density, making that parcel conform; maintaining the easterly undeveloped parcel at R-3, allowing the same density development and authorizing staff to institute the process for rezoning the R-3 parcels lying south of Belle Vue Way to R-1 in an effort to minimize the pressure to redevelop that residential area with rooming houses (Option 1 presented by Planning as amended)

The following persons appeared before the Commission relative to this item:

Mr. Cliff K. Madsen, 1929 Belle Vue Way (opponent)

Mr. Dean Minardi, 235 Ocala Road South (proponent)

Ms. Shaneka Murray, Villa Dylano, 400 Hayden Road Apt. 222 (proponent)

Ms. Shanna Shore, Villa Dylano, 400 Hayden Road #252 (proponent)

Ms. Erica Lazarus, 235 Ocala Road South, Apt. 3-203 (proponent)

Mr. Ed Riffone, 1924 West Pensacola Street Apt. 109 (proponent)

**Item 20** – Held a public hearing and voted 4-1 (Commissioner Lightsey opposed) to adopt **Southeast Sector Significant Grades (Slopes)** Ordinance No. 00-O-81, introduced on November 21, 2000, and continued from December 13, 2000, amending Subsection 3.1(2)(e) of the Environmental Management Ordinance (EMO) in order to implement provisions set forth in Land Use Policy 10.1.5 of the Comprehensive Plan by adding the following language (*Option 1 presented by Planning*):

"Properties subject to the Southeast Sector Plan, as set forth in Objective 10.1 of the Land Use Element of the Tallahassee-Leon County Comprehensive Plan, are not subject to the 50% requirement."

This language basically exempts properties located in the Southeast Sector Plan from preserving 50% of the significant grade areas while they must still use "best management practices," such as off-grade construction, minimum grade changes and structures designed to accommodate the slope.

Mr. David Zimet, 2739 Pecan Road, appeared before the Commission in opposition to this item.

#### **City Commission Information/Sharing of Ideas:**

Commissioner Lightsey requested that the City Commission agendas placed on the City's Internet Website include enough information to identify the subject of ordinances that were under consideration so that the public could be fully informed.

Commissioner Meisburg ascertained that the Five-Points transportation issue, which was the subject of a recent newspaper article, was a decision of the Metropolitan Planning Organization (MPO) after years of attempting to reach a workable solution for that intersection.

Commissioner Billings requested that the staff investigate adding the Comprehensive Plan amendments to the City's Internet Website, highlighting the history of the amendments.

**Unagendaed Business:**

Ms. Alex Mayne, 2599 Chumleigh Circle, appeared before the Commission and discussed her concern with the City's policy regarding the enforcement of Section 11-97 of the City Code relative to requiring connection to central sewer.

The Commission briefly discussed the City's policy of not requiring connection to central sewer upon its extension until the failure of an existing septic tank, and the availability of low-interest City loans for the extension of such utility service to City customers.

Commissioner Lightsey discussed the need to clarify the purposes of ordinances and change the ordinances if they were not needed or if the City was unable to enforce them, and she requested that the staff study the issue of equitable enforcement of the City ordinances.

**JANUARY 24, 2001**

The City Commission met in regular session and took the following action:

**Announcement** - Commissioner Billings introduced Dr. Jesse L. Lutabingwa, Associate Director of Technology Transfer & International Programs, Florida A & M University. He also introduced and welcomed a delegation of visitors from the City of Georgia, the Soviet Union, including the following:

- Ms. Ketevan Jordania
- Ms. Manana Kutateladze
- Mr. Zurab Gudavadze
- Mr. David Khutsishvili
- Mr. David Chomakhidze
- Mr. Bato Chumburidze
- Mr. Zaur Siradze
- Mr. Omar Abuladze
- Mr. Jemal Burkiashvili

On behalf of the delegation, Mr. Gudavadze, with the aide of a translator, thanked the Commission for the hospitality they had received and presented the City with a commemorative plate from the Soviet Union.

**Item 1** – Formally accepted three (3) bulletproof canine vests from the non-profit "Pennies to Protect Police Dogs" organization for use by the Tallahassee Police Department (TPD) canine units

Miss Stacey Hillman, the founder of the "Pennies to Protect Police Dogs" organization, appeared before the Commission and urged the community to contribute towards the purchase of at least ten (10) more canine vests for the TPD canine units.

**Item 2** – Presented a check to the United Way of the Big Bend in the amount of \$225,000, representing the results of the City of Tallahassee's 2000 United Way Fund Drive

Recognized and thanked Assistant to the City Manager Marlon Brown, who served as the Coordinator for the City's 2000 United Way Fund Drive, and expressed appreciation to all of the City's United Way Volunteer Coordinators

Mr. Ken Armstrong, Mr. Tom Barron, Ms. Nancy Burke, and "Ms. Wylene", representatives of United Way of the Big Bend, appeared before the Commission relative to this item.

**Item 3** – Presented a proclamation proclaiming **Disaster Resistant Neighborhood Initiatives** as part of the 2001 Hazardous Weather Awareness Week in the City of Tallahassee

Mr. Chris Floyd, Director of Disaster Services, and Mr. Gary Botts, Assistant Director of Disaster Services, of the American Red Cross, appeared before the Commission and accepted the proclamation. Mr. Floyd gave a report on the concept of disaster preparedness and announced the process used in Tallahassee was being adopted as a statewide model.

**Items 4-11 and 13-17** - Voted 4-0 (Mayor Maddox absent) to approve the staff's recommendations presented in Consent Agenda Items 4-11 and 13-17, taking the action shown:

Item 4 – Approved execution of a contract with **Florida Air (FLAIR)** for **new commuter air service** at the Tallahassee Regional Airport contingent upon completion of all Airport and Federal Aviation Administration (FAA) requirements – providing non-stop service for passengers traveling to and from Sarasota, Sanford, Fort Myers, Marathon and Tallahassee on a 19-passenger Jet Stream 31 commuter aircraft; and granted the Aviation Director or his designee authority to execute standard airline use agreements with FLAIR, both signatory and non-signatory – for annual revenues to the City from the leased space totaling approximately \$60,421 (*Option 1 presented by Aviation*)

Item 5 – Approved the sale of land, a 1.66 acre lot, (Lot 5 in the Commonwealth Centre Business Park) to **GTO, Inc.**, for the appraised value of \$62,000 with the proceeds of the sale to be deposited to the Land Banking Reserve Fund, and transfer of conservation easement to the new parcel –

allowing GTO to expend its current facility from 75,000 to 150,000 sq. ft. and increasing the City's conservation easement from 1.58 acres to 1.66 acres (*presented by Economic Development*)

Item 6 – Approved the **purchase of two transformers** needed for new substation BP-15 at Southwood Plantation and expansion of existing substation BP-19, from **Trafo Equipamentos Eletricos, S.A., of Brazil**, low bidder meeting specifications, in the amount of \$726,030 (*Option 1 presented by Electric Operations*)

Item 7 – Authorized a single source agreement with **McHale & Associates** for the annual performance testing of the **Purdom Unit 8 (PP8) electric power generating station** for the term of the existing General Electric Company (GE) six-year long-term services agreement (LTSA) covering annual preventive maintenance outages on the GE supplied equipment on PP8 (*Option 1 presented by Electric Operations/Production*)

Item 8 – Approved the award of a three-year contract for craft labor maintenance services at the City's electric generating stations to **Watkins Engineering & Constructors, Inc.**, low bidder meeting specifications, in the estimated amount of \$1,250,000 for the term contract period of February 1, 2001 through January 31, 2004 (*Option 1 presented by Electric Operations/Production*)

Item 9 – Approved the award of a two-year contract for the purchase of sulfuric acid, necessary for the operation of the City's electric generating stations, from **Sulphuric Acid Trading Company, Inc.**, low bidder meeting specifications, in the estimated amount of \$55,000 for the term contract period of January 1, 2001 through December 31, 2003 (*Option 1 presented by Electric Operations/Production*)

Item 10 – Authorized Purchase Order No. 612242 to be increased by \$42,564 to cover the rental of a fire pump and accessories from **Godwin Pumps of America, Inc.** for the period November 2000 through February 2001, necessary to supply the water from the St. Marks River for the **Purdom Electric Generating Station fire protection system** while the power plant's diesel fire pump engine was replaced; authorized payment of the November, December and January invoices upon extension of the purchase order (*Option 1 presented by Electric Operations/Production*)

Item 11 – Approved a **Statement of Understanding** reaffirming the ongoing mutually beneficial relationship between the City and the **Capital Area Chapter of the American Red Cross** in planning/preparing for, responding to, recovering from and mitigating disasters, and setting forth the framework for cooperation between the two organizations in rendering assistance and service to victims of disasters in the area covered by the Capital Area Chapter of the American Red Cross (*presented by Emergency Management*)

*Item 12 – Pulled from consent for a separate vote an item on the acquisition of the environmentally sensitive Timberlane Ravines site (two Richter parcels) (a Planning item)*

Item 13 – Approved the award of a construction contract for the base bid and alternate 1 for the **Tallahassee Police Department (TPD) Phase IV Site Improvements**, a continuation of the TPD Headquarters renovation – including the demolition and regrading of paved areas, two small stormwater ponds, new walkways, a handicap accessibility ramp, and new asphalt paving – to **Bass Construction Company, Inc.**, low bidder meeting specifications, in the amount of \$120,300 (*Option 1 presented by Public Works/Engineering*)

Item 14 – Approved the award of a construction contract for the **Myers Park Pool (Wade Wehunt) Relining** to **Ultimate Pools of Davie, Florida**, low bidder meeting specifications, in the amount of \$64,250 (*Option 1 presented by Public Works/Engineering*)

Item 15 – Adopted **Resolution No. 01-R-12**, authorizing application to the Florida Department of Transportation (FDOT) for appropriate permits to **close State highways** (particularly Monroe Street) for the following special events scheduled to be held in the year 2001 (*Option 1 presented by the City Attorney*):

- Springtime Tallahassee Parade March 31, 2001
- Law Enforcement Memorial March May 6, 2001
- FAMU Homecoming Parade October 2001
- Veteran's Day Parade November 11, 2001
- Celebration of Lights December 1, 2001

Item 16 – Adopted **Resolution No. 01-R-14**, authorizing **eminent domain proceedings** against the following list of owners for the City's acquisition of certain property located within the boundaries of the Tallahassee Community Redevelopment Area (CRA), i.e., Lot 5 of Carolina Place, Phase I, which was included in the **Frenchtown community revitalization initiative** and necessary to further the goals of the Tallahassee Community Redevelopment Plan to eliminate blight and create land available for affordable housing, with the anticipated cost of \$25,000 to be funded from the Affordable Housing Trust Fund (*presented by the City Attorney*):

Gloria McBride  
Shirley Hall  
Willis Knight  
Cynthia Knight  
Russell Knight  
Samuel Knight  
Linda Williams

Alphonso Knight  
Dorothy Sampson  
Sylvia Collins  
Samuel Knight  
Annie Mae Knight  
Benjamin Knight

Item 17 – Approved the **minutes** of the following City Commission meetings as distributed (*presented by the Interim City Treasurer-Clerk/Records Management*):

October 11, 2000 Regular Meeting

October 19, 2000 Special Meeting (Joint City-County Public Hearing on Cycle 2001-1 Comp Plan Amendments)

November 8, 2000 Regular Meeting

November 8, 2000 Regular Reorganization Meeting

November 20, 2000 Special Meeting (Joint City-County Workshop on Cycle 2001-1 Comp Plan Amendments)

**Item 12 (pulled from consent)** – Voted 4-0 (Mayor Maddox absent) to approve a **Grant Award Agreement with the Florida Communities Trust (FCT)**, setting forth the general terms for the disbursement of State funds for the joint acquisition of the environmentally sensitive **Timberlane Ravines** site (two Richter parcels), and authorized the City Manager to execute the agreement and related documents necessary for the real estate closing on this Timberlane Ravines land acquisition project, at a total purchase cost of \$632,250, with 40% of the cost to be funded by the FCT and the City's 60% share, in the amount of \$379,350, to be paid through the Greenspace Work Order (Project No. 90328) – the entire site totaling 57.7 acres adjoining Interstate 10 and Timberlane School Road including a third parcel owned by the Catholic Diocese, which was subject to further negotiations, so that the Real Estate Committee recommended the proceeding with the acquisition of the two Richter parcels, which represented the majority of the site (*Option 1 presented by Planning*)

The Commission expressed appreciation for the staff's efforts in preserving this greenspace.

**Item 18** – By consensus, introduced **Ordinance No. 01-O-11**, which would provide for the implementation of the following Police Officers' pension enhancements recommended by the Police Officers' Benefits Committee and voted in by the City's Police Officers, and set the ordinance for public hearing on February 28, 2001, at 6:00 p.m., in the City Hall Commission Chamber (*Option 1 presented by the Interim City Treasurer-Clerk/Retirement Administrator*):

- A 3% accrual with a 90% cap for all years of service, or a minimum 5% accrual adjustment, for currently employed officers who have 25 years of service or more as of April 1, 2001. To receive this benefit, these officers will have to retire between April 1 and April 30, 2001. This will also cap all officers at 90% accrual.
- A one time up to 5% accrual adjustment/55 COLA (cost of living adjustment) for those officers who retired during the calendar year 2000 including any officer with at least 17 years of service with normal retirement eligibility who retires between April 1 and April 30, 2001.
- A 5% equity adjustment for officers with 20 years of service as of October 1, 2000 and who were hired between January 1, 1979 and July 1, 1980. (These officers would not have received an equity adjustment in the past and would not have a 55 COLA.)

Sergeant Judy Suchocki, Chair of the Police Officers Pension Advisory Committee, appeared before the Commission in support of this item.

**Item 19** – By consensus, introduced **Ordinance No. 01-O-16**, which would **amend the Rooming House Ordinance** to provide clarification of issues relating to the application of procedures necessary to register qualified rooming houses as non-conforming uses in the traditional single family zoning districts (RP-1, RP-2, R-1 and R-2), and set the public hearing on the ordinance for February 14, 2001, at 6:00 p.m., in the City Hall Commission Chamber (*Option 1 presented by the City Attorney*)

**Item 20** – Voted 5-0 to adopt **Resolution No. 01-R-13**, supporting the **Elder Ready Community Initiative**, and to authorize the City Manager to formulate an Elder Ready Team to conduct a survey of the community over the next two years with a goal of identifying areas in need of change or improvement for consideration as part of the City's Comprehensive Plan (*Option 1 presented by Neighborhood & Community Services [NCS]*)

City Manager Favors clarified that this survey could be done at no cost, utilizing volunteers, but the staff would bring the identified needs to the Commission during the budget process for evaluation along with other priorities.

Briefly discussed the Commission's support for this initiative in anticipation of receiving some State funding, particularly in view of increasing incidences of State funding reductions or lack of funding for such "silent mandates".

The Commission recognized and applauded members of the Senior Center Advisory Council.

Secretary Gema G. Hernandez, Secretary of the Florida Department of Elder Affairs, who appeared before the Commission in support of this item, indicating Southwood was being planned to be a prototype elder-ready community and it was anticipated that 85% of the elder-ready community improvements would have no budgetary impact. She pledged to work for additional funding at the federal and foundational levels, and from the private sector.

**Item 21** –Voted 4-0 (Mayor Maddox absent) to authorize the Police Department to accept and expend a \$650 cash donation from the North Florida Library Association to establish the **Books for Kids Project**, to provide books to at-risk youth in Tallahassee through the Police Department's Weed and Seed Program, and to appropriate \$650 from the **State Law Enforcement Trust Fund** to supplement the project (*Option 1 presented by the Chief of Police*)

**Item 22** – Voted 5-0 to accept **Blueprint 2000 sales tax projects status reports** on the process for hiring the Staff Director for the Blueprint 2000 Intergovernmental Agency, and alternative processes for establishing Citizen Advisory Committee (CAC) membership, and a first draft of bylaws for the Blueprint 2000 Intergovernmental Agency; and provided guidance on the process for appointment of members to the CAC for incorporation into the joint commission workshop agenda to be held in February 2001 (date not yet determined) (*Option 1 presented by the City Manager's Office*)

Discussed the CAC membership, including the County's suggestion to add two (2) additional members who would represent civil rights and Tax Watch, and cautioned that it would be difficult to keep the group focused if it was too large and unwieldy – indicated this would be discussed again on February 14th; concurred with the Alternative 2 direction provided by the staff, i.e., upon receipt of the nominees for the CAC:

- The entire slate of nominees will be forwarded to each City and County Commissioner
- Each Commissioner will indicate his/her choice of nominees for each membership, although the option "none of the above" will also be provided
- Votes of all Commissioners will be combined and the nominee receiving the highest number of votes will be appointed for a specific membership slot
- In the event of a tie for the highest number of votes, the Mayor and Chair will make a recommendation to the Commissions as to who will fill the position; if it is clear that the majority of Commissioners indicated "none of the above" for a specific membership, the organization may be requested to provide additional nominees or the Mayor and Chair may recommend an appointment to the Commissions
- Formal confirmation of the nine members will be scheduled for action at the first meeting of the Blueprint 2000 Intergovernmental Agency tentatively expected to occur later this spring

Discussed a concern brought out by Ms. Kathy Archibald, representing the EECC, that the Staff Director position description should specify that the Staff Director would prepare a public information plan as well as the long-range implementation plan, the five-year plan, and an annual work plan

Discussed the Staff Director position and the need to balance engineering experience with other qualifications

Concurred that the City Manager would follow-through in addressing the issue of physically locating the office facility for this Blueprint 2000 sales tax projects management function

Commissioner Lightsey requested that the City Manager provide her with information on the number of full-time employees that were anticipated to be needed for this project management function and if their salaries were to be capitalized against the projects.

Ms. Kathy Archibald, representing the Economic and Environmental Consensus Committee (EECC), appeared before the Commission in support of this item, and offered some additional criteria for the Staff Director position description.

**Item 23** – Voted 5-0 to adopt the **Violence Prevention and Intervention Policy** as proposed as a City Commission policy for incorporation into the Personnel Policy and Procedures Manual, and approve the implementation of the **Criminal History Screening Policy** – at an annual projected cost of \$18,000 for approximately 1,050 applicants for regular and part-time positions, both policies to be effective April 1, 2001 (*Option 1 presented by Human Resources*)

Commissioner Lightsey applauded this accomplishment, noting that it was part of a broader issue that had been brought up by the Domestic Violence Study Group.

**Item 24** – Heard from Ms. Jackie Tilley, Area Agency on Aging for North Florida, Inc., 2639 N. Monroe Street, Suite 145-B (32303), regarding Elder Care Needs and the fact that it had been necessary to cut the meals at the Senior Center

The Commission briefly discussed this as an example of the State's continuing move to cut funding for social services.

**Item 25** – Held a public hearing and voted 5-0 to adopt **Ordinance No. 01-O-02**, introduced on January 10, 2001, **repealing that portion of Ordinance No. 95-O-0031 that had approved Comprehensive Plan Text Amendment 95-2-013**, relating to the Conservation Element Land Use Matrix and addressing the policy on flexibility for buffer determination around lakes/water bodies (*Option 1 presented by the City Attorney*)

**Item 26** – Held a public hearing on **abandonment Ordinance No. 01-O-04**, which would abandon a 30-foot wide and 314-foot long right-of-way containing approximately 0.22 acres, a Florida Pecan Endowment Subdivision roadway lying north of Tharpe Street and west of Capital Circle Northwest bisecting property owned by H. E. and Lois E. Shovlain (agent: Joseph Serpico); voted 5-0 to continue the public hearing on Ordinance No. 01-O-04 to February 28, 2001, at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*)

Commissioner Lightsey requested that the staff ensure the abandonment of this property would not compel access that was not previously required from the parcel onto Capital Circle Northwest.

**Item 27** – Held a public hearing and voted 5-0 to adopt **Travel Ordinance No. 00-O-86**, introduced on December 13, 2000, updating the travel procedures for City of Tallahassee employees and officials, and including an extension of the time to submit a travel expense voucher to 14 calendar days, and revising the authority for travel (*Option 1 presented by the City Attorney*)

The Commission voted 5-0 to follow-up and ensure that there is an external, random sample audit of the travel vouchers of elected officials and their employees on an annual basis.

