

## **SUMMARY OF CITY COMMISSION MEETING**

**JANUARY 7, 1998**

The City Commission took the following action:

1. Were briefed by City Attorney English regarding procedures to be used for conducting the meeting
2. Heard opening statements from Mr. Lewis Shelley, Attorney for the City and Sgt. Joani Scandone, President of the Big Bend Chapter of PBA
3. Heard the City and Union's positions on each Article at impasse
4. Presented individual comments
5. Voted 5-0 to uphold the City Manager's recommendation on all six articles at impasse, Articles 3, 5, 11, 15, 22, and 25

## SUMMARY OF CITY COMMISSION MEETING

JANUARY 14, 1998

The City Commission took the following action:

**Item 1** - Presentation of the **Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award** to Beckye Simpson, Interim Budget and Policy Manager, Department of Management and Administration

**Items 1.1-16, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 1.1 -16, taking action as follows:

Item 1.1 - Approved the appointments of **H.D. (Danny) Long** (term expires June, 2000), **William Connolly** (term expires June, 1998), **William W. VanLandingham** (alternate seat term expires June, 1998) and re-appoint **Charles E. (Skip) Cook** extending his term to June, 2000) to the **Municipal Code Enforcement Board** *(As proposed by the Mayor's office)*

Item 2 - **Rescinded the award** of Bid No. 0888-97-A03-9KR to **Eastern Electric Apparatus Repair Company, Inc.** for electric motor inspection and overhaul and **awarded the bid** to **Higgins Electric, Inc.**, for the initial two year term, in an amount not to exceed \$75,000 annually; authorized staff to extend the pricing agreement at the end of its initial two year term if the service and rates are acceptable; authorized staff to remove Eastern Electric Apparatus Repair Company, Inc., from the City's list of approved bidders for a period of two (2) years *(Option 1 as proposed by Electric/Production)*

Item 3 - Approved funding in the amount of \$75,000 for the master contract to support continued **special counsel** efforts and **legal services** through the end of Fiscal Year 1998 at the **Federal Energy Regulatory Commission (FERC)** by Special Counsel, **Van Ness Feldman (VNF)**, representing the City and under contract to the City Attorney *(Option 1 as proposed by Electric/Administration)*

Item 4 - Approved the **Summerbrooke Phase VII-C Subdivision Plat**, developed by Capital First Holdings, Incorporated, a Florida corporation, with Mark Conner as President, consisting of approximately 15.56 acres subdivided into 20 lots planned as Residential Single Family Detached, located on Summerbrooke Drive, north of Ox Bottom Manor, and bounded on the west, east, and south by the Player's Club at Summerbrooke; joined in the dedication, for annual recurring maintenance cost estimated at \$2,500 *(Option 1 as proposed by Public Works/Engineering)*

Item 5 - Awarded Bid No. 0079-97-A04-0GG for the testing and inspection of miscellaneous aerial devices, derricks and cranes to **Independent Testing Laboratories of Houston, Texas**, lowest responsive and responsible bidder meeting specifications, in the amount of \$52,410.00, for a three (3) year period *(Option 1 as proposed by Public Works/Fleet)*

Item 6 - Awarded **consulting contracts** under the City's Administrative Policy 16.6 (Consultant Selection Procedures) to the six top ranked firms approved by the City Commission on November 25, 1997 to **Applied Technology & Management; Dames & Moore; Dyer, Riddle, Mills & Precourt; Poole Engineering & Surveying; Singhofen & Associates; and Sverdrup**; the contracts expire on February 29, 2000, and include options for the City Commission to extend the contracts for up to one (1) year beyond that date; these contracts do not authorize any work, nor obligate the City to award any work or pay any funds to the firms but establish a basis for employment with each of the firms for stormwater projects *(Option 1 as proposed by Public Works/Stormwater Management)*

Item 7 - Awarded contract for the **replacement of the heating and air conditioning system at Fire Station No. 1 to Watts Mechanical, Inc.**, under the terms and conditions of the previously established contract for Mechanical/HVAC Services (Bid No. 0083-97-A01-9KR), in the amount of \$99,619.00 *(Option 1 as proposed by Public Works/Engineering)*