**The Commission also directed City Auditor McCall to poll the Audit Committee, and the Chair of the Audit Committee, to determine if there were any additional recommendations that should be presented to the City Commission. The Commission also directed that the City Manager's designee look into ways that a quarterly progress report or notification could be provided to the City Commission as to what travel funds were left available within the City Commission budget so that the City Commissioners would know what was left in the budget for travel and if a shortfall might exist.**

Mr. Eugene Danaher, Rt. 3 (32308), appeared before the Commission and discussed his concerns with the City's travel procedures.

**Item 28** – Held a public hearing and voted 5-0 to adopt **Mary M. Phillips Rezoning Ordinance No. 01-Z-05**, introduced on January 20, 2001, rezoning 3.91 acres fronting on the south side of Tharpe Street approximately 300 feet west of Burns Drive, from OR-1 Office-Residential District to MR-1 Medium Density Residential District, owned by Mary M. Phillips (agent, Mathew Parker, Barkley Engineering Services) (RZ-273) (*Option 1 presented by Planning*)

**Item 29** – Held a public hearing and voted 5-0 to adopt **Crawfordville Trace Rezoning Ordinance No. 01-Z-07**, introduced on January 10, 2001, rezoning 31.06 acres lying west of the Crawfordville Highway and approximately 4/10ths of a mile north of Westway Road, from R-3 Single Family and Two-Family Residential District to R-5 Manufactured Home and Single-Family Residential District, requested by Crawfordville Trace General Partnership (agent: Charles Gardner) (RZ-272) (*Option 1 presented by Planning*)

Mr. Charles Gardner, 1300 Thomaswood Drive, representing Crawfordville Trace, appeared before the Commission in support of this item.

The Commission discussed its continuing support for a policy of limiting older mobile homes of non-residential design from being brought into the City.

**Item 30** – Held a public hearing and voted 5-0 to adopt **Angelo E. Petrandis Ordinance No. 00-Z-85**, introduced on December 13, 2000, rezoning 12.41 acres lying north of West Tennessee Street and approximately 4/10ths mile west of White Drive from CP Commercial Parkway to MR-1 Medium Density Residential District, as requested by Angelo E. Petrandis (agent: Barry Poole, Poole Engineering & Surveying, Inc.) (RZ-270) (*Option 1 presented by Planning*)

**Item 31** – Held a public hearing and voted 5-0 to determine a Notification of Proposed Change (NOPC) to the **Tallahassee Regional Airport** Development of Regional Impact (DRI) was not a "substantial deviation, and approved the **Sixth Amended Development Order** as presented in Attachment #5 to the agenda item, which included all conditions of approval recommended by staff (*Option 1 presented by Growth Management*)

**Item 32** – Discussed recent news articles about new developments relative to the Challenger Center Project planned for the Kleman Plaza site; directed staff to provide a report on the status of the overall project cost and whether any additional costs had been identified because of the site

**Item 33** – Discussed a request brought forward by Commissioner Bailey to place on the City Commission's agenda the introduction of an ordinance to take the same action taken by the Board of Leon County Commissioners in passing an additional \$25,000 homestead exemption for the elderly; clarified with staff that procedurally the County's exemption would apply only against the County millage and the City would need to take action to apply such against the City millage; indicated this would more appropriately be addressed during the City's budget process when all of the implications could be taken into account

#### **Unagendaed –**

Mr. Kevin Koelemij, 2225 Amelia Circle, representing the Aircraft Owners and pilots Association (AOPA), appeared before the Commission and commended the work of the new Airport Advisory Committee. He also announced a pilot town meeting with AOPA President Phil Boyer on Tuesday, January 30, 2001.

Voted 5-0 to approve an application for a **banner permit** for the **Bowl for Kids Sake**, February 1 – March 1, 2001, sponsored by Big Brothers-Big Sisters, and asked the City Attorney and the City Manager to bring back an amendment to the Sign Ordinance that would reduce the prohibition against banners unless they were specifically approved by the City Commission

Commissioner Meisburg gave a brief report on the **Apalachee Ridge** Neighborhood Improvement initiative kick-off that had gotten underway with 35-40 covenant partners in the neighborhood, planning committees made up of residents and institute partner representatives, officers being elected, a budget was being formulated and a coordinator hired.

Mayor Maddox announced his participation in kicking off FSU's sesequential celebration.

**FEBRUARY 14, 2001**

The City Commission met in regular session and took the following action:

**Item .1** – Heard a presentation by Ms. Linda Frazier, of the United States Tennis Association, presenting an award to Mr. Randy Trousdell, Director of the Tallahassee Parks & Recreation Department, as section nominee for the U. S. T. A. Member Organization of the Year for support of tennis programs in the community

**Items 1-4, 6-17 and 20-24** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 1-4, 6-17 and 20-24, taking action as shown:

Item 1 - Authorized the Aviation Department to accept and execute a Federal Aviation Administration (FAA) Noise Discretionary Grant for Phase V acquisition, allowing the **acquisition of the Broadmoor Estates Trailer Park**, and related agreements with the **LPA Group** in the not-to-exceed amounts of \$150,000 for Acquisition, \$300,000 for Property Management, \$500,000 for Relocation and \$250,000 for Demolition Professional Services, and the funding adjustments reflected on the Capital Improvement Program (CIP) Amendment Summary (page 2 of the agenda item), in order to move forward with completing the **Airport's Noise Mitigation Land Acquisition Program** (*presented by Aviation/Airport Finance*)

Item 2 – Approved 1) the award of a three-year pricing agreement for the purchase of replacement **115/230 kV airbreak switches for the City's electric utility system** from **Southern States, Inc.**, low bidder meeting specifications, and 2) the initial procurement of switches for the first two years of the program, in the amount of \$295,482 (*Option 1 presented by Electric Operations/Transmission & Distribution [T&D] Division*)

Item 3 – Approved 1) a supplemental appropriation, in the amount of \$298,000, from Electric Operations Undesignated RR&I Funds, for the **Utility Operations Center HVAC System refurbishment**, and 2) a contract amendment with **Honeywell International, Inc.**, to perform the necessary work to revamp and add the necessary equipment to the existing HVAC system at the Utility Operations Center, in conjunction with the addition of the insulation and other energy efficient measures to improve the system performance to meet acceptable comfort level standards (*Option 1 presented by Electric Operations/T&D Division, and Utility Business & Customer Services*)

Item 4 – Approved 1) the award of a three-year pricing agreement for the purchase of replacement **125kV substation batteries and chargers for the City's electric utility system** from **Saft America, Inc.**, and 2) the initial procurement of batteries and chargers for the first two years of the program, in the amount of \$110,509 (*Option 1 presented by Electric Operations/System Control Relay Division*)

*Item 5 – Commissioner Billings pulled a **water reuse agreement with St. Marks Powder, Inc.** (formerly Primex Technologies), and the budget treatment of the associated revenues, from Consent for discussion and a separate vote (an item by Electric Operations/Production). See below.*

Item 6 – Authorized the purchase of **microcomputers, peripherals, software and installations services** for the City's Microcomputer Upgrade/Replacement Project from **Dell, Wareforce and Getronics/Wang**, utilizing State and City contracts to complete this project for FY2001; including disposing of the used personal computers by selling them to City employees, donating 50 to the Leon County School Board, and selling the remainder as surplus (*Option 1 presented by the Chief Information Systems Officer [CISO]/Information Systems Services [ISS]*)

Item 7 – Authorized the purchase of **computer data storage disks** from **Unisys Corporation** off State contract #250-050-97-1, in the amount of \$157,354 (*Option 1 presented by CISO/ISS*)

Item 8 – Approved the award of a contract for the exterior waterproofing and other necessary **exterior repairs to the Senior Center to Advanced Coating and Caulking of Jacksonville, FL**, low bidder meeting specifications, in the amount of \$58,220 (*Option 1 presented by Neighborhood & Community Services [NCS]*)

Item 9 – Approved the award of a three-year contract for the purchase of various types of sod from **Florida Georgia Turf Farms, Inc.**, low bidder meeting specifications, in the estimated amount of \$102,720 per year; authorized staff to enter into a contract for the period April 1, 2001 through march 31, 2002, with a provision to extend the agreement for up to two additional years should

services/product remain satisfactory (*Option 1 presented by the Department of Management & Administration [DMA]/Procurement*)

Item 10 – Approved **Change Order No. 6**, in the amount of \$20,235.70, to the contract with **Cook Brothers, Inc.**, to address unsuitable soils and make necessary water and mechanical system modifications necessary for the **construction of Fire Station No. 2** on Sharer Road, for a total revised contract amount of \$2,425,243.80, and extending the contract 28 days for a revised completion date of March 2, 2001 (*presented by Public Works/Engineering*)

Item 11 – Approved **Change Order No. 3**, in the amount of \$29,370, to the contract with **Jimmie Crowder Excavating & Land Clearing, Inc.** for the **FSU/City of Tallahassee Regional Stormwater Facility, Phase IB** construction project, to plug in sinkholes that had developed on the project site so as to prevent the unimpeded flow of stormwater into the underlying aquifer, for a revised total contract amount of \$1,326,181.10 (*presented by Public Works/Stormwater Management*)

Item 12 – Approved **Change Order No. 4**, in the amount of \$242,627.23, to the contract with **Peavy & Son Construction Co., Inc.** for the **Adams Street Reconstruction**, Phase II construction project (College Avenue to Call Street), adding Phase III to the project (Call Street to Tennessee Street), continuing the improvements from Phases I and II (imprinted asphalt pavement, Tallahassee Pattern sidewalk, street lighting and landscaping) and addressing unsuitable soils within Phase II (requiring excavation and replacement of soil), for a revised total contract amount of \$861,207.87 (*presented by Public Works/Engineering*)

Item 13 – Approved the **Southwood Unit I Subdivision Plat**, for annual recurring maintenance costs associated with traffic, and the streets and drainage systems, estimated at \$63,500 – a St. Joe/Arvida development, located on Four Oaks Boulevard, containing 78.72 acres subdivided into 202 lots planned as both Single Family Detached and Attached Residential (*presented by Public Works/Engineering*)

Item 14 – Approved the **Southwood Unit 3, Phase I Subdivision Plat**, for annual recurring maintenance cost associated with the streets and drainage systems estimated at \$8,500 – a St. Joe/Arvida development, located on Four Oaks Boulevard 1,800 feet north of Tram Road, containing 3.41 acres covering School House road right-of-way (*presented by Public Works/Engineering*)

Item 15 – Approved the **Southwood Unit 4, Phase I Subdivision Plat**, for annual recurring maintenance cost associated with the streets and drainage systems estimated at \$5,000 – a St. Joe/Arvida development, located on School House Road 2,400 feet east of Four Oaks Boulevard, containing 4.37 acres covering a road right-of-way and an existing cemetery site, designated as a conservation easement (*presented by Public Works/Engineering*)

Item 16 – Approved the **Southwood Unit 4, Phase III Subdivision Plat**, for annual recurring maintenance cost associated with the streets and drainage systems estimated at \$7,500 – a St. Joe/Arvida development, located on Grove Park Drive just north of Southwood Unit 1, containing 15.46 acres subdivided into 16 lots planned as Single Family Detached Residential (*presented by Public Works/Engineering*)

Item 17 – Approved the **Southwood Catholic School Subdivision Plat**, with no annual recurring maintenance costs associated with this plat – a St. Joe/Arvida development, located on the northeast corner of the intersection of School House Road with Terrebone Drive, containing 37.21 acres planned as a school site (*presented by Public Works/Engineering*)

*Item 18 – Commissioner Lightsey pulled from Consent for discussion and a separate vote an item on the ranking of the two respondent firms proposing to perform a **Project Development and Environmental (PD&E) Study for the Capital Circle Southeast Corridor, Phase I (Apalachee Parkway to Centerview Drive) and Phase II (Centerview Drive to Crawfordville Road), and roadway design of Capital Circle Southeast, Phase I** (presented by Public Works/Engineering). See below.*

*Item 19 – Commissioner Billings pulled from Consent for discussion and a separate vote an item on the **purchase of property** located on Teddy Lane from Mr. Otis Hill, needed to provide additional right-of-way for the **Blair Stone Road Northern Extension Project, Phase II (Miccosukee to Capital Circle** (presented by Public Works/Real Estate). See below.*

Item 20 – Approved the award of a contract for the **Sunnyland Water Main Replacement Construction Project** to **B & S Utilities, Inc.**, low bidder meeting specifications, in the amount of \$238,543.50 (*Option 1 presented by Water Utilities/Operations*)

Item 21 – Approved the purchase of remote terminal unit (RTU) equipment for the **Supervisory Control and Data Acquisition (SCADA) system upgrade** of facilities at 20 wastewater pumping stations from **Bristol Babcock, Inc.**, sole source provider, in the amount of \$155,750 (*Option 1 presented by Water Utilities/Water Quality Division*)

Item 22 – Adopted Condemnation **Resolution No. 01-R-15**, authorizing eminent domain action to acquire property owned by Linoria Anthony, consisting of a 0.320 acre vacant lot, necessary for the construction of a **stormwater management facility**, required for the completion of **Harris Street/McArthur Street Paving Project** (from Eisenhower Street to Ridgeway Street) (*presented by the City Attorney's Office*)

Item 23 – Approved 1) a **final settlement with North Florida Construction, Inc.** on a claim for additional construction costs for the **Cercy Trace Sanitary Sewer Construction Project**, in the amount of \$78,516.76, and 2) a supplemental appropriation in the amount of \$78,568.76, from the Sewer RR&I Unappropriated Fund Balance, to cover the settlement plus miscellaneous costs (*Option 1 presented by the City Attorney*)

Item 24 - Approved the **minutes** of the following City Commission Meetings (*presented by the City Treasurer-Clerk/Records Management*):

October 25, 2000 Regular  
November 1, 2000 Special (01-1 Comp Plan Workshop)  
November 15, 2000 Regular Target Issues Workshop  
November 21, 2000 Regular  
December 6, 2000 Regular

**Item 5 (pulled from Consent)** – Voted 5-0 to approve 1) a **water reuse agreement with St. Marks Powder, Inc.** (formerly Primex Technologies), and 2) the budget treatment of the associated revenues, increasing the **Purdum Power Plant Unit 8 (PP8)** operating budget by an amount equal to the annual revenues generated from this agreement, once the agreement becomes operational (*Option 1 presented by Electric Operations/Production*).

Commissioner Billings confirmed with staff that the City assumed no liability with this action.

**Item 18 (pulled from Consent)** – Voted 5-0 to approve the Selection Committee's ranking of the two respondent firms proposing to perform a **Project Development and Environmental (PD&E) Study** for the **Capital Circle Southeast Corridor**, Phase I (Apalachee Parkway to Centerview Drive) and Phase II (Centerview Drive to Crawfordville Road), **and roadway design** of Capital Circle Southeast, Phase I, with the addition of direction to the staff to monitor this project and immediately bring any potential delays to the Commission's attention, to provide information on how projects were assigned a project manager, and bring back an evaluation of the project management situation and time frame for acting on these kinds of projects so as to keep them on schedule (*Option 1 as amended presented by Public Works/Engineering*):

3. **PBS&J, Inc.**

4. Carlan Killam Consulting Group, Inc.

**Item 19 (pulled from Consent)** - Voted 5-0 to approve the **purchase of property** located on Teddy Lane, containing 2.98 acres, from Mr. Otis Hill, in the amount of \$225,000 plus closing costs estimated at \$2,000, for a total settlement expense of \$227,000, to provide the additional right-of-way necessary for the **Blair Stone Road Northern Extension Project**, Phase II (Miccosukee to Capital Circle) without costly and time-delaying eminent domain proceedings (*Option 1 presented by Public Works/Real Estate*).

Commissioner Billings ascertained from staff that this expense was already within the allocated rights-of-way budget for this project.

**Item 26** - By consensus, introduced **City of Tallahassee Fire Station No. 16 PUD Ordinance No. 01-Z-06** as presented, which would rezone 5.9 acres on the south side of Mahan Drive from Commercial Parkway to Planned Unit Development (PUD) for the future construction of Fire Station No. 16 (RZ-274), and set public hearing on the ordinance for February 28, 2001 (*Option 1 presented by Planning*)

**Item 27** – By consensus, introduced **Lichgate Rezoning Ordinance No. 01-Z-12**, which would rezone property known as Lichgate, located on the east side of High Road and lying approximately 2/10ths of a mile south of West Tharpe Street, to add Historic Preservation Overlay (HPO), as requested by The Laura Jepsen Institute (RZ-276), and set public hearing on the ordinance for February 28, 2001 (*Option 1 presented by Planning*)

**Item 28** – By consensus, introduced **Tookes House Rezoning Ordinance No. 01-Z-13**, which would rezone property known as the James and Dorothy Nash Tookes House, located on the north side of Virginia Street and lying approximately 130 feet west of Martin Luther King Jr. Boulevard, to add Historic Preservation Overlay (HPO), as requested by William Shelmon and Ron McCoy (RZ-275), and set public hearing on the ordinance for February 28, 2001 (*Option 1 presented by Planning*)

**Item 29** – By consensus, introduced **Leon County Operation Center PUD Ordinance No. 01-Z-14**, which would rezone 41.49 acres fronting on the north side of Riggins Road between Teal Lane and Riggins Road, from R-3 Single and Two-Family Residential District to Planned Unit Development (PUD), as requested by the Leon County Board of County Commissioners (agent: Peter Okonkwo, Spectra Engineering and Research, Inc.) (RZ-277), and set public hearing on the ordinance for March 21, 2001 (*Option 1 presented by Planning*)

**Item 30** – Voted 5-0 to 1) authorize the City Manager to sign a commitment letter with **Virginia Mountain Housing (VMH)** to provide a \$350,000 grant for the purchase and renovation of **Holifield Arms Apartments**, a 99-unit affordable rental housing property located at 2525 Texas Street, contingent upon VMH obtaining \$3 million in funding from the Florida Housing Finance Corporation (FHFC) through the state tax credit program, and 2) authorize the City Manager to execute a \$350,000 grant agreement for the City's local match if the project is awarded state tax credit funds, with the balance of the project costs to be financed through a conventional first mortgage (*Option 1 presented by NCS*)

Commissioner Meisburg discussed his desire to help support an ongoing educational program being held at the Holifield Apartments, providing adult education and computer training.

**Item 31** – Voted 5-0 to 1) authorize the City Manager to sign a commitment letter with **A & S Development, Inc.**, to provide a \$200,000 grant plus \$150,000 in impact fee waivers, available through the Water & Sewer Fee Waiver Program for new construction of affordable housing units, as the City's local match for the construction of the **St. Augustine Villas**, located on Hendrix Road, a 135-unit senior affordable rental housing project contingent upon A & S Development obtaining funding from the FHFC through the state tax credit program for this \$10.4 million project, and 2) authorize the City Manager to execute a \$200,000 grant agreement if this project is successful in obtaining the state tax credit funds (*Option 1 presented by NCS*)

Mr. Shane L. Acevedo, representative of A & S Development, Inc., appeared before the Commission and discussed details of the proposed project, responding to concerns of Commissioner Lightsey relating to transportation and amenities for the elderly occupants.

**Item 32** – Voted 5-0 to adopt an updated package of City policies relating to **downtown sidewalk vendor and café permits**, including (*Option 1 presented by Economic Development*):

1. Adams Street/Gallie Alley Use and Downtown Vendor Permit Policy, including the adoption of **Resolution No. 01-R-16**, extending the area for the permitting of vending of food and beverages, and adding arts and crafts, on Jefferson Street and Adams Street;
2. Sidewalk Café Permit Policy for Table Placement Only; and
3. Sidewalk Café Permit Policy for Table Placement with Table Service.

Discussed the potential of allowing tables on the sidewalks in other areas, which were dealt with on a case-by-case basis keeping in mind the need to ensure the sidewalk was not blocked for pedestrian traffic.

By consensus, directed that the approval of the policy language included the deletion of "arts and crafts", as stated by the City Attorney.

**Item 33** – Voted 5-0 to authorize the **purchase of property at 446 West Virginia Street**, consisting of .4743 acres and including a vacant 4,526 square foot building, from Mr. Charlie Dobbins at a price of \$262,000 plus associated closing costs, needed to accommodate the proposed **Frenchtown Renaissance Center Office Building**, with funding from Community Development Block Grant (CDBG) funds for the Frenchtown Revitalization efforts (*Option 1 presented by NCS*)

**Item 34** – Voted 5-0 to approve the **proposed rate schedule filed by Comcast Cablevision, Inc.**, based upon an analysis by Rice, Williams Associates, and adopt **Resolution No. 01-R-11**, relating to Comcast's filings with the Federal Communications Commission (FCC) on the Maximum Permitted Rates (MPR) for basic tier cable services and for equipment installation/rental charges (*Option 1 presented by NCS*)

The Commission discussed, for the benefit of the public, the fact that due to the deregulation of the cablevision industry, local governments were very constrained on they could do about cablevision rates.

**Item 35** - Voted 3-0 (Mayor Maddox and Commissioner Bailey absent) to affirm the staff's proposed direction for the progression to adoption of the inclusionary affordable housing ordinance, Ordinance No. 00-O-37, which would implement policies set out in adopted amendments to the Housing Element of the Comprehensive Plan

Commissioner Lightsey recommended that the staff either remove waiver language or provide very specific language relative to Development of Regional Impacts (DRIs) that were planned with minimal residential components, and she suggested a sliding scale that would help reach the 10% goal while also keeping developments economically feasible, i.e.:

Up to 50 residential units - 5%

50 to 100 residential units - 7%

100 and above residential units - 10%

**Item 36** – Heard from Mr. Thomas Scott, 3333 W. Pensacola Street #310, who discussed the **New Century Institute** and the **Panhandle Regional Substance Abuse Prevention Center**, citing the State Hot Line phone number as 1-800-877-628-KIDS.

**Item 37** – Heard from Mr. Mickey Adair who displayed an **enlarged aerial photograph of the news media satellite trucks that were in down for the Florida Vote Recount** and offered it to the City for the purchase price of \$3,200

**Item 38** – Heard from Mr. Dan McDaniel, 1907 Ivan Drive, who discussed the **Citizens' Police Academy** and plans for the **February 17<sup>th</sup> Police Officers' Valentine Charity Ball**, and invited the Commissioners to attend

#### **Unagendaed –**

The Commission commended Mayor Maddox for keeping the discussion on track during the prior Joint City-County Commission Workshop on Blueprint 2000/Sales Tax Projects Management Issues.

Mayor Pro Tem Meisburg gave an update on the Apalachee Ridge Neighborhood improvement initiative and the Commission thanked Commissioner Meisburg for his work in moving this grassroots project along.

Commissioner Lightsey stated that she had distributed a memorandum asking for a full staff report on the City's lobbying contract. She also asked for Commission support in bringing back an issue relating to some funding for a coordinating group for domestic violence programs that would work beyond Leon County.

The Commission discussed the serious problem of alcohol abuse in the community and requested that a report, which was to be brought to the Commission on concerns with promotions of volume drinking around the university campuses, should also include a report on the link between drinking and sexual assaults.

Commissioner Billings briefed the Commission on an offer of the vacant Trailways Bus Station for use by the Boys Choir to rehearse and suggested that the City help in some creative way with the cost of utilities. He also announced his aide was preparing a presentation on a full service shelter that was operational in the City of Jacksonville, Florida, and he requested that the staff's update on the International Affairs Committee, scheduled for February 28, 2001, should provide information on the City's commitments and what was not being committed to as well.

The Commission noted that a short presentation was also planned on solar energy, particularly in view of the future potential deregulation of the electric industry and increase in co-generating facilities.

**FEBRUARY 21, 2001**

The City Commission met in regular target issues workshop session and took the following action:

**Item 1** – Received a status update report on **Economic Development and a Business Park Development Initiative**, and voted 5-0 to approve Options 2 and 4 presented by staff, as amended by modifying the language in Option 4 to read as follows (*presented by the City Manager's Office*):

**Option 2** - Direct staff to implement a concurrency incentive plan that will expand the current concurrency requirements from three (3) years to 10 years in the Southern Strategy Area and expand the Southern Strategy Area to include the property identified in Phase II of the Southwood Development of Regional Impact (DRI) as future light industrial and the Airport

**Option 4** - Develop a short-term, less than two (2) years or until Option 2 is approved, solution within or adjacent to the Southern Strategy Area to mitigate traffic concurrency impacts ~~when specific circumstances related to a confirmed economic development project exists that will bring in a designated number and type of jobs into the community~~

**By consensus, the Commission directed staff to bring back some viable proposals to allow a new south-side business and industrial park for Commission consideration on March 14, 2001.**

The following persons, representing the Economic Development Council (EDC) and the Tallahassee Chamber of Commerce, provided a report and discussed this issue with the Commission:

Ms. Sue Dick

Mr. Bill Smith

Mr. Wayne Harris

Mr. Rob Palmer

Mr. Tim Edmond, representing St. Joe/Arvida and the Southwood Development, also appeared before the Commission relative to this item.

**Item 2** – Received a status report on the **Frenchtown and Front Porch Florida** revitalization initiative and voted 4-0 (Mayor Maddox absent) to accept the report (*Option 1 presented by NCS*)

Commissioner Lightsey requested a one-page follow-up report on Code Enforcement Board activities.

The following persons, representing the Greater Frenchtown Community, presented a report on this issue from the neighborhood's perspective and discussed this issue with the Commission:

Mr. James Bellamy

Mr. Rodney Floyd

Mrs. Darryl Scot

Ms. Regina Davis

Ms. Regina Davis also made a brief presentation concerning the newly-established **Frenchtown Community Development Corporation (CDC)**.

**Item 3** – Delayed to a future meeting a staff presentation and Commission discussion of the Electric Underground Facilities Policy (*an Electric Operations item*).

FEBRUARY 28, 2001

The City Commission met in regular session and took the following action:

Recognized and welcomed members of Boy Scout Troop 123, and invited them to lead in the Pledge of Allegiance

**Item 1** - Accepted the presentation of \$300,000 in **funding from the Northwest Florida Water Management District (NWFWMD) for facility construction of water conservation/reuse infrastructure** on Tram Road adjacent to the Southwood Development, which would provide reclaimed water for public access irrigation, allowing **reuse water irrigation in Southwood**

Mr. Douglas E. Barr, Executive Director of NWFWMD, and Mr. Rusty Price, Member of the Governing Board of the NWFWMD, appeared before the Commission and presented the check to Mayor Maddox.

**Item 2 – Heard a presentation by Ms. Beth Lacivita, representing the Tallahassee Trust for Historic Preservation, and Ms. Althamese Barnes, representing The Riley House, to Mr. Ron McCoy, owner of the property and grandson of the original property owner Mrs. Dorothy Tookes.** They recognized the recent designation of The Tookes House as a National Historic Property in the Frenchtown area. The property had been used as a hotel for Black visitors to Tallahassee during the days of segregation. Mr. McCoy expressed his appreciation and introduced his mother, Ms. Delores McCoy, who was the daughter of Dorothy Tookes, and his uncle, Mr. James Tookes, who was the son of Dorothy Tookes.

**Item 3 – Heard a staff presentation announcing the City of Tallahassee's receipt of a National League of Cities' "2000 Innovative Award for Undoing Racism: Fairness and Justice in America's Cities and Towns",** through such activities as the Race Relations Initiative, the Annual Day of Dialogue, the Community-Wide Study Circles Program, Martin Luther King, Jr. Non-violence Training, and the Summit on Race Relations; and **presented certificates of appreciation to the following volunteer citizen facilitators for their contributions to the Race Relations Initiative**

Bob Connors  
Phyllis M. Bush  
Susan Komarek  
Kevin Stanfield  
Miaisha Mitchell  
Annette Pearce  
Vivian Booth  
Phyllis Potter

**Item 4 - Recognized the achievement of the staff of the Accounting Services Division of the Department of Management & Administration** for its work in preparing the Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 1999, and which had resulted in the City of Tallahassee receiving a **"Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association"**

**Item 4.1 – Ms. Joyce Straub, Executive Director of The Tallahassee Ballet, presented to Mayor Maddox a framed photograph of the Lord Mayor of Dublin, Maurice Aherne, acknowledging the City of Tallahassee proclamation recognizing the Irish National Youth Ballet in Dublin, Ireland and the Tallahassee Ballet cultural exchange program, presented by Mayor Maddox at a joint concert held in Tallahassee in the Spring of 2000**

**Items 5-19 and 21-26 – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 5-19 and 21-26, taking the actions shown:**

Item 5 - Approved the **acceptance of the annual financial audit of the City of Tallahassee** for the fiscal year ended September 30, 2000, consisting of the "Comprehensive Annual Financial Report" (CAFR) and the "Financial and Compliance Audit of Federally Assisted Programs", giving the City an unqualified opinion from the auditors for retention as a public record (*presented by the Department of Management & Administration [DMA]/Accounting Services*) [Selected information from the 2000 CAFR available on the City's website at <http://talgov.com/cityth/dma/accounting/>]

Item 6 – Approved the execution of a **Supplemental Lease Agreement with the U. S. Department of Commerce** for the lease of 5,500 square feet of **office space at the Tallahassee Regional Airport**, effective October 1, 2000 through September 2001, with an option to renew the lease for another year beginning October 1, 2001 (*Option 1 presented by Aviation*)

Item 7 – Awarded a **three-year contract for the purchase of caustic soda used for the water treatment at the City's electric generating stations** to **JCI Jones Chemicals, Inc.**, low bidder meeting specifications, in the estimated amount

of \$256,716 for the three-year period; authorized staff to enter into a contract for the period March 1, 2001 through February 28, 2004 (*Option 1 presented by Electric Operations/Production*)

Item 8 – (i) Approved the selection committee's ranking of bids to for the **purchase and installation of an electro-hydraulic control (EHC) system upgrade for the Hopkins Unit 2 steam turbine**; (ii) approved the award of a contract for the EHC system upgrade to **General Electric** in accordance with its proposal #SE01TM01, dated January 9, 2001, and including Addendum A, dated February 9, 2001, in the amount of \$1,375,381 (including project contingencies); and (iii) authorized Electric Operations to issue a notice to proceed upon the Commission's award of the contract (*Option 1 presented by Electric Operations/Production*)

Item 9 – Approved the award of a **three-year contract for electric motor inspection and overhaul of the City's electric generating plants to Higgins Electric, Inc.**, low bidder meeting specifications, in the estimated amount of \$100,000 per year; authorized staff to enter into a contract for the period March 1, 2001 through February 28, 2004 (*Option 1 presented by Electric Operations/Production*)

Item 10 – (i) Approved the award of a **three-year contract for the second phase of a project to ensure fire safety within the City's electric power plants and other City-owned facilities**, including the inspection, testing, maintenance, engineering and installation of new automatic sprinkler systems as needed, including alarm and detection, to **Grinnell Fire Protection**; (ii) authorized staff to enter into a contract for the period March 1, 2001 through February 28, 2004; and (iii) authorized the use of this contract by other City departments as needed – to be funded from approved operating or capital funds at the time the work is identified (*Option 1 presented by Electric Operations/Production*)

Item 11 – (i) Approved the award of a **three-year pricing agreement for the purchase of fiber optic cable for a five-year program of replacing the City's existing communications network microwave system to Black Box Corporation**, low bidder meeting specifications, in the estimated amount of \$200,000 per year; and (ii) authorized staff to enter into a contract for the period March 1, 2001 through February 29, 2004 – with funding available in Capital Budget Project No. 01044 in FY 2001 and to be requested in future Capital Improvement Program (CIP) Budgets (*Option 1 presented by Electric Operations/System Control*)

Item 12 – Authorized the **purchase of two lots at 705 Dewey Street**, consisting of approximately .64 acre, including a vacant 28,000 square foot condemned structure on the property (formerly Laster Funeral Home) with code enforcement liens on the property, at a below appraised value purchase price of \$107,000 plus associated closing costs, **needed for the Frenchtown revitalization and affordable housing initiatives** (*Option 1 presented by Neighborhood & Community Services [NCS]*)

Item 13 – Authorized the **purchase of three lots at 595-611 Dent Street**, consisting of approximately .96 acre, including nine small dilapidated homes on the property used as rental units, at a below appraised value purchase price of \$135,000 plus associated closing costs, **needed for the Frenchtown revitalization and affordable housing initiatives** (*Option 1 presented by Neighborhood & Community Services [NCS]*)

Item 14 – Approved a State Housing Initiatives Partnership (SHIP) **Emergency Shelter Grant (ESG)**, in the amount of \$200,000, to **ECHO Outreach Ministries** to assist in the purchase of the Magnolia at Meridian Apartments, located at 2207 South Meridian Street, for use as the **Bethany Family Apartments, providing 14 two-bedroom housing units for emergency and transitional housing to homeless families with children**; and authorized ECHO to assume the existing City Rental Rehabilitation Loan on the property, in the amount of \$111,516.66 (*Option 1 presented by NCS*)

Item 15 – Approved an **amendment to the Agreement with the Boys and Girls Clubs of the Big Bend, Inc.**, authorizing the use of the balance of funds, in the amount of \$107,767, remaining in the Community Development Block Grant (CDBG) grant for the purchase of property at 310 Laura Lee Avenue, for use as a new Boys and Girls Club facility, to (1) properly secure the property to reduce any liabilities, i.e., clean-up, security improvements and fencing, and repairs to arrest further deterioration of the property, and (2) put the property into condition suitable for being toured and featured as part of a fund-raising effort for the future renovation of the property (*Option 1 presented by NCS*)

Item 16 – Approved an **amendment to the Agreement with Lutheran Social Services of North Florida, Inc.**, to increase its **Emergency Shelter Grant (ESG)** funding by \$25,428, for a revised ESG grant amount of \$104,428, **for operation of the InnBetween program**, and extending the time for grant performance by six (6) months, ending March 31, 2002 – utilizing unused ESG grant funds reallocated from Catholic Charities, Inc. due to the closing of its Holy Family Home shelter for homeless families, thereby meeting the original intent for the use of the funds and **ensuring an additional six (6) months of operation of the InnBetween transitional program for homeless families**, rather than returning the funds to the U. S. Department of Housing and Urban Development (HUD) because they were not expended in a timely manner (*Option 1 presented by NCS*)

Item 17 – Approved the award of a **one-year contract for the cleaning of potentially contaminated City vehicles to Fresh Breeze Cleaning Services**, recommended by the selection committee as the bidder that would better serve the City's occupational safety and health needs, at a cost ranging from \$210 per vehicle to \$225 per vehicle, for an estimated

100 vehicles per year; and authorized staff to extend the contract for two additional one-year periods, provided service is deemed satisfactory and in the best interest of the City (*Option 1 presented by DMA/Procurement and the Safety Program Coordinator*)

Item 18 – Approved Change Order No. 2 to the engineering contract with **Baskerville-Donovan, Inc.**, for the Lipona Road PASS project, adding the **design of a mast arm traffic signal system at the intersection of Lipona Road and Jackson Bluff Road**, in the amount of \$15,040 (*presented by Public Works/Engineering*)

Item 19 – Approved the **Subdivision Plat for Forsythe Park, Phase III** – a replat of Lots 9 and 10, Block "A" of Forsythe Park, Phase I-A – containing 0.47 acre, subdivided into two (2) lots, located on Forsythe Park Court and planned for development as single family detached residential by Monte Cristo of Tallahassee, with Hossein Ghazvini as president; joined in the dedication of the Plat (*presented by Public Works/Engineering*)

*Item 20 – Deleted from the agenda a request for approval of the **Subdivision Plat for Piney Z, Phase 9**, at the request of the applicant*

Item 21 – Approved the **Subdivision Plat for Weems Plantation, Unit No. 5**, containing 1.59 acres, subdivided into nine (9) lots, located on Weems Road and planned for development as single family detached residential by T & T of Tallahassee, Inc., with Mehrdad Ghazvini as president; joined in the dedication of the Plat (*presented by Public Works/Engineering*)

Item 22 – Approved the award of a **three-year contract for the purchase of sand cement rip rap bags on an as-needed basis, for use in erosion control and bank stabilization, to Quickrete**, low bidder meeting specifications, at an estimated amount of \$96,600 per year – beginning March 1, 2001 and ending February 29, 2004 (*Option 1 presented by Public Works/Streets & Drainage*)

Item 23 – Approved a negotiated, lump sum contract with **Post Buckley Schuh & Jernigan, Inc. (PBS&J)**, in the amount of \$1,843,338.80, to perform a **Project Development & Environmental (PD&E) Study for Capital Circle Southeast, Phase I (Crawfordville Road to Apalachee Parkway), and a PD&E Study and highway design for Capital Circle Southeast, Phase II (Centerview Drive to Connie Drive)** – funded from transportation mitigation funds provided by the Florida Department of Management Services (FDMS) (*Option 1 presented by Public Works/Engineering*)

Item 24 – Approved a **five-year contract extension of the annual price agreement with Emergency-One of Ocala, Florida, for the purchase of fire apparatus, special application vehicles and equipment** approved in the annual budget process (*Option 1 presented by Public Works/Fleet and Fire*)

Item 25 – Approved the award of a **three-year contract for printing the City's Annual Report to Bondholders to Rose Printing Company**, low bidder meeting specifications, in the amount of \$54,497 for the three-year period (*presented by the Office of the City Treasurer-Clerk/Asset and Liability*)

Item 26 - Approved the **minutes of the following City Commission Meetings** (*presented by the City Treasurer-Clerk/Records Management*):

December 1, 2000 Special (Retreat)  
December 11, 2000 Special (2001-1 Comprehensive Plan, Joint Public Hearing)  
December 13, 2000 Regular

#### **Discussion of Consent Items –**

With regard to Consent Agenda Item 14, Commissioner Lightsey asked that the staff make a strong commitment to ensuring that the families who received emergency transitional housing at that Meridian Street location were in a safe and unthreatening environment, and suggested the potential need for the Tallahassee Police to establish a continuing presence in that area.

The Commission also discussed the water reuse issue and stressed the importance of protecting the community's natural resources, particularly due to potential State legislation regarding water use.

**Item 27 – By consensus, introduced Ordinance No. 01-O-17, which would include 2.2 acres, fronting on the east and west sides of Macomb Street between Carolina and Virginia Streets, in the Downtown Zoning Map and the implementing development standards maps** addressing height, floor area ratio and setbacks -- previously rezoned by the City Commission's adoption of Ordinance No. 00-Z-80 on December 13, 2000, from Central Urban (CU) to Targeted Retail/Office Growth Area (RO), as initiated by the City Commission to implement Comprehensive Plan Map Amendment

2000-2-M-001 (RZ-266); set public hearing on the ordinance for March 21, 2001, at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*).

**Item 28** – By consensus, introduced Ordinance No. 01-Z-18, which would rezone Lots 15 and 16, Block A, of Briarwood East Subdivision, located on the east side of Capital Circle Southeast, 100 feet south of Connie Drive, from R-5 (Manufactured Home and Single-Family Detached zoning district) to C-2 (General Commercial zoning district), as requested by Carla V. Adkins (RZ-280); set public hearing on the ordinance for March 21, 2001, at 6:00 p.m. in the City Hall Commission Chamber (*Option 1 presented by Planning*).

**Item 29** – Received a staff presentation announcing the City’s new website – <http://talgov.com/> -- its features and other enhancements, with the old City e-mail address to remain active for a some time, and asking for feedback from customers and the Commission (*presented by Communications*)

The Commission recognized the following members of the Internet Advisory Committee for their work in updating and enhancing the City’s website:

- Bill Behenna – *Communications*
- Danny Capps – *Communications*
- Krystof Kage – *Communications*
- Roberta Freese – *Information Systems Services*
- John Simpson – *Public Works*
- Lee Stillwell – *Utility Services*
- Frank Dietrich - *Planning*

Additionally, Mayor Maddox congratulated Mr. Behenna on becoming the father of a baby boy, Robert Andrew Behenna.