Item 8 - Approved the **purchase of the Dehner property** for \$118,000 plus relocation costs up to \$3,000 and closing costs estimated at \$2,000 for a total cost of \$123,000 as part of the design and property acquisition phase of the **Green Alignment for the Blair Stone Road Extension** *(Option 1 as proposed by Public Works/Real Estate)*

Item 9 - Approved the use of Preservation 2000 Grant reimbursement funds to pay for a **title insurance policy premium** of \$13,175 due to the Ausley Law Firm for approximately 132 acres of property acquired from the **Smith Family Interests** in September 1996 *(Option 1 as proposed by Public Works/Real Estate)*

Item 10 - Approved a **Joint Participation Agreement (JPA) with the Florida DOT** for its FY 1998 Block Grant allocation in the amount of \$824,761; authorized execution of the JPA and adopted **Resolution No. 98-R-0001**, a resolution accepting and providing for the execution of State of Florida, Department of Transportation, Joint Participation Agreement for the State Public Transit Block Grant allocation for FY 1998 Operating Assistance (FDOT Work Program #3816324) *(Option 1 as proposed by TalTran)*

Item 11 - Approved a second **Transmission Service Agreement** with **Southern Company** to acquire transmission service to support the City's electric power purchase from Entergy Power, Inc., (EPI), providing for firm point-to-point transmission service for the period June 1, 1997, through March 31, 2002, with no increase in cost for this transmission service; this (second) Agreement covers the unfilled portion of the City's original request offered now by Southern for the remainder of the period *(Option 1 as proposed by Electric/System Planning)*

Item 12 - Approved an exception to Section 11-97.1 of the City Code, allowing the development of six large lots in **Buckhead, Phase III**, with **septic tanks** instead of City sewer, contingent on re-subdivision and appropriate amendment to the February 26, 1997, utility services agreement for the Buckhead subdivision; a condition of this approval is that the six lots in Phase III shall not be further subdivided without reconsideration of this action *(Option 1 as proposed by Legal)*

Item 13 - Introduced **Ordinance 98-O-0002**, an ordinance of the City amending Chapter 27, "Zoning, Site Plan and Subdivision Regulations", by creating Section 17.2.A providing for **Accessory Apartments**, creating standards for approval of Accessory Apartments, providing for review of applications, providing for conflicts, severability and an effective date; the ordinance is intended to replace the recently repealed Accessory Apartments provision of the Zoning Code; set the public hearing date for January 28, 1998, at 6:00 p.m. *(Option 1 as proposed by Legal)*

Item 14 - Approved the purchase of 1.42 acres of property located on Maclay Road owned by **Ms. Jeannette L. Fountain** in the amount of \$245,000 necessary for the construction of a stormwater facility as part of the **Maclay Road Realignment Project**; due to the total cost of right-of-way exceeding the original budget estimate, there will need to be a supplemental appropriation to this project's budget and it is estimated that \$300,000 will be needed. The design is being reviewed to minimize the cost prior to permitting with FDOT and Growth Management and the supplemental appropriation request will be made after construction bids are received and evaluated, so a final cost can be presented to the commission for review; this is anticipated to occur by June 1998 *(Option 1 as proposed by Legal)*

Item 15 - Approved the minutes of the **September 10, 1997**, Regular meeting, the **October 20, 1997**, False Alarm Ordinance workshop, the **October 23, 1997**, Joint City/County Cycle 98-1 Comprehensive Plan (Comp Plan) Amendments Public Hearing, the **November 5, 1997**, City Cycle 98-1 Comp Plan workshop, and the **November 24, 1997**, Joint City/County Cycle 98-1 Comp Plan Amendments workshop *(Option 1 as proposed by City Treasurer-Clerk/Records Management)*