**Item 30** – Voted 5-0 to accept the staff’s recommendation proposing changes to the City’s Electric Utility rates and Fire Services Fee (FSF) collection, and set public hearing on the adoption of Ordinance No. 01-O-10 for March 21, 2001 at 6:00 p.m. in the City Hall Commission Chamber, and adopted Resolution No. 01-R-18 (*Option 1 presented by UBCS*):

1. Finishing the transition of the Fire Services Fee (FSF) collection from electric rates to a stand-alone charge on the utility bill by eliminating the rebate;
2. Accepting the proposed rates, which would implement a base rate reduction of \$22.4 million in the City Electric Utility’s rates, and **introduced Ordinance No. 01-O-10**, which would be effective April 2, 2001, so as to coincide with an anticipated reduction in the cost of purchasing natural gas -- for an overall projected reduction in Electric revenues of \$22.4 million, estimated by customer class as follows:

Electric Rate Reduction by Class		
Residential Customers	47%	(\$10.3M)
Small Commercial Customers	17%	(\$ 3.7M)
Medium-sized Commercial Customers	18%	(\$ 4.1M)
Large Commercial Customers	17%	(\$ 3.8M)
Miscellaneous Classes (interruptible, traffic signals, street lights and outdoor lighting)	1%	(\$ .5M)

3. **Adopted Resolution No. 01-R-18**, amending Fire Service Fee Resolution No. 99-R-0006 by defining "religious institution" and exempting them from the fire service fee, effective on adoption and applicable to all utility bills issued on or after April 2, 2001 – for a reduction in Fire revenues of approximately \$200,000.

Mr. Ted Symankiewicz, Rate Consultant with R. W. Beck, appeared before the Commission and gave a presentation on the 2001 Electric Rate Study results.

**Item 31 – Received a status report on the City’s General Fund position preliminary to the development of the Fiscal Year 2001-2002 (FY 2002) Budget** and issues that could potentially have an impact on current planning, including the distribution of a schedule for the FY 2002 budget process; accepted the budget development assumptions and discussed concerns that would impact the City’s budget (*presented by the DMA/Budget & Policy*):

Commissioner Lightsey requested that the staff to provide some analysis of anticipated federal and state funding, a report on how the decline of federal funding in recent years, and if possible, what an analogous figure would be for this City if the State of Florida made payments in lieu of ad valorem taxes. She also suggested that the fact that this was the first year the United Way had not met its goal would appear to refute the supposition of some that the private sector would make up the cuts in federal funding for social services.

Mayor Maddox requested that the City staff begin costing out the costs to the community resulting from these federal and state funding cuts. He also suggested that it might be helpful to have some analysis on how efficient privatization had proven to be.

Commissioner Bailey indicated he would like to see information from the Tax Appraiser’s Office on the valuation of tax exempt properties in the City.

Commissioner Billings requested that the staff provide information on the kind of fiscal assistance the City provided to not-for-profit organizations, such as those with multiple funding sources, that provided social services and the potential for having those administrative costs covered, noting that the Faith Based Community Initiative under the new administration assumed that many religious and not-for-profit organizations provided those services.

**Item 32 – Voted 4-0-1 (Commissioner Billings absent) to approve Options 1 and 3 as follows, recommended by the Historic Property Grant & Loan Finance Committee (HPGL) and the staff, approving the award of three Historic Property Grant and Revolving Loan Program (HPGLP) grant applications submitted by Ms. Ann Chittenden for projects that would fund the total renovation of The Chittenden House, located at 323 East Park Avenue, within the Park Avenue Special Character District -- two of the applications being revisions to existing submittals, submitted in FY 1999 and FY 2000, and one being a new application for FY 2001 (*presented by Economic Development/HPGL*):**

**Option #1** – Authorize grant awards for FY 1999, in the amount of \$41,000; for FY 2000, in the amount of \$41,000; and for FY 2001, in the amount of \$125,000, with a total applicant contribution of \$177,000, for a complete renovation of the Chittenden House; and require written acceptance of the grant offer within 30 days

**Option #3** – Approve the transfer of the balance of funding remaining in HPGLP Work Order #92-538, in the amount of \$296,490, to FY 2001 HPGL Work Order #01-004, established at \$250,000, for a consolidated total of \$546,490

**Item 33 – Voted 5-0 to approve an appropriation of \$400,000 from the Sales Tax Fund for 50-50 matching funds for the Florida Department of Transportation (FDOT) County Incentive Grant Award for Design of the North Monroe Street Corridor Management Project, including an additional Monroe Street southbound lane, M. L. King, Jr. Boulevard to John Knox Road;** and authorize the City Manager to execute agreements with Leon County and the FDOT to accept the grant and implement the project; and authorize staff to submit a County Incentive Grant application for the Right-of-Way and Construction Phases of the project (*Option 1 presented by Public Works/Engineering*)

**Discussed the award of these State funds through the County Incentive Grant Program, established through the Governor’s Mobility 2000 legislation package, for funding through the Florida Department of Transportation (FDOT) for FY 2001 and FY 2002, requiring a 50% local match.** The Commission clarified that Monroe Street was a state road, which was the responsibility of the state to maintain.

Commissioner Lightsey gave a brief report on a recent open meeting of the Apalachee Regional Planning Council with the Department of Community Affairs, where inadequate funding for state road projects was determined to be a major priority of those who were attending from the various rural counties, along with many local governments’ lack of funding for problems with water and sewer, failing sewage tanks, no treatment systems and other infrastructure concerns. Brief discussion focused on the lack of media coverage of those kinds of issues.

**Item 34 – Held a public hearing and voted 5-0 to approve proposed amendments to the City’s 2000-2001 Annual Action Plan,** required by the U. S. Department of Housing and Urban Development (HUD) (on the intended uses of Community Development Block Grant [CDBG], HOME and Emergency Shelter Grant [ESG] funds, and including the reallocation of the City’s State Housing Initiatives Program [SHIP] funds, which were included in the Consolidated Plan approved by the Commission on June 28, 2000), reallocating those federal and state grant funds that were available due to the completion or closing out of prior year projects (summarized below) **and authorizing the submittal of the Annual Action Plan Amendment to HUD** (*Option 1 presented by NCS/Housing*):

HUD ANNUAL ACTION PLAN 2000-2001 AMENDMENT PROJECTS

FRENCHTOWN NEIGHBORHOOD REVITALIZATION PROJECTS:

Lincoln Center Renovations (Neighborhood Health Center renovations and expansion)	\$ 25,000	CDBG
Frenchtown Infrastructure Acquisition (property acquisitions and infrastructure improvements for the development of the Renaissance Center -- a commercial construction project on Macomb Street between Virginia and Carolina Streets, which was planned to include retail shops, restaurant facilities, a bank, and office space that would be able to accommodate NCS and other City offices)	\$369,680	CDBG

HOUSING PROGRAMS:

Property Acquisition for Infill Housing (purchase properties to eliminate slum and blight conditions identified as an impediment to the revitalization of the Frenchtown area by making the land available for residential new construction)	\$455,000	SHIP
Down Payment Assistance Deep Subsidy (provide additional down payment assistance up to \$5,000 per loan to assist very low-income persons in qualifying for a mortgage)	\$ 50,000	SHIP
Virginia Mountain Housing/Sunrise Place (provide the required local match in the Florida Housing Finance Corporation tax credit application process to acquire, renovate, and preserve the Holifield Arms Apartments as affordable rental housing)	\$350,000	HOME
A & S Development/Saint Augustine Villas (provide the required local match in the Florida Housing Finance Corporation tax credit application process to construct a 135-unit senior housing project on Hendrix Road, an affordable housing project)	\$200,000	HOME

HOMELESS PROGRAMS:

Lutheran Social Services of North Florida/InnBetween (to provide operational support for approximately six months for this transitional program housing eight homeless families)	\$ 25,428	ESG
ECHO Ministries/Bethany Family Apartments	\$200,000	SHIP

**Item 35** - Held a public hearing on Ordinance No. 01-O-04, introduced on January 10, 2001, and continued from January 24, 2001, which would abandon a 314-foot long, 30-foot wide, 0.22 acre, unimproved Florida Pecan Endowment Subdivision road right-of-way, lying north of Tharpe Street and west of Capital Circle Northwest, as requested by Joseph Serpico, agent for the owners; and, by consensus, **continued the public hearing on Ordinance No. 01-O-04 to March 21, 2001 at 6:00 p.m. in the City Hall Commission Chamber** (*Option 1 presented by Planning*).

**Item 36** - Held a public hearing and voted 5-0 to **adopt Ordinance No. 01-O-11**, introduced on January 24, 2001, **providing for implementation of the City Police Officers' pension enhancements recommended by the Police Officers' Benefits Committee and voted in by the City's Police Officers**, as follows (*Option 1 presented by the Interim City Treasurer-Clerk/Retirement Administration*):

- A 3% accrual with a 90% cap for all years of service, or a minimum 5% accrual adjustment, for currently employed officers who have 25 years of service or more as of April 1, 2001. To receive this benefit, these officers will have to retire between April 1 and April 30, 2001. This will also cap all officers at 90% accrual.
- A one time up to 5% accrual adjustment/55 COLA (cost of living adjustment) for those officers who retired during the calendar year 2000 including any officer with at least 17 years of service with normal retirement eligibility who retires between April 1 and April 30, 2001.
- A 5% equity adjustment for officers with 20 years of service as of October 1, 2000 and who were hired between January 1, 1979 and July 1, 1980. (These officers would not have received an equity adjustment in the past and would not have a 55 COLA.)

**Item 37** – Held a public hearing and voted 5-0 to **adopt Ordinance No. 01-O-16**, introduced on January 24, 2001, amending Rooming House Ordinance No. 00-O-54AA, relating to dorm houses in traditional single-family neighborhoods, including the RP-1, RP-2, R-1 and R-2 zoning districts, and **providing clarification of issues relating to the application of procedures necessary to register qualified rooming houses as non-conforming uses in those traditional single family zoning districts**, providing for a 30-day period for owners affected by a rezoning to register an existing rooming house as a non-conforming use, clarifying that the operation of a rooming house at any time between June 14, 1998 and June 14, 2000 qualified an owner to register the house as a rooming house, and further clarifying that the house did not have to operate as a rooming house for that entire two-year period (*Option 1 presented by the City Attorney*)

**Item 38** - Held a public hearing and voted 5-0 to **adopt Ordinance No. 01-Z-06**, introduced on February 14, 2001, **rezoning 5.9 acres on the south side of Mahan Drive from Commercial Parkway to Planned Unit Development (PUD) for the future construction of Fire Station No. 16**, as initiated by the City of Tallahassee (RZ-274), subject to the Planning Commission's recommended conditions of approval and findings (*Option 1 presented by Planning*)

Mr. Russell Large, representing L & W Engineering, 249 John Knox Road, indicated his availability to answer questions in support of this item.

**Item 39** - Held a public hearing and voted 5-0 to **list the Lichgate property on the Local Register of Historic Places, and adopt Ordinance No. 01-Z-12**, introduced on February 14, 2001, **rezoning the property known as Lichgate, located on the east side of High Road and lying approximately 2/10ths of a mile south of West Tharpe Street, to add Historic Preservation Overlay (HPO)**, as requested by The Laura Jepsen Institute (RZ-276) (*Option 1 presented by Planning*)

The Commission briefly **discussed the renowned Lichgate Live Oak**, a patriarch live oak located on this property that was reported to have existed in the 1840's, and commended the people who had worked to keep that tree alive.

**Item 40** – Held a public hearing and voted 5-0 to **adopt Ordinance No. 01-Z-13**, introduced on February 14, 2001, **rezoning property known as the James and Dorothy Nash Tookes House, located on the north side of Virginia Street and lying approximately 130 feet west of Martin Luther King Jr. Boulevard, to add Historic Preservation Overlay (HPO)**, as requested by William Shelton and Ron McCoy (RZ-275), and list James and Dorothy Nash Tookes House on the Local Register of Historic Places (*Option 1 presented by Planning*)

The Commission recognized and welcomed former Mayor Dorothy Inman-Crews.

**Item 41** - Held the first of two public hearings on the **First Amendment to the Development Agreement with The Smith Interests General Partnership for Governor's Park Corners** (approved by the City Commission on August 21, 1996 for the development of property located at the intersection of Park Avenue and Blair Stone Road) **to provide for additional donated right-of-way from The Smith Interests, required for the completion of the Park Avenue Widening Project and the Blair Stone Road Northern Extension Project for necessary storm drainage improvements, guy wire easements, temporary construction easements and sidewalks; set the second public hearing for March 21, 2001 at 6:00 p.m. in the City Hall Commission Chamber** (*Option 1 presented by the City Attorney*)

Commissioner Lightsey requested that the staff bring back information on narrowing the buffer at the intersection, the number of trees being removed, some visual representation of how the buffer would look afterwards, etc.

Commissioner Billings asked for information on any additional costs associated with this intersection improvements project.

#### **UNAGENDAED:**

Commissioner Meisburg announced an open meeting of participants in the Apalachee Ridge Neighborhood Improvement Initiative to be held at 9:00 a.m., Saturday, March 3, 2001, in the Apalachee Ridge Elementary School Cafeteria, and he invited the attendance of other Commissioners.

**MARCH 14, 2001**

The City Commission met in regular session and took the following action:

**Item 1** - Presented a proclamation proclaiming March 11-17, 2001 to be "Girl Scout Week" in the City of Tallahassee to Girl Scout Junior Troop #335 and its troop leaders

The troop announced the Girl Scout organization was celebrating its 89<sup>th</sup> anniversary and congratulated Commissioner Lightsey on being selected as one of the Girl Scouts' "Women of Distinction".

**Item 2** - Presented a proclamation proclaiming March 2001 as Red Cross Month in the City of Tallahassee to Ms. Karen Hagan, Executive Director of the Capital Area Chapter of the American Red Cross

**Agenda Items 3-17** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 3-17, taking the action shown:

Item 3 - Adopted **Resolution 01-R-19 and a Supplemental Joint Participation Agreement with the Florida Department of Transportation (FDOT)** for an additional \$400,000 – increasing the City's FDOT matching funds to a total of \$650,000 -- to assist in the funding of additional improvements to the **T-Hangar Access Taxiway and Hangar Construction Project** at the Tallahassee Regional Airport, with Flightline providing \$1 million of the project costs; and amended City Project #00023 and the Agreement with **Flightline Development Corporation** accordingly (*Option 1 presented by Aviation*)

Item 4 – Awarded a **three-year term contract for the repair of babbitted bearings** (rotating equipment) in use at Hopkins Generating Station, Purdom Power Plant and Corn Hydro Power Plant, to **IMS Group, Inc.**, low bidder meeting specifications, in the amount of \$100,000 per year; and authorized staff to enter into a contract for the period April 1, 2001 through March 31, 2004 (*Option 1 presented by Electric Operations/Production*)

Item 5 – Authorized Information Systems Services (ISS) staff to **purchase NDP250 Remittance Processing Equipment** from **Unisys Corporation**, off of State of Florida Contract No. 250-050-97-1, in the amount of \$220,371 (*Option 1 presented by ISS/RCD*)

Item 6 – Approved the **award of a contract for the construction of the Fred Lee Park and stormwater management facility, which was part of the Frenchtown revitalization effort**, to **Allen's Excavation, Inc. of Tallahassee**, low bidder meeting specifications, in the amount of \$199,777 – plus a contingency of \$25,000 for anticipated additional work to address conditions of underground manholes and pipes uncovered during the construction process (*Option 1 presented by Neighborhood & Community Services [NCS]*)

Item 7 - Approved the **use of an insurance refund in the amount of \$65,972.23, received by the City as the result of a fire that destroyed the former Meadows Soccer Complex building, for completion of the Meadows Soccer Complex project** – needed to complete the pavilion, construct a rain shelter, add signage, and make parking improvements (*Option 1 presented by Parks & Recreation*)

Item 8 – Approved a **Grant Award Agreement with the Florida Department of State for the use of a Historic Preservation Grant**, in the amount of \$11,500, with a City match of \$12,950 in in-kind services and materials, for the Tallahassee-Leon Historic Resources Automation Project, which would link existing historical information to the property Appraiser's database and the Geographical Information System (GIS), and create a website for public access to historical sites; and authorized the City Manager to execute the Agreement and related documents necessary to administer the project (*Option 1 presented by Planning*)

Item 9 – Authorized **Procurement Services to negotiate amended terms and pricing, and enter into a three-year contract extension with the current uniform rental and cleaning contractor, RUS of Albany** (*Option 1 presented by Administrative Services/Procurement*)

Item 10 – Authorized an **increase in the Procurement Services FY 2001 allocation**, in the amount of \$22,067, **from a rebate received from the State of Florida for the City's participation in the State's purchasing card program**, to go towards training and audit materials with emphasis on the Purchasing Card and Contract Administration Programs (*Administrative Services/Procurement*)

Item 11 – Approved **Deductive Change Order No. 3**, in the amount of \$184,742.48, to the contract with **Ajax Building Corporation Services**, representing the **cost savings achieved by the City's direct purchase of major construction materials for the construction of Fire Station No. 15 on Bannerman Road**, for a total revised contract amount of \$1,525,036.60 *(presented by Public Works/Engineering)*

Item 12 – Approved the award of **Minority Business Set Aside contracts for lawn maintenance services for the City's five cemeteries** to the following low bidders meeting specifications, for a total amount for all cemeteries of \$128,268 *(presented by Public Works/Real Estate)*

<b>Macks Lawns Service</b>	Group 1 (Greenwood and Southside Cemeteries)	\$30,600 annually
<b>Linda Evans Sure Cut</b>	Group 2 (Old City and Oakland Cemeteries)	\$49,692 annually
<b>B &amp; S Enterprises</b>	Group 3 (Roselawn Cemetery)	\$47,976 annually

Item 13 – Approved the **purchase of 20 miscellaneous light duty trucks as replacement vehicles in the City's fleet** to the following low bidders meeting specifications, in the total amount of \$446,489.20 *(Option 1 presented by Public Works/Fleet)*:

Item #1	<b>Proctor Pontiac of Tallahassee</b>	\$17,826.85
Items 2, 3, 4 & 5	<b>Hill-Kelly Dodge, Inc. of Pensacola, FL</b>	\$402,070.00
Item #6	<b>Tallahassee Motors</b>	\$26,592.35

Item 14 – Accepted the **Florida Department of Environmental Protection (FDEP) Innovative Recycling Grant award jointly to the City and County**, in the amount of \$380,000, with no matching funding requirement; and **approved a supplemental appropriation for the City's portion of the grant, which was to be determined as the project developed** *(Option 1 presented by Solid Waste Operations)*

Item 15 – Approved the award of a **three-year term contract for regular landscape and grounds maintenance at City water well and storage tank sites** to **Twin Oaks Lawn Care & Landscape**, for a total three-year amount of \$58,800, which did not include Appleyard Drive and the City's bike trails, for which bids were received but awarded separately; and authorized staff to enter into a contract for the period March 1, 2001 through February 28, 2004 *(Option 1 presented by Water Utilities)*

Item 16 – Approved the selection committee's ranking of firms and authorized Treasurer-Clerk's Office staff to negotiate a contract with the top-ranked firm, **Crawford & Company**; and, in the event staff was unable to conclude the negotiations successfully, authorized negotiations with the next-ranked firm, **Underwriters Safety & Claims, Inc.**, and continue the process until a contract was secured, the third-ranked firm being **York STB, Inc.** *(Option 1 presented by the City Treasurer-Clerk's Office/Risk Management Division)*

Item 17 - Approved the **minutes** of the following City Commission meetings *(presented by the City Treasurer-Clerk/Records Management Division)*:

January 10, 2001	Regular
February 14, 2001	Special (Joint City-County Commission Workshop, Sales Tax Issues)

**Item 18** – Received a staff presentation on the **Rooming House Analysis**, prepared by the Planning Department, on areas zoned Residential 3 (R-3) and Central Urban (CU) (within Interstate 10), and the context areas of Florida State University (FSU) and Florida A & M University (FAMU) for compatibility with rooming houses, following up on the adoption of the Rooming House Ordinance on September 27, 2000 and the Commission discussion of November 21, 2000; discussed and voted 5-0 to approve Options 1A, 2A, 3A and 4A as outlined and as amended to proceed with further study of the Villa Mitchell/Eugenia Street area and ensure that the residents of the Prince Murat area were given an opportunity to speak their concerns to staff (presented by Planning):