Item 16 - Approved the revised **Absentee Ballot Canvassing Procedures**; during the 1997 Legislative Session, changes to the requirements for an absentee ballot's acceptance or rejection now requires the witness who attests to an elector casting an absentee ballot to also include his/her address on the outer envelope which contains the ballot *(Option 1 as proposed by the City Treasurer-Clerk/Records Management)*

**Item 17** - Held a discussion and voted 5-0 to approve a donation in the amount of \$2,500 to the **Boys' Choir of Tallahassee** to assist in the provision of funds necessary for that group to perform at the John F. Kennedy Center in Washington, D.C. on January 27, 1998; *(Option 1 as proposed by Commissioner Steve Meisburg); funding would be from the contingency fund unless another source can be identified; additionally, encourage measures to ensure the safety of the participants of the Boys Choir at their place of practice, and continue to monitor for future incidents holding those responsible accountable and subject to punishment*

**Item 18** - Voted 5-0 to approve the Selection Committee's ranking of the following firms and the award of contracts under Bid No. 2370-96-R01-9KR for **Continuing Engineering Services for Aviation Department projects to Reynolds, Smith and Hill, Inc.; URS Greiner, Inc.; and The LPA Group**, subject to FAA approval; authorized the City Manager to execute the contracts and related documents; each project assignment will have a maximum limit of \$250,000 for engineering services: *(Option 1 as proposed by Public Works/Engineering)*

1. Reynolds, Smith and Hill
2. URS Greiner, Inc.
3. The LPA Group
4. ICF Kaiser

**Item 19** - Held a discussion and voted 5-0 to approve as part of the funding of **Historic Property Grant and Loan Applications** the following items: (*Options 1a, b, c, d as proposed by Economic Development*); *announced the withdrawal of the Cotton House request reserving the right to reapply if and when new funds become available*

1. Award of a \$20,981 grant to the Chittenden House
2. Award a \$40,589 grant for partial funding to the LeMoyne Project
3. Not to approve funding for the remaining applications
4. To consider future funding for the Historic Property Grant and Loan Program as part of the FY99 Capital Budget process

**Item 20** - Held a discussion and voted 5-0 to approve a **Natural Gas Supply Agreement** with **Buckeye Florida, L.P.**, (Buckeye) for the provision of natural gas to the cellulose processing plant near Perry, Florida, owned by Buckeye for the three (3) year period of January 1, 1998 through December 31, 2000; (*Option 1 as proposed by Wholesale Energy Services*) *with special recognition of Sam Davis and the Utility Department staff and direction to personally locate and thank a staff member for his extraordinary customer service as mentioned by Mayor Maddox*

**Item 21** - Held a discussion and voted 3-2 (Commissioners Lightsey and Meisburg dissenting) to approve the first draft of a policy, as amended, which institutes formal guidelines for the use, sale, consumption and advertising of alcoholic beverages on property owned or leased by the City - includes provisions for permitting special exceptions; the policy was amended to:

- delete the prohibition of sale and the second sentence under Exclusions (draft 2)
- add a sentence to the exclusion provision (draft 2) excluding Forestmeadows, Phipps Park, The Chain of Parks, and Tom Brown Park
- include a security, traffic control and advertising plan to Special Event Exception Permitting

*(Options 1 and 2 as proposed by the City Attorney)*

**Item 22** - Voted 5-0 to authorize Information System Services (ISS) to complete the Microcomputer and Peripheral Upgrade/Replacement Project (FY98 Project #98-041), as approved in the 1998 Capital Budget, utilizing State contract and contingent upon funding; the approved Capital Budget for this project is not to exceed \$600,000 in any fiscal year and supports the demands of existing and proposed City-wide information technology initiatives over the next five (5) years (*Option 1 as proposed by ISS/O & CS*)

**Item 22.1** - Held a discussion and voted 4-1 (Mayor Maddox dissenting) to approve the Cultural Resources Commission (CRC) Art in Public Places Contract for FY98 and directed staff and the CRC to execute the programs as outlined in the contract (*Option 1 as proposed by Management and Administration*) *the Commission expressed concern about the availability of future funding putting this organization as well as others on notice of that fact and encouraging them to work diligently to seek funding from the private sector*