**Option 1A** - Confirm staff recommendation that no rezonings are necessary in the following areas:

Tuskegee  
University (RP-1, CU and University Transition (UT)  
South Bronough  
FSU  
Frenchtown (Caliark and RP)  
Palmer Munroe  
Valencia  
Grenon  
Chapel Ridge (MR-1, UP and CP)

**Option 2A** - Confirm staff recommendation to proceed with property owner contacts concerning future rezoning or future land use map amendments in the following areas to prohibit rooming houses

Meadowbrook to RP-1  
Valley Green to RP-1  
South City / Pontiac to RP-1  
East Call Street to RP-2  
Frenchtown (Martin Luther King) to RP-2

**Option 3A** - Confirm staff recommendation regarding the Bellevue area to proceed with property owner contacts to rezone all of the Bellevue area from Hayden Road to Ausley Road as MR-1 with the exception of Cardinal Court, as previously directed by the City Commission

**Option 4A** - Confirm staff recommendation to conduct a neighborhood meeting and reassemble the advisory committee to discuss each of the following areas:

Chapel Ridge (RP-1)  
Frenchtown (Carolina, Central and Macomb)  
University (RP-2)  
FAMU neighborhood  
Trimble / Pecan  
Smoky Hollow  
South City / Dantzier

Also,

confirmed with staff that a plan would be brought to the Commission for those areas requiring further study, and the plan would include notification to the residents; and

voted 5-0 to direct staff to proceed with the development of **design standards for rooming houses and multi-family developments**, and provide the Commission with proposed design criteria, photographs or architectural renderings, that would accommodate student needs and allow the landlords maximum use while being compatible with the neighborhoods, i.e., size, scale, relation to neighborhood, number of windows, porches, parking, etc., varying by neighborhoods

**Item 19** – Voted 5-0 to approve the submittal of a **grant application to the Florida Department of Environmental Protection, Office of Greenways and Trails**, for funding in the amount of \$80,000, with a 40% match from the City's Bicycle/Pedestrian Program enhancement fund, estimated at \$30,000, and other in-kind City services, **to construct a multi-use trail and nature walk on Phase I of the San Luis Greenway** connecting San Luis Mission, San Luis City Park, and Tallahassee Community College (*Option 1 presented by Planning*)

**Item 20** – Voted 5-0 to approve a request for a **letter of support for a grant application being submitted by the Capital City Cyclists (CCC) to the Florida Department of Environmental Protection, Office of Greenways and Trails, for the purchase of trail maintenance equipment for the St. Marks Trail**, estimated to cost approximately

\$15,000; and authorized a contribution of \$1,000 from the Bicycle/Pedestrian Program's City enhancement fund to go towards the required 20% match, with \$2,000 of the match to be contributed by the CCC and the City's Streets & Drainage Department to be responsible for storing and maintaining this State-owned equipment (*Option 1 presented by Planning*)

**Item 21** – Received a staff presentation on **proposed revisions to the Sister Cities policy, International Affairs Council bylaws and membership of the International Affairs Council**; voted 5-0 to approve revisions to Sister Cities Administrative Policy No. 303, Sister City Relationships, changing it to City Commission Policy No. 142 (distributed as Attachment 1 to the Agenda Item); approve the proposed by-laws for the City's International Affairs Council (distributed as Attachment 2 to the Agenda Item); and approve a list of charter members to the International Affairs Council (distributed as Attachment 3 to the Agenda Item) (*Option 1 presented by Economic Development*)

Also:

recognized and welcomed Mr. Hiroaki Osaki, Associate Director of the Japan Local Government Center, who was in Tallahassee studying the Florida Sunshine Law;

discussed establishing a budget for expenses associated with the City's International Affairs activities and establishing a stock of gifts for international visitors;

recognized the charter members of the International Affairs Council, as follows, and expressed appreciation for the work they had already been doing:

Dr. Willie Butler, President, Tallahassee and African Sister Cities Coalition, Inc.

Ms. Roberta Christie, Director, International Center, Florida State University

Dr. Neil Crispo, Sr. Vice President Emeritus, Vice President for Research and Development, Florida TaxWatch

Mr. Carrol Dadisman, Publisher Emeritus, Tallahassee Democrat and Rotary International Member

Dr. Ross Glee, Director, Office of Technology Transfer and International Programs, Florida A & M University

Ms. Maria Henry, Founder and Director, Caribbean Cultural Institute and Caribbean Carnival, Inc.

Dr. Roger Kaufman, Professor and Director, Office of Needs Assessment and Planning, FSU

Mr. John Koelemij, Chairman, Orange State Construction, Inc.

Mr. Neil B. Mooney, Attorney and U.S. Treasury Department Licensed Customs Broker

Dr. Todd Patterson, Physician

Mr. Neil Rambana, Attorney, Law Office of Neil St. John Rambana, P.A.

Mr. Hilmar Skagfield, Consul General, Iceland

Ms. Regina E. Sofer, Associate Vice Chancellor, Equal Opportunity and Diversity for the State University System of Florida

Ms. Linda Vaughn, Linda S. Vaughn & Associates, Governmental Affairs and Founder and Lifetime Board Member of the Tallahassee/Sligo, Ireland Sister City Program, Inc.

Mr. Charles Wright, Executive Director, Leon County Tourist Development Council and Tallahassee Area Chamber of Commerce Board Member

Ms. Karen Wright, Holland and Knight Foundation, and Former Aide to the Mayor of West Palm Beach, Florida

heard a status report, presented by Director of Economic Development Bill Johnson, on activities and projects that the International Affairs Council was involved with; and

heard a brief report, presented by Commissioner Billings, on the success of the Trade Mission to St. Maarten, NA during the period November 8-12, 2000. (Commissioner Billings thanked Ms. Maria Henry for her preparation of the bound report and distribution of the report to the Commissioners.)

Additionally, Mayor Maddox announced that Mr. Johnson had accepted a position as Manager of the Florida Airport Managers Association and, noting that he would be missed, the Commission wished Mr. Johnson well in his new job while acknowledging that he had made a valuable contribution to the City organization.

**Item 22** - Discussed the City's Underground Electric Facilities Policy and some proposed enhanced policy initiatives that might be taken under consideration, including:

- targeting road classifications for converting overhead electric facilities to underground facilities, i.e., road reconstruction in the Five-Year Transportation Plan (estimated at \$29,859,000), Sales Tax Extension Projects (estimated at \$41,104,000), canopy roads (estimated at \$58,339,000), gateway roads (\$82,685,000), and minor residential roads (estimated at \$300,000 per mile)
- an underground conversion fund funded by "contributions in aid of construction" (CIAC) from developers and individuals of new projects, with a comparable amount of funding used to convert existing overhead facilities to underground
- with appropriate legal review, the implementation of a surcharge on electric bills to fund the conversion to underground electric facilities
- the establishment of a revolving "underground conversion fund" with a one-time appropriation from the capital budget

The Commission discussed a proposal by Commissioner Bailey to set aside a fund in the City's capital budget dedicated to converting existing overhead electric lines to underground, focusing initially on entrances into the community and those locations with the most power outages, from savings accrued from reduced tree trimming services and fewer power outages. The Commission concurred on the need for some staff information on this for discussion during the budget process, and to include estimated costs for retrofitting a canopy road, such as the Centerville Road, in a manner that would not harm the trees.

**Unagendaed -**

The Commission wished Mayor Maddox a Happy Birthday.

The Commission recognized and welcomed Boy Scout Troop #44 whose members were working on their Citizenship in the Community Merit Badge and had selected the City of Tallahassee as the local government to study.

**MARCH 21, 2001**

The City Commission met in regular session and took the following action:

**Item .1** – Presented a proclamation proclaiming April 8-14, 2001 as "International Building Safety Week" in the City of Tallahassee to Mr. Ronnie Spooner, representing the Building Inspection Department

Recognized and applauded staff of the Building Inspection Department, Fire Department Safety Inspection, Neighborhood & Community Services Code Enforcement, and a representative of private designers and builders in the community, and thanked them for their service to the community

**Preliminary to taking action on the Consent agenda items -**

Commissioner Lightsey advised that she had received a thorough status report on the Noise Mitigation Program from Mr. Phil Inglese, Assistant Director of the Airport, so that her questions on Item 1 had been satisfactorily answered.

Mayor Maddox brought to the Commission's attention that he had asked the City Manager to investigate a letter of complaint regarding the bid process on Item 8 and her response was included in the agenda item.

Commissioner Billings advised that Interim City Treasurer-Clerk Herndon had provided him with some clarification on Item 12, which had reassured him that the City was not only building an efficient plant for electric generation but was also doing a good job in saving money on how the funds were borrowed to pay for the facility, and he expressed appreciation for that information.

**Items 1-4 and 6-12** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 1-4 and 6-12, taking the action shown:

**Item 1** - Approved the **award of a unit price construction contract for the demolition/restoration of property acquired under the Airport's Land Acquisition/Noise Mitigation Program to Cross Environmental, Inc., Tallahassee, Florida**, low bidder meeting specifications for the entire project as articulated in the Summary of Bids, in the amount of \$182,928 for Phase I and \$256,404 for Phase II (*Option 1 presented by Aviation*)

Item 2 – Approved the **award of a contract for the chemical cleaning of the Hopkins Electric Power Plant, Unit 2 boiler, to HydroChem, Inc.**, the only responsive bidder meeting specifications, in the amount of \$115,635 plus an additional \$25,046 in discretionary contingency funding to cover costs if additional cleaning time and materials were required, for a total contract amount not to exceed \$140,681 (*Option 1 presented by Electric Operations/Production*)

Item 3 – **Authorized staff to execute a contract with M-TRAK, Inc. for the acquisition and implementation of an InspecTrack mobile inspection system for the City-County Permits and Enforcement Tracking System**, for a total project contract cost of \$107,500, of which Leon County would be billed for 40%, for a total one-time cost to the City estimated at \$64,500, with an annually recurring license and support cost of \$9,615 (*Option 1 presented by Information Systems Services [ISS]*)

Item 4 – Approved the **appropriation of the Florida Department of Juvenile Justice Prevention Web Based Training grant award**, in the amount of \$252,000, to establish a work order in the Neighborhood & Community Services (NCS) budget consistent with the designation of the City of Tallahassee as the fiscal agent for the Front Porch Florida Greater Frenchtown Governor's Revitalization Council, **allowing the Council and the Greater Frenchtown Prevention Collaborative Partnership Initiative to develop and implement a multi-service systematic process for identifying, assessing and providing services for youth ages 10-17 in the Frenchtown area** (*Option 1 presented by NCS*)

*Item 5 – Pulled for discussion a request for approval of a **Developer Agreement between the City of Tallahassee, Kid's Ventures, the Middlebrooks Investment Group, et al.** (presented by Planning) – see below*

Item 6 – Approved the **purchase of seven (7) additional police patrol sedans from Tallahassee Motors**, low bidder meeting specifications in accordance with the pricing, terms and conditions of Bid #009-01-GL-BP, which was approved by the Commission on December 13, 2000, for a total purchase amount of \$149,826.95 (*Option 1 presented by Public Works/Fleet Management*)

Item 7 – Approved the **purchase of three (3) replacement light duty crew cab trucks with service bodies from Tallahassee Motors**, low bidder meeting specifications in accordance with pricing, terms and conditions of Bid #0325-00-GL-BP, which was approved by the Commission on December 6, 2000, for a total purchase amount of \$80,490 – replacing vehicle #9311 assigned to the Water Utilities Department, and vehicles #5152 and #5153 assigned to the Parks & Recreation Department (*Option 1 presented by Public Works/Fleet Management*)

Item 8 – Approved the selection committee's recommended ranking of stormwater management **continuing engineering services consultants, and authorized staff to negotiate continuing services contracts with the following eight (8) firms** – which would be brought back to the Commission for review/authorization (*Option 1 presented by Public Works/Stormwater Management*):

**Post, Buckley, Schuh & Jernigan, Inc.**  
**URS Corporation**  
**Hartman & Associates, Inc.**  
**L & W Engineering, Inc.**  
**Wilbur Smith Associates**  
**Singhofen & Associates, Inc.**  
**Genesis Group**  
**Engineering Methods & Applications, Inc.**

Item 9 – Approved the selection committee's recommended **ranking of Airport capital projects continuing civil engineering consultants**, and **authorized the City Manager to execute general contracts** with the three (3) top-ranked firms as follows (*Option 1 presented by Public Works/Engineering*):

**Reynolds, Smith and Hills, Inc.**  
**The LPA Group**  
**Wilbur Smith Associates**

Item 10 – Approved a **Federal Transit Administration Section 5307 Grant Application** for Federal subsidies, including \$725,000 operational, \$130,000 planning and \$490,000 capital funding assistance, for a total amount of \$1,345,000 for Federal assistance for FY 2001, and **the adoption of authorizing Resolution No. 01-R-17 and execution of the grant documents, allowing the City to take advantage of FY 2001 Federal funding for the support of mass transit** (*Option 1 presented by TalTran*)

Item 11 – Approved the award of a **three-year contract for self-insured claims investigative services, including providing field investigation for workers' compensation, general liability and automobile liability claims, to Crawford & Co., with the option to extend the contract** for two additional one-year terms upon agreement of the City and the service provider, and with approval of the Commission; authorized staff to execute the contract effective April 1, 2001 through March 31, 2004 (*Option 1 presented by the City Treasurer-Clerk's Office/Risk Management*)

Item 12 – **Adopted Resolution No. 01-R-20**, authorizing and approving the City's six existing loan agreements with the Sunshine State Governmental Financing Commission (SSGFC), as amended and restated (*Option 1 presented by the City Treasurer-Clerk's Office/Asset & Liability Management*)

**Item 5 (pulled from Consent) – Voted 5-0 to approve a Developer Agreement between the City of Tallahassee, Kid's Ventures, the Middlebrooks Investment Group, et al., for a proposed office park development along Thomasville**

**Road and Interstate 10**, establishing development guidelines to be implemented during the Planned Unit Development (PUD) zoning process *(presented by Planning)*

Confirmed with staff that this agreement did not obligate any approval of the PUD rezoning or other approvals in the development process

Concurred with staff that a request submitted by Mr. Charles Gardner requesting the addition of some language to use this agreement to reserve concurrency, traffic capacity, was not appropriate for inclusion in this agreement

Commended the use of an architectural control committee as provided for in this agreement

**Item 13** – By consensus, **introduced Ordinance No. 01-O-26, which would adopt the Cycle 2001-1 Comprehensive Plan Amendments**, and set public hearing on the ordinance for a Joint Meeting of the City Commission and the Leon County Board of County Commissioners on April 10, 2001, at 6:00 p.m., in the Leon County Courthouse County Commission Chamber *(Option 1 presented by the City Attorney's Office)*

**Item 14** – Received a power point presentation on the **Kleman Plaza Master Plan Update**, presented by Mr. Monty Stark, of Hicks Nations Architects, Inc., presenting concept sketches of a design to maximize the potential of the site as a special destination given the addition of the Challenger Center with its expected visitor draw, describing a sequencing of development that would provide some focus on the amphitheater and a performance stage of approximately 45 square feet, maintaining a focus on the marketing/economic/physical aspects, an extension of the Plaza to include City Hall and eventually a connection to the County Library, that would address traffic and maintenance with pedestrian priority, that would include natural canopy shade from live oak trees and would increase the amount of green space from the previous master plan

Received a briefing on the proposed **schedule of future actions related to Kleman Plaza**, presented by Director of Economic Development Bill Johnson, for formal adoption on April 11, 2001

Voted 5-0 to authorize staff to proceed as necessary with agenda preparations to implement the scheduled future actions on Kleman Plaza *(Option 1 presented by Economic Development)*

Discussed details of the updated master plan concept, including confirmation that the redesign of the Challenger Center was included in the master plan update as well as plans for traffic control on Duval Street, better access to the Plaza and some additional surface level parking, a pedestrian bridge to the Capitol, confirmation that the public at large had been provided notice and invited to the Master Planning workshops, an expression of support for planting live oaks on the Plaza to provide natural shade, confirmation that issuance of the Request for Qualifications (RFQ) and Request for Proposals (RFP) were targeted for late April 2001 upon completion of the more flexible design guidelines, and a request that the staff bring back a recommendation on whether there was a need to obtain services from a marketing consultant

Recognized Ms. Barbara Sterling, representative of the League of Women Voters, who had been actively involved in providing community input on this issue as well as other issues of community interest

**Item 15** – Received a **status report on the Stormwater Pollution Reduction Program and the Lakes Monitoring Program**, presented by Director of Stormwater Management John Buss *(presented by Public Works/Stormwater Management)*

Discussed details of these programs, including assessing the health of the water and a suggestion that there may be some interest at the universities in conducting research that would observe trends

Confirmed that these programs were in addition to the ongoing stormwater management improvements that were budgeted at approximately \$3.5 million per year

**Item 16** – Deleted the approval of the award of a construction contract to for the **Blair Stone North, Phase I Project** *(presented by Public Works)*

**Item 17** – Deleted a discussion of **traffic concurrency and the need for new business parks** *(presented by Growth Management)*

**Item 18** – Voted 5-0 to approve a proposed **First Amendment to the Piney-Z Community Development District Interlocal Agreement** to reflect already-approved new uses, and to delete the provisions prohibiting issuance of long-term debt and providing for its dissolution following the retirement of its bonds *(Option 1 presented by the City Attorney's Office)*

Confirmed that the staff had reviewed this proposal for financial soundness and the City was pledging no tax dollars for this project while, in fact, the developer had agreed to give up substantial water and sewer rebates that were given to other developments

Ms. Nancy Linnan, Counsel for the Piney-Z Community Development District, appeared before the Commission and confirmed that anything built with Community Development District funds would be for public use, with the public paying fees equivalent to the special assessments paid by residents living in the district.

**Item 19** – Voted 5-0 to **approve the language in proposed Ordinance No. 01-O-20, which would amend the Environmental Management Ordinance (EMO) to address roadway redevelopment and establish stormwater retrofit requirements for roadway projects**, and direct the staff to schedule public hearings with the Planning Commission and the City Commission for adoption of the proposed ordinance (*Option 1 presented by Public Works/Stormwater Management*)

**Item 19.1** - Voted 5-0 to **renew the Professional Services Agreement with the Law Firm of Katz, Kutter, Haigler, Alderman, Bryan & Yon, P.A.** to commence on March 1, 2001 and end on September 31, 2001, at \$10,000 per month, and approve \$74,000 to fund the additional scope of the Katz contract and an amendment to the FY 2000 contract to reflect the annualized amount; and authorized a supplemental appropriation, in the amount of \$74,000, from City Contingency in addition to the \$46,000 included in the FY 2001 Budget to fund the new contract and prior year amendments as specified (*Option 1 presented by the Mayor's Office/Intergovernmental Relations*)

Acknowledged the success of this consultant in **lobbying federal budget issues** on behalf of this City during the previous year

**Item 19.2** – Voted 5-0 to approve the **revised effective date of the Violence Prevention and Intervention Policy, and the Criminal History Screening Policy**, which were adopted by the Commission on January 24, 2001, from April 1 to May 1, 2001 (*Option 1 presented by Human Resources*)

**Item 20** – Heard scheduled comments from **Ms. Kathryn Poe**, 806 East Ninth Avenue, Havana, FL (32333), **relating to health care coverage** provided by Capital Health Plan, Blue Cross-Blue Shield, and Health Plan Southeast, specifically, their ruling that cardiac rehabilitation was not medically beneficial to persons being referred for rehab under any circumstances

Requested that the City Manager investigate this issue with the City's health care providers and provide a report to the Commission, including the increase in cost if cardiac rehabilitation was covered by the plans

**Item 21** – Heard scheduled comments by **Mr. Bruce Daniels**, 7926 Reynolds Drive, representing **The Tallahassee Junior All-Star Exposure League**, **requesting a \$6,000 donation from the City to cover a four-day youth basketball camp** for boys and girls between the ages of 7—17, scheduled for August 29-June 1, 2001 at Tully Gym on the Florida State University Campus

Recommended that this organization apply for funding for the following year through the Community Human Services Partnership, which allocated the City's human services and social funds

Concurred with a suggestion by the City Manager that staff determine if the Parks & Recreation Department could provide some assistance for this program

Commissioner Billings offered his personal assistance in obtaining some funding for this purpose.

**Item 22** – Held the second public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to approve proposed **changes to the City's Electric Utility rates and change to the Fire Services Fee (FSF) collection**, continued from the first public hearing on February 28, 2001, with a primary goal of making the City of Tallahassee citizen-owned electric utility more competitive while avoiding negative impacts to the customers where possible, and **adopt Ordinance No. 01-O-10AA**, introduced on February 28, 2001, **implementing the revised electric rates** effective April 2, 2001 so as to coincide with an anticipated reduction in the cost of purchasing natural gas, for an overall projected reduction in Electric revenues of \$22.4 million, estimated by customer class as follows (*Option 1 presented by Utility Business & Customer Services [UBCS]*):

Electric Rate Reduction by Class
----------------------------------

Residential Customers	47%	(\$10.3M)
Small Commercial Customers	17%	(\$ 3.7M)
Medium-sized Commercial Customers	18%	(\$ 4.1M)
Large Commercial Customers	17%	(\$ 3.8M)
Miscellaneous Classes (interruptible, traffic signals, street lights and outdoor lighting)	1%	(\$ .5M)

Fire Service Fee (FSF) revenues were projected to be reduced by approximately \$200,000 with the adoption of Resolution No. 01-R-18 on February 28, 2001, which completed the transition of the Fire Services Fee (FSF) collection from electric rates to a stand-alone charge on the utility bill by eliminating the FSF rebate, and defined and exempted "religious institutions" from the fire service fee, effective on adoption and applicable to all utility bills issued on or after April 2, 2001.

**Item 23** – Held the second public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to approve the **First Amendment to the Governor's Park Corners Development Agreement with The Smith Interests General Partnership**, providing for the donation of additional right-of-way on Blair Stone Road, necessary for storm drainage improvements, guy wire easements, temporary construction easements and sidewalks, and assisting the City in completing the **Park Avenue/Blair Stone Road projects** (*Option 1 presented by the City Attorney's Office*)

Commissioner Lightsey emphasized the need to stay with the Commission's expressed intent to keep a greenway look to this roadway, and she pointed out that some native species vegetation and trees could be planted in the buffer area that was included in the roadway design as a screen as it was not a natural buffer.

Acknowledged the cooperation of Smith Interests General Partnership in donating additional right-of-way space for this roadway project

**Item 24** – Held a public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to adopt **City of Tallahassee Road Right of Way Abandonment Ordinance No. 01-O-04AA**, introduced on January 10, 2001, and continued from January 24 and February 28, 2001, abandoning a 314-foot long, 30-foot wide, 0.22 acre, unimproved Florida Pecan Endowment Subdivision road right-of-way, lying north of Tharpe Street and west of Capital Circle Northwest, **requested by Joseph Serpico**, owner of the 5.97 acres of property that is bisected by the subject right of way, with the condition that a 20-foot wide utility easement be provided along the eastern edge of proposed Lot 4 (*Option 1 presented by Planning*)

Discussed the project's access to Capital Circle and determined from staff that a right-in access only would be permitted with the primary access being on Tharpe Street

**Item 25** – Held a public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to adopt City Commission (Macomb Street) Rezoning Ordinance No. 01-O-17, introduced on February 28, 2001, **including in the Zoning Atlas Downtown Map Series 2.2 acres owned by the City of Tallahassee, fronting on the east and west sides of Macomb Street between Carolina and Virginia Streets, and establishing development standards for the properties newly added to the map** -- addressing height, floor area ratio and setbacks, and previously rezoned by the adoption of Ordinance No. 00-Z-80 on December 13, 2000, from Central Urban (CU) to Targeted Retail/Office Growth Area (RO) (RZ-266), initiated by the City Commission to implement Comprehensive Plan Map Amendment 2000-2-M-001 (*Option 1 presented by Planning*)

Briefly discussed a pending State government decision on a proposal to transfer land use authority from the Capital City Planning Commission (CCPC) to the City

Clarified that this was a minor change in a specific downtown area where some redevelopment was encouraged, and was not applicable to other areas of the City

**Item 26** – Held a public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to adopt **Leon County Operation Center PUD Ordinance No. 01-Z-14**, introduced on February 14, 2001, rezoning 41.49 acres, fronting on the north side of Riggins Road between Teal Lane and Riggins Road, from Single and Two-Family Residential District (R-3) to Planned Unit Development (PUD), subject to the Planning Commission's recommended conditions of approval and

findings, and including condition #22 – the applicant was the Leon County Board of County Commissioners (agent: Peter Okonkwo, Spectra Engineering and Research, Inc.) (RZ-277) (*Option 1 presented by Planning*)

Briefly discussed this being a cooperative effort between the City and the County, and acknowledged there was no opposition from the neighborhood

Leon County representatives indicated their presence to answer questions in support of this item.

**Item 27** – Held a public hearing and voted 3-0 (Commissioners Maddox and Bailey absent) to adopt **Carla Adkins Rezoning Ordinance No. 01-Z-18**, introduced on February 28, 2001, **rezoning Lots 15 and 16, Block A, of Briarwood East Subdivision, located on the east side of Capital Circle Southeast, 100 feet south of Connie Drive, from R-5 (Manufactured Home and Single-Family Detached zoning district) to C-2 (General Commercial zoning district)**, as requested by Carla V. Adkins on behalf of the owner, Park T. Brittle, III (RZ-280) (*Option 1 presented by Planning*)

Ms. Carla Adkins, 1655 Capital Circle Southeast, and Mr. Charles Gardner, 1300 Thomaswood Drive, indicated their presence to answer questions in support of this item.

#### **Unagendaed –**

The Commission commended Commissioner Lightsey for her steadfastness in taking the lead in moving environmental issues forward in this community for the past eleven years, and commended her for receiving an award from the Girl Scouts organization as "Woman of Distinction" for her environmental efforts in the community.

Mayor Maddox announced that on a nomination by City staff, Commissioner Meisburg had received a Technology Leadership Award from Public Technology Inc. (PTI) for being a leader in encouraging the use of technology by public institutions, and the Commission congratulated Commissioner Meisburg for this recognition. City Manager Favors announced that Commissioner Meisburg would be leading a workshop at a national PTI conference in April.

April 10, 2001

**Joint City-County Commission Public Hearing On  
Adoption Of 2001-1 Comprehensive Plan Amendments**

The City Commission and the Board of Leon County Commissioners (County Commission) met in special joint session and held a public hearing on the adoption of approved Cycle 2001-1 Amendments to the 2010 Comprehensive Plan, taking the following action (County Commissioners Maloy being absent):

- The City Commission voted 5-0 to adopt the Cycle 2001-1 map amendments and text amendments as recommended by the staff and transmitted to the Florida Department of Community Affairs (FDCA), with the exception of Text Amendment 2001-1-T-009A. *[On behalf of the County, the County Commission voted 4-0-2 (County Commissioner Winchester abstaining and County Commissioner Maloy absent) on the same motion on behalf of the County.]*
- Discussed Text Amendment 2001-1-T-009A and the need to provide some flexibility in the Comprehensive Plan so that the land development regulations would have some flexibility, referring to the draft LDR language on page 2 of the agenda materials.

Mr. Russ McGregor, 3102 Ortega Drive, appeared before the Joint Commission and objected to certain provisions of this amendment.

- The City Commission voted 5-0 to approve language changes in page 2, inserting "undisturbed" in place of "natural" and inserting "vegetation" in place of "resource" before "management plan", and inserting "flexibility" in place of "capacity" on item c, page 2 of the agenda material (proposed text policies). *[The County Commission voted 5-1 (County Commissioner Grippa opposed; County Commissioner Maloy absent) on a like motion.]*
- The City Commission voted 5-0 to approve Text Amendment 2001-1-T-009A as amended. *[On behalf of the County, the County Commission voted 5-1 (County Commissioner Grippa opposed; County Commissioner Maloy absent) on a like motion.]*

Mr. Grayl Farr, 3315 Reading Lane, representing the Sierra Club, appeared before the Commission and objected to additional flexibility being allowed for public works infrastructure in Amendment 2001-1-T-009B.

- The City Commission voted 5-0 to adopt Ordinance No. 01-O-26, introduced on March 21, 2001, inclusive of staff's correction of scrivener's errors, adopting the approved Cycle 2001-1 Amendments as part of the 2010 Comprehensive Plan. *[On behalf of the County, the County Commission voted 6-0 (County Commissioner Maloy absent) to adopt the proposed County ordinance, inclusive of staff's correction of scrivener's errors, adopting the approved Cycle 2001-1 Amendments as part of the 2010 Comprehensive Plan.]*

By these actions, the following proposed Cycle 2001-1 Comprehensive Plan Amendments were adopted and included in the 2010 Comprehensive Plan:

<b>Adopted Cycle 2001-1 Amendments to the Comprehensive Plan</b>		
<b>Amendment #</b>	<b>Description</b>	<b>City/County Actions</b>
<b>M-001</b>	Westminster Oaks, south of Miccosukee Road & west of Edenfield Road From Residential Preservation To: Mixed use A (No development pattern requested – PUD proposed) (14.30 acres)	<b>Approved</b>
<b>M-003</b>	East side of Hayden Road, north of Jackson Bluff Road From: Central Urban To: University Transition (0.57 acre)	<b>Approved as Amended</b> (LPA Recommendation for inclusion of entire east side of Hayden Road)
<b>M-008</b>		

	(expanded to include Wier property) (10.60 acres)	
<b>M-009</b>	Martin Hurst Road south of Interstate 10 (22.65 acres)	
<b>M-011</b>	Forest Glen Court & north of Bradford Road From: Mixed Use A To: Residential Preservation (8.95 acres)	<b>Approved</b>
<b>T-001</b>	Affordable housing density bonuses	<b>Approved as Amended</b> (LPA recommended language - deleting criterion #2, and substituting "will" for "may" in criterion #4 in new Land Use Policy 2.1.14)
<b>T-005</b>	Deleting environmental disclosure policy	<b>Approved</b>
<b>T-007</b>	Revising/adding Roadway Functional Class Maps & definitions	<b>Approved</b>
<b>T-008</b>	Frenchtown urban infill & redevelopment designation & adoption of boundary map	<b>Approved</b>
<b>T-009A</b>	Development flexibility in areas with significant slopes (10-20%)	<b>Approved as Amended</b> (with latest Commission amendment to the policy language)
<b>T-009B</b>	Providing additional flexibility for conservation/-preservation deviations for public infrastructure systems	<b>Approved</b>
<b>T-012</b>	Expanding Central Core Area map boundary	<b>Approved</b>
<b>T-016</b>	Annual update of Five-Year Schedule of Capital Improvements Projects	<b>Approved</b>

**April 11, 2001**

The City Commission met in regular session and took the following action:

**Item 1** - Presented a proclamation to Police Chief Walter McNeil proclaiming the week of April 8-14, 2001 to be **National Telecommunications Safety Operators Week** in the City of Tallahassee, and recognized the following City telecommunications personnel:

Allison, Jill	Berger, Scott
Blanton, Will	Braswell, Warren
Daniels, Sandy	Donaldson, Jeanine
Forehand, Gwen	Doodson, Steve
Highland, Anitra	Holbert, Kelly
Horn, Tom	Jenkins, Toni
Johnson-Person, Gwen	Lassiter, Garry Capt.
Porter, Mike	Sizemore, Wayne

**Item 2** – Heard a presentation and received golf hats from Dr. Tom Ray, who discussed the 11<sup>th</sup> Annual Greater Gaither Golf Games Gathering (5 G's), scheduled to begin on Saturday, April 14, 2001

**Item 3** - With Fire Chief Quillin, the Commission recognized and commended the following Fire Department personnel for their **lifesaving efforts at a fire on Texas Street** where they located and removed three children from a burning building:

Division Chief Steve Marks	D/O Mike Terhune	F/F Blake Register
Captain Bill McClellan	D/O Kevin Busbee	F/F Jeff Atkinson
Captain Andrea Jones	D/O John Tuttle	F/F Lee Coughlin
Lieutenant Chuck Adkins	D/O Chad Teems	F/F Janson Sullivan
Lieutenant Charles Dery	D/O Rick Jefferson	F/F Travis Walker
Lieutenant Lori Brady	F/F Danny Hunter	F/F Steve Teifel

Captain Sharon Lippman (working for Tallahassee Memorial Hospital)

[D/O = Driver Operator; F/F = Firefighter]

**Item 4** – With Fire Chief Quillin, the Commission recognized and commended the following Fire Department personnel for successfully completing the **Southeast Regional Extrication Challenge**:

Captain Wes Roberts	D/O Hal Eastman	F/F Troy Anzalone
Lieutenant Jimmie Shiver	D/O Scott McAdams	F/F Jason Rodman
Lieutenant Jarvis Bedford	D/O Rusty Roberts	

**Item 5** – Received a report, with a film clipping, on the **Emergency Management Team Training in Mt. Weather, Virginia**, introduced by Commissioner Lightsey and presented by Marty Bishop, Emergency Management Coordinator; recognized and applauded the Emergency Management Team members who were in attendance; and thanked all of the training participants

**Consent Agenda Items 6-7, 9-18, 20-21 and 23-26** – Voted 5-0 to approve **the staff's recommendations presented in the modified Consent Agenda, taking the action shown:**

Item 6 - Approved the re-appointment of James R. Ford, Jr. to the **Tallahassee Housing Authority** to a term expiring April 2004 (*presented by the Mayor's Office*)

Item 6.1 – Approved the re-appointments of Ethel B. Clear and William J. Connolly to the **Municipal Code Enforcement Board** to terms expiring June 2004 *(presented by the Mayor's Office)*

Item 7 – Formally adopted the **new Site Map to be included within the revised Kleman Plaza Design Guidelines** *(presented by Economic Development)*

*(Item 8, an Energy Services item regarding the **Long Term Natural Gas Supply**, was pulled from Consent for discussion and a separate vote. See below.)*

Item 9 – Approved the **lease purchase of the ES7000 server and storage disk**, and extended the current lease purchase agreement with **Unisys Corporation** until July 2005, with payments of \$29,499 per month as compared to the purchase price of \$889,032 *(Option 1 presented by Information Systems)*

Item 10 – Approved amending the Maintenance Agreement with **Geac Public Safety for the Police and Fire Departments' Computer Aided Dispatch/Records Management System (CAD/RMS)** up to the revised annual amount of \$64,970, and authorized payment in the amount of \$51,345 for FY01 for the actual cost of the maintenance for existing services in FY01 *(Option 1 presented by Information Services)*

Item 11 – Approved a payment, in the amount of \$92,000, to the **Florida League of Cities for Telecommunications Cost Recovery services**, recovering refunds and/or credits for telecommunication service billing errors, with funding from the total net savings gained from those services *(Option 1 presented by Information Systems)*

Item 12 – Approved a payment, in the amount of \$115,000, to **Microsoft Corporation for license renewals** *(Option 1 presented by Information Systems)*

Item 13 – Approved the **initiation of a rezoning from** Single and Two-Family Residential (R-3) **to** Single, Two-Family and Multi-Family Residential 4 (R-4) for the property known as **Pinewood Place Apartments** (Parcel 21-13-20-902-0000), owned by the Tallahassee Housing Authority, which would bring the property into conforming status for the proposed construction of a multi-purpose community building *(Option 1 presented by Planning)*

Item 14 – Approved the award of a three-year contract for **general contracting services** to the following five highest-ranked firms, low bidders meeting specifications, for a total estimated cost of \$1,250,000/three years *(Option 1 presented by Department of Management & Administration [DMA]/Procurement Services)*

1. Council Contracting, Inc.
2. Rippee Construction, Inc.
3. Bass Construction Company, Inc.
4. Arnold Design and Construction, Inc.
5. Southland Contracting, Inc.

Item 15 – Approved the award of a two-year contract for **coffee services to Quality Coffee Services, Inc.**, low bidder meeting specifications, in the estimated amount of \$60,000/year *(Option 1 presented by DMA/Procurement Services)*

Item 16 – Approved the **purchase of video devices for vehicular detection at intersections from Peek Traffic Systems, Inc.**, of Tallahassee, Florida, Bid No. 0066-01-GL-BP, low bidder meeting specifications, in the amount of \$79,998 *(Option 1 presented by Public Works/Traffic Engineering)*

Item 17 – Approved the **purchase of eleven (11) replacement tractor-backhoe-loaders from Pioneer Machinery, Inc.**, of Orlando, Florida, pursuant to State Contract #076-001-99-1, which was approved by the Commission on December 13, 2000, for the total purchase price of \$461,857 *(Option 1 presented by Public Works/Fleet Management)*

Item 18 – Approved the **Piney Z Phase 9 Subdivision Plat**, containing 12.81 acres, subdivided into two (2) lots, bounded on the north by Piney Z Phase 4, on the east by unplatted land, on the west by Doyle Conner Boulevard, and on the south partly by

Apalachee Parkway and partly by unplatted land, being developed for Institutional use by Piney Z Limited, with Joseph F. Chapman IV as President (*presented by Public Works/Engineering*)

(Item 19, an item presented by Public Works/Engineering regarding a construction change order for **the Appleyard Drive Widening/Mission Road PASS Project**, was pulled from Consent for discussion and a separate vote. See below.)

Item 20 – Approved the **purchase of 5.90 acres located on Mahan Drive**, in the amount of \$800,000 plus closing costs estimated at \$5,000, for a total expenditure of \$805,000, prior to receiving site plan approval, thereby allowing for the development of **Fire Station #16 and a satellite storage facility for the Streets and Drainage Division** without incurring additional land costs (*Option 1 presented by Public Works/Real Estate*)

Item 21 – Approved the **Turner Subdivision Plat**, containing 2.23 acres as one (1) lot, bounded on the north and west by Village Common, on the east by Reiner Road, and on the south by Maclay Commerce Drive and by unplatted land, being developed as a Commercial Activity Center by Turner Furniture of Tallahassee, Inc., with Russel Turner as President (*presented by Public Works/Engineering*)

(Item 22, an item presented by Public Works/Engineering regarding **consultant services for Capital Circle Southeast Project**, was pulled for discussion and a separate vote. See below.)

Item 23 – Adopted **Resolution No. 01-R-22**, authorizing the City Attorney to institute eminent domain proceedings to acquire the following properties necessary for the **Raymond Diehl Road PASS Project** (*presented by the City Attorney's Office*):

Parcel 106	0.13 acre+/-	Right-of-Way Acquisition, University of Mississippi Foundation, c/o Charles Gardner, Esq.
Parcel 108	0.288 acre+/-	Full Take, Mack N. Bennett, c/o Henry C. Hunter, Esq.
Parcel 109	0.34 acre+/-	Right-of-Way Acquisition, Charleston Square II, Sawgrass Plantation of Killearn Homeowners Associations, Inc., c/o Jeffrey H. Savlov, Esq.
Parcel 110	0.18 acre+/-	Right-of-Way Acquisition, Sawgrass Plantation of Killearn Homeowners Associations, Inc., c/o Jeffrey H. Savlov, Esq.
Parcel 111	2.84 acres+/-	Right-of-Way Acquisition, Mack N. Bennett, c/o Henry C. Hunter, Esq.
Parcel 286	0.042 acre+/-	Right-of-Way Acquisition, Magnolia Place, Inc., c/o Marion D. Lamb, III

Item 24 – Adopted **Resolution No. 01-R-23AA** (correcting the temporary easement period to a period of 18 months, instead of 36 months), authorizing the City Attorney to institute eminent domain proceedings for properties necessary for the **Bryan Street and Stadium Drive Realignment Project** (*presented by the City Attorney's Office*)

Construction Easement "A"	0.77 acres+/-
Utility Easement "A"	0.32 acres+/-

Item 25 – Adopted **Resolution No. 01-R-24**, authorizing the issuance of not-to-exceed \$20,000,000 Energy System Refunding Revenue Bonds, Series 2001; **Resolution No. 01-R-25**, authorizing the issuance of not-to-exceed \$27,000,000 Consolidated Utility System Bonds, Series 2001; and **Resolution No. 01-R-26**, amending the Consolidated Utility System Resolution to allow removal of the Gas System – for a net present value savings of approximately \$2.3 million based on current financial market conditions (*Option 1 presented by the City Treasurer-Clerk's Office/Asset and Liability Administrator*)

Item 26 - Approved the **minutes** of the following City Commission meetings (*presented by the City Treasurer-Clerk/Records Management Division*):

January 24, 2001	Regular City Commission Meeting
February 14, 2001	Regular City Commission Meeting

**Item 8 (pulled from Consent)** – Voted 5-0 to approve the ranking of the Selection Committee for Long Term Natural Gas Supply Agreements and authorized staff to pursue simultaneous contract negotiations with the three highest-ranked proposals, based on getting a report back in a timely fashion on how the whole management of the gas portfolio and these purchases were handled, as previously requested (*Option 1 as amended presented by Energy Services*):

- 1. Enron North America Corp.**
- 2. Aquila/Utiliticorp United**
- 3. Dynegy Marketing & Trade**

**Item 19 (pulled from Consent)** – Voted 5-0 to approve **Change Order No. 7**, in the amount of \$24,344.35, to the existing construction contract for the **Appleyard Drive Widening/Mission Road PASS Project**, with **Sandco, Inc.**, addressing final quantity changes primarily related to unforeseen utility conflicts and additional unexpected work and traffic control restrictions required in the Tharpe Street/Mission Road intersection, for a total revised contract amount of \$6,519,859.17 (*presented by Public Works/Engineering*)

Commissioner Lightsey discussed her concern with ensuring that the best price was obtained inasmuch as some segments of the road construction were added without going through the bid process and there had been a large number of change orders equating to approximately 50% of the total project.