**Item 22.2.** - Held a discussion and voted 5-0 to authorize the City Manager to execute fiber optic lease agreements on behalf of the City provided that the agreements have been reviewed by the City Attorney; potential leasees will be leasing capacity on the recently installed fiber optics cable connecting a fiber network in Georgia with the downtown offices of Sprint (*Option 1 as proposed by Utility Business & Customer Services*)

**Item 22.3** - Mr. Frederick L. Bateman, Jr., appeared before the Commission and discussed issues relative to the Waste Management Request For Proposal (RFP); *staff was directed to provide a briefing paper and any additional information submitted by the anticipated bidders with a suggestion that a viewpoint on the standard practice and a brief analysis of the cost factor of new equipment and new containers be solicited from the Florida League of Cities, if needed*

**Item 23** - Held a public hearing and voted 5-0 to deny the application and not adopt Ordinance No. 97-Z-0060, Jeanette Gaines Rezoning, introduced on December 10, 1997, to Residential Preservation 2 which would rezone 4.17 acres with approximately 210 feet fronting on the south side of Henderson Road (*Option 2 as proposed by Planning*)

The following individuals appeared before the Commission relative to this item:

Mr. Jack M. Green II, Post Office Box 15846 (Proponent)  
Ms. Mary Milton, 110 Henderson Road (Proponent)  
Mr. Dan McDaniel, 1907 Ivan Drive (Opponent)  
Ms. Phyllis Bosco, 222 Sinclair Road (Opponent)  
Mr. John Paul Walters, 2906 Terry Road (Opponent)

**Item 24** - Held a public hearing and voted 5-0 to adopt Ordinance No. 97-O-0061, introduced on December 10, 1997, amending Chapter 18, Planning and Development Generally, of the City Code by amending Section 18-12 to provide for a

seventh member of the Planning Commission and amending Section 18-73 to clarify that the Local Planning Agency acts as the Land Development Regulations Commission (*Option 1 as proposed by Planning*)

**Item 25** - Held a public hearing and voted 5-0 to adopt Ordinance No. 97-O-0062, introduced on December 17, 1997, an ordinance of the City amending Chapter 27, "Zoning, Site Plan and Subdivision Regulations" of the City Code by amending Section 4.5, Architectural Review Board, by substituting the Tallahassee Trust for Historic Preservation for the Historic Preservation Board, amending Section 10.4.D by redefining "Historic Preservation Officer" and by substituting the Tallahassee Trust for Historic Preservation for the Historic Tallahassee Preservation Board and Historic Preservation Board (*Option 1 as proposed by Planning*)

**Item 26** - Held a public hearing and voted 5-0 to adopt Ordinance 97-O-0063, introduced on December 17, 1997, an ordinance amending Section 25-141 of the City Code clarifying and amending the amount of reimbursement for on-site costs of water and sewer extensions (Option 1 as proposed by the City Attorney)

**Item 27** - Held a public hearing and voted 5-0 to adopt Ordinance No. 97-O-0064, introduced on December 17, 1997, an ordinance amending Section 14-116 of the City Code as a part of Parks & Recreation Ordinance No. 88-0-0167, adopted December 14, 1988, changing the designated person authorized to grant exceptions to alcohol use in City facilities; (*Option 1 as proposed by the City Attorney*) with clarification that this is a minor procedural change to the existing ordinance and does not relate to the policy decision made earlier in the meeting and changes

- Mr. Kevin John Koelemij, 1220 South Gadsden Street, appeared before the Commission in support of this item

**Item 28** - Held the last of three public hearings on the Kipwood Subdivision paving assessment (relative to the property owners' petition for the acceptance of Dundee Drive by the City for ownership and maintenance) and voted 5-0 to adopt Final Assessment Resolution No. 97-R-0060, a resolution setting the final assessment for the paving project Dundee Street in Kipwood Subdivision; the project was completed at a final cost of \$166,324.26 of which the property owners' share is \$83,162.13 over a period of ten (10) years; directed the staff to place and record the liens, and initiate the collection process (*Option 1 as proposed by Public Works/Engineering*)