**Item 22 (pulled from Consent)** – Voted 5-0 to **rescind the consultant services contract award for the Capital Circle Southeast Project, Phases I and II, to Post Buckley Shuh & Jernigan, Inc. (PBS&J), and authorize staff to begin contract negotiations with CarlanKillam, Inc.** the second-ranked firm, for the Project Development & Environmental (PD&E) Study from Crawfordville Road to Apalachee Parkway, Phase I, and the Highway Design from Centerview Drive to Connie Drive, Phase II, and authorized staff to re-bid the contract if unable to negotiate with the second-ranked firm (*Option 1 as amended presented by Public Works/Engineering*)

The Commissioners discussed the City's move to include a clause in its consultant contracts for liquidated damages and payments in stages of development as a measure to ensure the City received the services that it paid for.

**Item 27** – Voted 5-0 to accept the **Solid Waste Transfer Station Status Report**, presented by Manager of Solid Waste Operations Barry Boldissar, on negotiations to finalize an agreement with Leon County that would result in the City's participation in the proposed solid waste transfer station currently planned for construction by Leon County at a site on Gum Road (*Option 1 presented by Solid Waste Operations/City Attorney's Office*)

The Commission discussed various concerns with regard to this information item, including potentially including some progress dates, the County's proposed "host fee strategy" for addressing neighborhood issues by paying down rates for people living within a certain area, the composition of The Review Committee, and confirmation that City staff was continuing to work on alternative plans B and C.

**Item 28** – Received a briefing from Dr. Phillip Downs, of Kerr & Downs Research, on the **City of Tallahassee Fiscal Year 2001 Resident Opinion Survey** regarding the services and programs offered by the City, and updating benchmarks that measure public perception of customer service initiatives and communication efforts (*presented by DMA/Budget & Policy*)

**Item 29** – Received an **update report on the Natural Gas Sales Strategy**; voted 4-0 (Mayor Maddox absent) to maintain the existing rebates while management pursues the development of cost neutral solutions for the remaining major barriers to the gas system's customer growth (*Option 1 presented by Energy Services*)

**Item 30** – Discussed a proposal to adopt a resolution to establish a **recommended fee schedule for Comprehensive Plan amendments**, and to confirm that applicants for Comprehensive Plan map amendments were required to pay one-half of the normal rezoning filing fee – with a new fee structure that could increase revenues to the City and County by approximately \$24,000 per year (*Option 1 presented by Planning*)

By consensus, the Commission **delayed action on this item pending further staff analysis and recommended alternatives, including the number of amendments requested in the past five (5) years and the project cost if the**

**fees had been in place, and an alternative to fees for persons who could not afford to pay the fees.** Commissioner Bailey requested that the staff provide a report on the number of Comprehensive Plan amendments filed by individual County Commissioners versus those filed by the Commissions as a whole and those filed by other individuals/entities.

**Item 32** – Received a staff analysis of the proposed **Sector Planning Process** and recommended area for the First Sector Plan in the City (see agenda item with attachments); voted 4-0 (Mayor Maddox absent) to confirm the Sector Plan process as recommended by staff (*Option 1A*), and to confirm staff's recommendation to proceed with the **first sector plan in the South Monroe/South City area** (*Option 2A*) (*Options 1A and 2A presented by Planning*)

**Item 33 – Mr. Don Axelrad**, 6457 Fitz Lane, appeared before the Commission as scheduled, representing Southeast Leon County, and also representing Mr. John Gaines, of the Southeast Leon County Neighborhood, and Mr. Bob Fulford, of the Council of Neighborhood Associations (CONA), and requested that the buffer zone between the City's Southeast Sewage Sprayfield (SESS) on Tram Road and the neighborhoods and lakes, be placed in protective status to reassure the residents that they would not suffer further damage.

Mayor Pro Tem Meisburg requested that the City Manager and the City Attorney evaluate this request, particularly in light of some potential legal issues, and provide the Commission with a report at the next Commission meeting.

Commissioner Billings requested that the staff also bring back a report on why those residents felt they had been ignored or that the Commission had acted with preconceived notions, that is, an analysis of the process and outcome.

**Item 33.1 - Mr. Chris McRae** appeared before the Commission on behalf of Ms. Christine Holke, McRae & Metcalf, 1677 Mahan Drive, and asked the Commission to consider re-bidding the construction-related contract for the Blair Stone Road Northern Extension Project, Phase I, without the limitation language that had precluded contractors from bidding unless they had previously bid on the original project, which had included the more expensive segmented bridge.

The Commission concurred in not discussing the request inasmuch as a complaint had been filed on the bid award.

**Item 33.2** – Mr. Eugene Danaher, Route 3, Box 249, did not appear as scheduled relative to the Blair Stone Road Northern Extension Project, Phase I (Item 31). City Manager Favours advised that Mr. Danaher had indicated he might not attend when he was informed that Item 31 had been pulled from the agenda.

#### **City Commission Sharing of Ideas:**

The Commission concurred that there was a need for some **increased law enforcement presence and stronger enforcement of existing ordinances so as to curb incidences of late night property damage, and overcrowding of bars/lounges in the downtown area during weekends and special events**, and to also consider the human factor relating to the consumption of alcoholic beverages, and incidents of rape and traffic accidents that occurred in direct association with "free drink" nights and other marketing strategies; and briefly discussed an ongoing University study that was anticipated to have some comprehensive recommendations for addressing this issue in the next 30-60 days.

#### **Unscheduled Speakers:**

**Ms. Debbie Manning**, 201 N. E. 2<sup>nd</sup> Street, appeared before the Commission and discussed the Gum Road residents continued determination to take legal action to prevent the construction of the Leon County Solid Waste Transfer Station on the proposed Gum Road site.

**Ms. Deborah Newhall**, Havana, Florida, 305 N. Main Street, Madison, Florida, appeared before the Commission and urged the Commission to carefully consider the liabilities of building a solid waste transfer station on Gum Road, i.e., negative impacts on the possible future economic growth of the southwestern part of the County, and the corridor between the Tallahassee Municipal Airport and Interstate 10, and its proximity to Tallahassee Community College. She distributed copies of her remarks to the Board of Leon County Commissioners on July 24, 2000 (on file in the Office of the City Treasurer-Clerk).

Ms. Newhall also presented members of the Commission with invitations to a concert.

#### **Unagendaed:**

Commissioner Billings recognized students who were in attendance on assignment from his class in "Urban Politics".

April 19, 2001

**Joint City-County Commission Public Hearing On  
Proposed 2001-2 Comprehensive Plan Amendments**

The City Commission and the Board of Leon County Commissioners (County Commission) met in special joint session and held a public hearing on the following proposed Cycle 2001-2 Amendments to the Tallahassee-Leon County 2010 Comprehensive Plan (City Commissioners Lightsey and Bailey, and County Commissioners Maloy and County Commissioner Proctor being absent):

<b>Item #</b>	<b>Amendment To:</b>	<b>Nature of Proposed Amendment</b>	<b>Leon County School District Staff Comments</b>	<b>Planning Staff Recommendations</b>	<b>LPA Recommendations</b>
2001-2-M-001	FUTURE LAND USE MAP (West side of Mill Street and south of Kissimmee Street)	From: Central Urban To: Industrial 9.80 Ac.	Not Applicable	Deny	Deny
2001-2-M-002	FUTURE LAND USE MAP (North side of Miccosukee Road and east of Kuhlacre Drive)	From: Residential Preservation To: Mixed Use A 0.80 Ac.	Not Applicable	Deny	Approve
2001-2-M-003	FUTURE LAND USE MAP (North side of Seaboard Coastline Railroad south of Buck Lake Road, between Avondale Way and Rutledge Road)	From: Urban Fringe To: Recreation/Open Space 875 Ac.	Supports	Approve	Approve
2001-2-M-004	FUTURE LAND USE MAP (South side of I-10, west of Timberlane School Road and northwest of Live Oak Plantation Rd)	From: Residential Preservation To: Recreation/Open Space 12.90 Ac.	Support	Approve	Approve
2001-2-M-005	FUTURE LAND USE MAP (South of Leone Drive and west of Doomar Drive and Miccosukee Road.)	From: Residential Preservation To: Recreation/Open Space/Stormwater Facilities 12.90 Ac.	Support	Approve	Approve
2001-2-M-006	FUTURE LAND USE MAP (West side of Adams Street north of Four Points Way)	From: Mixed Use A To: Recreation/Open Space 60 Ac	Support	Approve	Approve
2001-2-M-007	FUTURE LAND USE MAP (South of Bragg Drive and east of Power Line easement)	From: Mixed Use A To: Recreation/Open Space 31.00 Ac.	Support	Approve	Approve
2001-2-M-008	FUTURE LAND USE MAP (South side of Fred George Road and east of Mission Road and west of North Settlers Boulevard)	From: Mixed Use A To: Recreation/Open Space/Stormwater Facilities 77.30 Ac.	Support	Approve	Approve

2001-2-T-009	LAND USE ELEMENT Objective LU 6.2.	Exempts Miccosukee Greenway and Testarina Church property from the Critical Planning Area requirements. Exempts Miccosukee Greenway and Testarina Church property from the Critical Planning Area requirements.	Not Applicable	Approve	Approve
2001-2-T-010	TRANSPORTATION ELEMENT New Objective 2.3 and Policies 2.3.1 and 2.3.2	New transportation objective and policies extending the concurrency window in the Southern Strategy Area for the development of business parks.	Support	Approve	Approved as Modified (see attached Second Addendum to Staff Memo)
2001-2-T-011	LAND USE ELEMENT Map of Southern Strategy Area Boundary	Expands the Southern Strategy Area boundary to include additional areas.	Support Southern Strategy Expansion	Approve	Approve
2001-2-T-012	LAND USE ELEMENT Policies LU 11.2.4, 11.3.5, 11.4.2, and Objective 11.5	Extend the dates on Southern Strategy policies.	Support	Approve	Approve
2001-2-T-013	LAND USE ELEMENT New Policy 11.2.5	Mandates water quality standards for lakes in Southern Strategy Area; requires a watershed study and plan	Not Applicable	Deny	Approve As Modified (see attached Third Addendum to Staff Memo)
2001-2-T-014	STORMWATER MANAGEMENT SUB-ELEMENT New Policy 1.2.3	Prohibits regional stormwater ponds in the Central Core and Southern Strategy Areas unless they serve development in these areas.	Not Applicable	Deny	Approve As Modified (see attached Second Addendum to Staff Memo)
2001-2-T-015	STORMWATER MANAGEMENT SUB-ELEMENT New Policy 1.2.4	Requires local government to maintain regional stormwater ponds in the Southern Strategy Area. Mandates aesthetic design, mosquito abatement and adequate maintenance.	Not Applicable	Deny	Deny
2001-2-T-016	LAND USE ELEMENT Goal 8 and accompanying Objectives and Policies	Sunsets Goal 8 (Bradfordville) and accompanying policies.	Not Applicable	Deny	Deny
2001-2-T-017	CONSERVATION ELEMENT Policy 2.2.10	Extend the date on Policy [C] 2.2.10 (Lake Lafayette Special Development Zones).	Not Applicable	Approve	Approve As Modified to reflect year 2002
2001-2-T-018	LAND USE ELEMENT New Policies 1.6.3, 1.6.4, 1.4.19, 12.1.4, 12.2.2; Pages I-8, I-21, and XIII-12	Increases density in the Downtown and Gaines Street corridor, adds policies for redevelopment and a definition for urban residential development. Allows an increase in maximum density for projects in the Central	Support Redevelopment of Downtown	Approve	Approve As Modified (see attached Fourth Addendum to Staff Memo)

		Core that utilize design standards. In addition, the amendment adds policies to improve the consistency between the comprehensive plan, the Downtown Plan, and the Gaines Street Revitalization Plan.			
2001-2-T-019	LAND USE ELEMENT Land Use Development Matrix	Amends Land Use Development Matrix by exempting Downtown category from matrix.	Support	Approve	Approve
2001-2-T-020	LAND USE ELEMENT Policy 2.1.11	Amend Policy LU 2.1.11 (sets density of development on local streets with in Central Urban, Downtown, and University Transition categories)	Support	Approve	Approve

The following persons appeared before the Commission relative to the specified amendments:

**Amendment 2001-2-M-001**

Barry Poole, 2145 Delta Blvd., #100, representing Florida Rock (proponent)

Pamela Hall, 5051 Quail Valley Road, President of CERCA (opponent)

**Amendment 2001-2-M-002**

Judy Eldridge, 1517 Combs Drive (owner) (proponent)

Selina Eldridge, 1517 Coombs Drive (proponent)

Lee Bouchelle, 2151 Sand Dune Court (proponent)

Denise J. Savoie-Butler, 1527 Coombs Drive (proponent)

Stanton C. Bloom, 1625 Kuhlacre Drive (proponent)

Lois Bloom, 1625 Kuhlacre Drive (proponent); also read letters of support from Dr. Phillip K. Teagarden, 1618 Kuhlacres Drive, and from Ms. Ona Gibson, Ms. Lois Perryman and Ms. Eloise Summers, 1614 Kuhlacre Drive (proponents) *(on file in the Office of the City Treasurer-Clerk)*

Kristin Mullikin, 1520 Kessel Drive, President of Miccosukee Hills Neighborhood Assn. (proponent)

Charles E. Bussell, 1518 Kuhlacre Drive, Lot 22 (proponent)

Sterling Bryant, 2014 Brown Street (proponent)

A. G. Standland, 1512 Kuhlacre Drive (opponent)

Joel Woodman, 1514 Kuhlacre Drive (opponent)

Stephen Leukanech, 1522 Kuhlacre Drive (opponent)

Lindsay Leukanech, 1522 Kuhlacre Drive (opponent)

Charles Crampton, 1517 Kuhlacre Drive (opponent)

Larissa Jane Crampton (a minor) (opponent)

Glenda Verhine, 1525 Kuhlacre Drive (opponent)

Kim Skelding, 1556 Cristobel Drive (proponent)

Russ McGregor, 3102 Ortega Drive (proponent)

Additionally, letters of support were distributed from Ms. Eunice Bragg, 1617 Kuhlacre Drive; Ms. Tonnie R. Carter, 1521 Bowman Drive; and Mr. and Mrs. Doug Palin, 1505 Coombs Drive

**Amendment 2001-2-T-010**

Nancy Brown, 6408 Stone Street Trail (opponent)

Linda Nicholson, 1673 W. Dirac Drive, Director of Innovation Park (proponent)

Rob Palmer, 909 E. Park Avenue (proponent)

**Amendment 2001-2-T-011**

Nancy Brown, 6408 Stone Street Trail (opponent)

Rob Palmer, 909 E. Park Avenue (opponent)

Nancy Miller, 16178 Sunray Road (opponent)

Pamela Hall, 5057 Quail Valley

**Amendment 2001-2-T-012**

Nancy Brown, 6408 Stone Street Trail (waived her time)

**Amendment 2001-2-T-013**

Nancy Miller, 16178 Sunray Road (opponent)

Pamela Hall, 5057 Quail Valley (opponent)

**Amendment 2001-2-T-014**

Nancy Miller, 16178 Sunray Road (opponent)

Pamela Hall, 5057 Quail Valley (opponent)

**Amendment 2001-2-T-016**

Pamela Hall, 5057 Quail Valley (opponent)

**Amendment 2001-2-T-017**

Nancy Miller, 16178 Sunray Road (opposed to the 2003 date, but okay with the 2001 date)

Robin Will, 7360 Skipper Lane; Stella Furjanic, 1978 Two Horse Trail; Zoe Kulakowski, 1320 Blockford Court W.; and, speaking for the group, Carlos Alvarez, 4550 Chaires Cross Road (opposed to the 2003 date, but okay with the 2001 date)

**Amendment 2001-2-T-019**

Calvin Sherman, P. O. Box 5083 (proponent)

Raymond Malloy, 2993 D. Woodrich Drive (proponent)

**Amendment 2001-2-T-020**

Calvin Sherman, P. O. Box 5083 (proponent)

The Joint Commission reviewed the amendments and:

1. expressed hope that a resolution to the neighborhoods' concerns with Amendment 2001-2-M-002 could be reached before the next meeting;
2. discussed allowing some flexibility with concurrency requirements to encourage development of a business park with light industrial/office uses in the Southern Strategy Area (SSA), directed staff to bring to the City Commission workshop on these amendments an alternative to this Amendment 2001-2-T-010 that would include the possibility of a mixed use project as opposed to a business park with the mixed use to include an area for upscale housing, retail, office and light industrial, and application of the amendment so that the SSA would not be expanded and application of any benefits of this amendment would be disallowed in an expanded SSA;
3. discussed the proposed extension of the 2000 date to 2002 and 2003 for some Southern Strategy objectives and policies, as proposed in Amendment 2001-2-T-012, and the intent to develop the existing infrastructure and bring some jobs to the SSA to help the existing residents of the area;
4. discussed the intent of Amendments 2001-2-T-013 -- -016;
5. discussed the potential of accomplishing the Lake Lafayette Special Development Zones, referenced in Amendment 2001-2-T-017, by the end of 2001; and,
6. relating to Amendment 2001-2-T-019, staff clarified that site specific zoning was a necessary precedent to eliminating the Land Use Matrix.

April 25, 2001

The City Commission met in regular session and took the following action:

Commissioner Billings reported on the success of the recent **5G Golf Tournament** and recognized the efforts of his aide, who had received instant recognition for pulling the tournament together.

*Item 1, the presentation of a **National Safe Drinking Water Week Proclamation**, was deleted from the agenda – to be rescheduled for May 9, 2001.*

**Item 2** – Voted 5-0 to adopt **Resolution No. 01-R-28**, awarding the sale of Energy System Refunding Revenue Bonds, Series 2001, in the amount of \$17,680,000, and **Resolution No. 01-R-29**, awarding the sale of Consolidated Utility System (CUS) Refunding Revenue Bonds, Series 2001, in the amount of \$23,900,000, to **William R. Hough & Co. and Goldman Sachs**; appoint First Union National Bank as the Paying Agent/Registrar and Escrow Agent in connection with the two Series 2001 bond issues; and approve certain other actions necessary to the issuance of the Series 2001 bond issues *(presented by the Office of the City Treasurer-Clerk/Asset & Liability Administrator)*

The Commission received a briefing on the City of Tallahassee receiving the highest possible credit rating from the nation's three major rating agencies, the rating agencies' recognition of the City management's comprehensive business strategy and sound financial management of the system, the achievement of the Electric staff in preparing the required pro forma operating statement and the staff's accomplishment in this issuance of bonds within a narrow window of opportunity.

The Commission commended the teamwork that had gone into this effort and thanked everyone involved.

Additionally, the Commission recognized and welcomed representatives of Hough, the City's Financial Advisor, Bond Counsel, and Disclosure Counsel the City's bond counsel.

Mr. Kevin Mulshine, the City's Financial Advisor, appeared before the Commission relative to this item.

**Items 3-6, 8-12 and 14-15** - Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 3-6, 8-12 and 14-15, taking the following action:

**Item 3** – Awarded a **three-year contract for the procurement of a variety of valves needed for the City's electric generating plants to Piping and Equipment, Inc.**, low bidder meeting specifications, in the estimated amount of \$70,000 for the three-year period; authorized staff to enter into a contract for the period May 1, 2001 through April 30, 2004; authorized the use of this contract by other City departments as needed *(Option 1 presented by Electric Operations/Production)*

**Item 4** – Awarded a **three-year term contract for the purchase of a variety of industrial gases needed for the City's electric generating plants to Holox, Ltd.**, and authorized staff to enter into a contract for the period May 1, 2001 through April 30, 2004; and authorized the use of this contract by other City departments as needed *(Option 1 presented by Electric Operations/Production)*

**Item 5** – Concluded there was no increase in the density or intensity of development resulting from the change, and **approved the requested exchange of vested development rights for the Tallahassee West Property-Commonwealth Centre, Lot 1, Block A:** the proposal by the applicant (Mr. Higginbotham) to exchange 31,500 sq. ft. of vested convenience store and supermarket development for 32,000 sq. ft. of specialty retail and a motorcycle dealership, and retain the current vesting on a 2.93 acre site located at the northeast corner of Commonwealth Boulevard and Capital Circle Northwest *(Option 1 presented by Growth Management/Land Use & Environmental Services)*

**Item 6** – Approved the **purchase of one Toro Groundmaster 580-D Rotary Mower from Wesco Turf Supply, Inc.**, low bidder meeting specifications, in the amount of \$62,971.15 *(Option 1 presented by the Parks & Recreation Department [PRD])*

*Item 7, relating to a **Safe Schools/Health Students Initiative grant award** funding from Leon County Schools, was pulled from Consent for discussion and a separate vote. See below.*

**Item 8** – Approved the **expenditure of \$100,000 to Bellwether Solutions** for the use of sheep to control unwanted vegetation – the second year of a five-year pilot program by the City, County and State Department of Environmental Protection (FDEP), known as the **Invasive Plant Control**

**Project**, using sheep to control invasive weeds, with kudzu being the primary target (*Option 1 presented by PRD/Electric Operations/Planning/ Streets and Drainage*)

**Item 9** – Approved an amendment to **increase by \$9,000 the U. S. Environmental Protection (EPA) Agreement for the Gaines Street Brownfield Project** -- appropriating the additional \$9,000 grant funding for a total EPA grant amount of \$200,000 for this project (*Option 1 presented by Planning*)

**Item 10** – Approved an **extension of the contract for leasing and installation of Christmas decorations with Clark Sales Display, Inc.**, for two additional years, thereby ratifying staff's extension of the fourth-year option and authorizing staff to extend the contract through the final optional year – at a cost of \$12,650 for the final fifth year, for a total five-year contract amount of \$63,250 (*Option 1 presented by Procurement Services*)

**Item 11** – Approved the award of a **three-year contract for testing vehicle mounted aerial devices and ground ladders (bucket trucks, cranes, fire trucks, etc.) to Structural Technology, Inc.**, low bidder meeting specifications, in the estimated amount of \$77,856 over the three-year contract period; authorized staff to enter into a contract for the period April 1, 2001 through March 31, 2004 (*Option 1 presented by Public Works/Fleet Management*)

**Item 12** – Approved the award of a **construction contract for the installation of three cooling towers at City Hall to Keith Lawson Company, Inc.**, Tallahassee, Florida, low bidder meeting specifications, in the amount of \$96,820 for the base bid and alternates one and three (*Option 1 presented by Public Works/Engineering*)

**Item 13**, relating to the **Utility Marketing Initiative City Brand Study**, was deleted from the agenda – to be re-scheduled for May 9, 2001 (an item presented jointly by Utility Business & Customer Services and Communications).

**Item 14** – Approved a sole source contract with **Peavy & Son Construction Company**, in the amount of \$73,584, to **relocate a City water main** in conjunction with the Florida State University (FSU) Stadium Drive Project (*Option 1 presented by Water Utilities*)

**Item 15** – Approved the **minutes** of the Regular City Commission Meeting of February 21, 2001, as distributed (*presented by the City Treasurer-Clerk's Office/Records Management*)

**Item 7** – Voted 5-0 to approve grant award funding from Leon County Schools, in the amount of \$146,000, for additional community center staffing during the March 1, 2001 – May 31, 2002 time period, and subsequent years as funds become available – providing for an additional youth coordinator at the Walker Ford, Dade Street, Fourth Avenue, Palmer Monroe, Jake Gaither and Lafayette Park Community Centers, enhancing the Leon County School community outreach program for early problem identification and referral for services available in this Safe Schools/Healthy Students Initiative while maximizing the Tallahassee Parks & Recreation Department's current efforts to supervise and organize alternative pro social activities during after school and weekend hours (*Option 1 presented by PRD*)

Leon County School Superintendent Bill Montford appeared before the Commission relative to this item.

Commissioner Lightsey expressed hope that work on anger and conflict issues could be introduced into the school system.

Commissioner Meisburg briefly discussed the success of the Apalachee Ridge Partnership Initiative.

**Consent Items 8 and 10** – Mayor Maddox noted that these items were relevant to the Commission's prior **direction to the staff to provide the Commission with some analysis of whether it was better for government to contract out (privatize) those kinds of services.**

**Item 16** – Voted 5-0 to adopt **Resolution No. 01-R-21**, adopting the City of Tallahassee's State Housing Initiatives Partnership (SHIP) Program 2001-2004 Local Housing Assistance Plan and direct staff to submit the approved Housing Plan to the Florida Housing Finance Corporation – to include funding for the following activities, with the average and maximum amounts of SHIP funds to be allocated per unit in conformance with the following table, plus up to 10% of the total annual SHIP allocation for administrative expenses related to the SHIP Program (*Option 1 presented by Neighborhood & Community Services*):

<b>SHIP Housing Program Activities</b>	<b>Average Award Per Unit</b>	<b>Maximum Award Per Unit</b>
Down Payment and Closing Cost Assistance	\$ 3,500	\$ 5,000
"Deep-Subsidy" Loans	\$ 5,000	\$20,000
Construction Loans and Grants for New Construction of Ownership Dwellings, or Rental Dwellings	\$30,000	\$40,000
Rehabilitation of Owner-Occupied Dwellings	\$20,000	\$25,000
Lot Acquisition and Development for Affordable Housing Projects (Ownership)	\$15,000	\$25,000
Emergency Repairs for Income-Eligible, Owner-Occupied Dwellings	\$ 5,000	\$ 7,500
Replacement Housing for Income-Eligible Households where the Structure is so substandard that it is more economical to rebuild	\$70,000	\$70,000
Rental Dwellings -- Non-homeownership dwellings for new construction, acquisition or rehabilitation	\$15,000	\$20,000
Accessibility Assessments and Structural Modifications -- Conduct assessments to identify ways to improve accessibility in the homes of disabled income-eligible homeowners, make appropriate modifications, and/or remove architectural barriers in the homes of income-eligible disabled persons	\$ 5,000	\$ 7,500
Construct Hazard Mitigation Measures – Installation or construction of hazard mitigation measures in the homes of income-eligible homeowners	\$ 1,000	\$ 1,500
Down Payment Assistance for Inclusionary Housing Units – Establishment of a fund to assist very low- and low-income homebuyers with purchasing and closing costs for inclusionary housing units	\$ 5,000	\$ 5,000

**Item 17** –Voted 5-0 to approve the staff’s recommended Options 1A and 2A, as follows (*presented by Planning*):

Option 1A - Confirmed the staff’s recommendation to **initiate future land use map amendments in the next amendment cycle to Residential Preservation to prohibit rooming houses** in the following areas:

- Meadowbrook (RP-1 zoning recommended)
- Valley Green (RP-1 zoning recommended)
- South City/Pontiac (RP-1 zoning recommended)
- East Call Street (RP-2 zoning recommended)
- Frenchtown/Martin Luther King (Rp-2 zoning recommended)

Option 2A – Confirmed the staff’s recommendation to authorize a rezoning in the Bellevue area for properties north of Bellevue Way from R-3 to MR1.

(The result of the neighborhood meetings was for staff to drop any proposed re-zonings south of Bellevue Way.)

**Item 18** – Voted 5-0 to authorize the **purchase of two vacant parcels on the 500 Block of West Virginia Street** at a price of \$262,000 plus associated closing costs (*Option 1*), and authorize City staff to enter into negotiations with Mr. Booth, on behalf of the Francis M. Booth Trust, and Mr. Jennings Knox for the development of the City-owned property on the west side of Macomb Street between Virginia Street and Carolina Street, and to bring back to the City Commission for consideration any proposed development agreement, which resulted from those negotiations (*Option 3*) **with CDBG funding budgeted for Frenchtown Revitalization** (*Options 1 and 3 presented by Neighborhood & Community Services*)

**Item 18.1** – Voted 5-0 to authorize the City Manager to apply for a **Federal Emergency Management Agency (FEMA) Grant to establish a firefighter wellness/fitness program in the Tallahassee Fire Department**, execute a contract with FEMA, and disburse and expend the funds if the grant is approved (*Option 1 presented by the Fire Department*)

**Item 18.2** – Voted 3-2 (Commissioners Meisburg and Lightsey opposed) to approve Option 2, which was to take the following actions with regard to **Blair Stone Road Northern Extension, Phase I contract award** (presented by Public Works/Engineering):

- a. Authorize staff two (2) weeks to negotiate a reduction in the bid price and the City Manager to execute a construction contract with **GLF Construction Corporation** for the Optional Bid (conventional concrete girder bridge), in an amount not to exceed \$17,300,802, as the lowest responsive, responsible bidder; otherwise, re-bid.

Contingent upon successful negotiations, authorized the following:

- b. A consultant contract for CEI services to **Greenhorne & O'Mara, Inc.** for fees not to exceed \$952,000.
- c. A consultant contract for field and laboratory material testing to **Ardaman and Associates, Inc.** for fees not to exceed \$65,000.
- d. A change order to the existing design contract for fees not to exceed \$50,000 to **Genesis Group** for post design services during construction.
- e. A change order to the existing design contract for fees not to exceed \$50,000 to **Figg Engineers, Inc.** for post design services during construction.

The above contracts being reflective of the award of the Optional Bid (design-build concrete girder bridge), which offers a cost savings (\$4,457,541.44) compared to the segmental box girder bridge. This bid is \$1,300,801.88 over the approved budget, which will require a supplemental appropriation of \$1,301,000 from the Sales Tax Fund. Under this Option, there is opportunity to negotiate with the contractor a reduction in the contract price associated with the design of the bridge. With a lower roadway profile grade over the railroad, the bridge and related road approaches can be designed to reflect a cost reduction. During the recent bidding process, questions by contractors revealed needed changes to the roadway plans and utility plan. These changes will result in a future change order under this Option. Also under this Option, Phase I construction completion is anticipated to occur in late October 2003.

(A previous vote of 2-3 [Commissioners Maddox, Bailey and Billings opposed] failed on a motion to approve Option 3, recommended by the staff, which was to reject all bids; authorize staff to execute a change order for \$275,000 to Figg Engineers, Inc.'s design contract, to develop 100% construction plans for conventional concrete girder bridge, with a lower roadway profile grade over the railroad (to reflect the difference in bridge construction techniques); and direct staff to re-bid the project with a conventional girder bridge and an optional segmental box girder bridge for award consideration by the Commission on August 29, 2001 – with a recommendation to deter a supplemental appropriation of \$275,000 from the Sales Tax Fund under award consideration of Phase I when the budget for Phase I can be reviewed holistically – with Phase I construction completion anticipated to occur in late October 2003 under this option.)

Commissioner Lightsey emphasized her desire to "not trigger a new permit application with the Florida Department of Environmental Protection". She also suggested that any future project of this magnitude should have a staff person assigned to it to ensure there were no complications to cause delays in the project.

**Item 18.3** – Voted 4-0 (Commissioner Bailey absent) to approve the purchase by the City and Florida Communities Trust (FCT) of 20 acres on Timberlane School Road (known as the **Timberlane Ravines Property**) owned by the Catholic Diocese for the total maximum purchase price of \$500,000, with the City paying approximately \$372,000 plus closing costs, contingent upon execution of a settlement agreement dismissing the lawsuit filed by the Catholic Diocese with prejudice, each side to pay its own attorney's fees and costs; authorize staff to request a three-month extension of the May 28, 2001 deadline for the FCT Conceptual Approval Agreement to allow time to close on the purchase; authorize staff to execute all necessary documents to close on the Diocese property; and authorize the City Attorney to execute all necessary documents to settle the pending litigation (*Option 1 presented by the City Attorney's Office*)

City Attorney English thanked Mayor Maddox for his personal effort to meet with the Bishop and reach a settlement on this issue.

**Item 19** – Heard scheduled comments by Mr. David Alford, 2116 Sandown Lane, requesting that the Commission consider changing the City Code so that taxi cab drivers need not be bound by a dress code.

The Commission discussed the issue and **asked staff to bring back some reasonable options.**

**Item 19.1** – Heard scheduled comments by Mr. Ken Sumpter, President of Big Bend Chapter of the Police Benevolent Association (PBA), thanking the Commission for maintaining an open dialogue with the PBA. PBA representatives presented each Commissioner with a gift cup as a token of appreciation, and presented a Certificate of Appreciation and a T-shirt to Mayor Maddox for riding a motorcycle in the PBA fundraising drive.

The Commission recognized the presence of a large number of Tallahassee Police Officers, and commended the TPD officers for their integrity and professionalism.

**Unagendaed Speakers –**

Mr. Eugene Danaher, Route 3, Centerville Road, appeared before the Commission and expressed distress with the Commission's vote on the Blair Stone Road contract issue (Item 18.2).

Ms. Kim Pederson, 2131 Mahan Drive, submitted a speaker appearance form relative to Item 18.2, but did not appear.

April 25, 2001

**Workshop on Cycle 2001-2 Amendments to the 2010 Comprehensive Plan**

The City Commission met in special workshop session and, after discussion of the proposed Cycle 2001-2 Amendments, took the following action:

<b>Item #</b>	<b>Amendment To:</b>	<b>Nature of Proposed Amendment</b>	<b>Planning Staff Recommendations</b>	<b>LPA Recommendations</b>	<b>City Commission Tentative Position</b>
2001-2-M-001	FUTURE LAND USE MAP (West side of Mill Street and south of Kissimmee Street)	From: Central Urban To: Industrial 9.80 Ac.	Deny	Deny	Voted 4-0 to deny
2001-2-M-002	FUTURE LAND USE MAP (North side of Miccosukee Road and east of Kuhlacre Drive)	From: Residential Preservation To: Mixed Use A 0.80 Ac.	Deny	Approve	Delayed pending further information
2001-2-M-003	FUTURE LAND USE MAP (North side of Seaboard Coastline Railroad south of Buck Lake Road, between Avondale Way and Rutledge Road)	From: Urban Fringe To: Recreation/Open Space 875 Ac.	Approve	Approve	Voted 4-0 to approve (Mayor Maddox Absent)
2001-2-M-004	FUTURE LAND USE MAP (South side of I-10, west of Timberlane School Road and northwest of Live Oak Plantation Rd)	From: Residential Preservation To: Recreation/Open Space 12.90 Ac.	Approve	Approve	
2001-2-M-005	FUTURE LAND USE MAP (South of Leone Drive and west of Doomar Drive and Miccosukee Road.)	From: Residential Preservation To: Recreation/Open Space/Stormwater Facilities 12.90 Ac.	Approve	Approve	
2001-2-M-006	FUTURE LAND USE MAP (West side of Adams Street north of Four Points Way)	From: Mixed Use A To: Recreation/Open Space 60 Ac	Approve	Approve	
2001-2-M-007	FUTURE LAND USE MAP (South of Bragg Drive and east of Power Line easement)	From: Mixed Use A To: Recreation/Open Space 31.00 Ac.	Approve	Approve	
2001-2-M-008	FUTURE LAND USE MAP (South side of Fred George Road and east of Mission Road and west of North Settlers Boulevard)	From: Mixed Use A To: Recreation/Open Space/Stormwater Facilities 77.30 Ac.	Approve	Approve	
2001-2-T-009	LAND USE ELEMENT Objective LU 6.2.	Exempts Miccosukee Greenway and Testarina Church property from the	Approve	Approve	Voted 4-0 to approve (Mayor Maddox absent)

		Critical Planning Area requirements. Exempts Miccosukee Greenway and Testarina Church property from the Critical Planning Area requirements			
2001-2-T-010	TRANSPORTATION ELEMENT New Objective 2.3 and Policies 2.3.1 and 2.3.2	New transportation objective and policies extending the concurrency window in the Southern Strategy Area for the development of business parks	Approve	Approve as modified (see attached Second Addendum to Staff Memo)	Voted 5-0 to approve
2001-2-T-011	LAND USE ELEMENT Map of Southern Strategy Area Boundary	Expands the Southern Strategy Area boundary to include additional areas	Approve	Approve	Voted 4-1 to approve as amended with additional staff language for Policy 11.3.8; also, requested a possible plan to ensure that employment in the area would be for the Southern Strategy Area residents (Commissioner Lightsey opposed)
2001-2-T-012	LAND USE ELEMENT Policies LU 11.2.4, 11.3.5, 11.4.2, and Objective 11.5	Extend the dates on Southern Strategy policies	Approve	Approve	Voted 4-0 to approve with the date changed to no later than 2002; indicated the staffing to accomplish this would be taken up during the budget process (Commissioner Bailey absent)
2001-2-T-013	LAND USE ELEMENT New Policy 11.2.5	Mandates water quality standards for lakes in Southern Strategy Area; requires a watershed study and plan	Deny	Approve	Voted 4-0 to deny these amendments (Commissioner Bailey absent)
2001-2-T-014	STORMWATER MANAGEMENT SUBELEMENT New Policy 1.2.3	Prohibits regional stormwater ponds in the Central Core and Southern Strategy Areas unless they serve development in these areas.	Deny	Approve as modified (see attached Second Addendum to Staff Memo)	

2001-2-T-015	STORMWATER MANAGEMENT SUBELEMENT New Policy 1.2.4	Requires local government to maintain regional stormwater ponds in the Southern Strategy Area. Mandates aesthetic design, mosquito abatement and adequate maintenance	Deny	Deny	
2001-2-T-016	LAND USE ELEMENT Goal 8 and accompanying Objectives and Policies	Sunsets Goal 8 (Bradfordville) and accompanying policies	Deny	Deny	
2001-2-T-017	CONSERVATION ELEMENT Policy 2.2.10	Extend the date on Policy [C] 2.2.10 (Lake Lafayette Special Development Zones)	Approve	Approve as modified to reflect year 2002	Voted 4-0 to approve with the date changed to 2001 (Commissioner Bailey absent)
2001-2-T-018	LAND USE ELEMENT New Policies 1.6.3, 1.6.4, 1.4.19, 12.1.4, 12.2.2; Pages I-8, I-21, and XIII-12	Increases density in the Downtown and Gaines Street corridor, adds policies for redevelopment and a definition for urban residential development. Allows an increase in maximum density for projects in the Central Core that utilize design standards. In addition, the amendment adds policies to improve the consistency between the comprehensive plan, the Downtown Plan, and the Gaines Street Revitalization Plan	Approve	Approve as modified (see attached Fourth Addendum to Staff Memo)	Voted 5-0 to approve
2001-2-T-019	LAND USE ELEMENT Land Use Development Matrix	Amends Land Use Development Matrix by exempting Downtown category from matrix	Approve	Approve	Voted 4-0 to approve (Commissioner Bailey absent)
2001-2-T-020	LAND USE ELEMENT Policy 2.1.11	Amend Policy LU 2.1.11 (sets density of development on local streets with in Central Urban, Downtown, and University Transition categories)	Approve	Approve	Voted 4-0 to approve (Commissioner Bailey absent)