- Ms. Barbara Collins, 2528 Dundee Drive, appeared before the Commission in opposition to this item

## SUMMARY OF CITY COMMISSION MEETING

JANUARY 21, 1998

The City Commission met for a work session and took the following action (Commissioner Weaver absent):

**Item 1** - Heard from the following speakers regarding the Economic Development Action Plan:

- Bill Johnson, Director of the City's Economic Development Department
- Joe Kelley, Chamber of Commerce
- Marilyn Larson, Downtown Improvement Authority
- Blan McBride, Florida North Shore Technology Center
- John Fraser, Florida State University Technology Transfer
- Dr. Rose Glee, Florida A & M University Technology Transfer
- Pat McGowan, Small Business Development Center
- Charles Wright, Tourist Development Council

Voted 4-0 (Commissioner Weaver absent) to accept the Economic Development Action Plan as presented (*Option 1 as proposed by Economic Development Department*)

**Item 2** - Heard from the Ray Schulz, Consultant with GLA International, regarding a telecommunications market business assessment overview

Voted 4-0 (Commissioner Weaver absent) to proceed with a Wholesale Telecommunications Infrastructure strategy, release an RFI, return to the Commission with findings, approved a \$30,000 contract for Technical Services and established a telecommunications unit budget; [available in an accounts receivable fund containing current wireless lease revenue W.O. 97235, balance of about \$140,000] (*Option 1 as proposed by Utility Business Services*)

**Item 2.2** - Concurred that since an impasse had been reached regarding the Solid Waste Negotiations, negotiations should be continued in a Mayor-Chair meeting with staff to be included as needed

**Item 2.3** - Voted 4-0 (Commissioner Weaver absent) to approve the agreement reached with Wakulla County and authorized staff to proceed with the payment of \$61,600 from W.O. 96702 Purdom Unit 8 Project for impact fees during construction and execution of the agreement

## SUMMARY OF CITY COMMISSION MEETING

JANUARY 28, 1998

The City Commission took the following action:

**Item .1** - Presented a proclamation proclaiming January 31, 1998, to be "Arbor Day" in the City of Tallahassee

- Mr. Leo Minasian of the Canopy Roads Citizens Committee, appeared before the Commission, accepted the proclamation and invited everyone to the Arbor Day Celebration from 9:00 a.m. to 11:00 a.m. on Saturday, January 31, 1998, where more trees will be planted along the St. Marks Trail on South Monroe Street from Ross Road to Gaile Avenue.

**Item 1** - Received the **Minority Business Enterprise (MBE) Office's Annual MBE Participation Report** (*Option 1 as proposed by MBE*)

- Dr. Charles Wright, Vice Chair Person of the MBE Advisory Committee appeared before the Commission to present the report

**Item 1.1** - Received a request from Mayor Maddox (without objection) to employ Bill Peebles as part of a coalition with Tampa and Orlando to work on a right of way bill in the Legislature under the same contract that other outside lobbyists had been employed.

**Items 2-3 and 5-14, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2-3 and 5-14, taking action as follows:

Item 2 - Awarded Bid No. 2587-98-B01-1RS for the **fabrication and installation of forty (40) signs in the downtown area** as Phase I of a comprehensive directional sign program to **Capital Quality Services, Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$145,291 (*Option 1 as proposed by Economic Development and Public Works/Engineering*)

Item 3 - Awarded **Annual Price Agreement (APA)** - Bid No. 0050-97-A02-9KR - for the repair of babbitted bearings at the Hopkins, Purdom and Corn power plants to **PME of Austell, Georgia**, lowest responsive and responsible bidder meeting specifications, for a period of two (2) years, in the amount of \$34,403; authorized the staff to extend the APA for an additional year if the pricing and service is acceptable (*Option 1 as proposed by Electric Operations/Production*)

**Item 4** - *Pulled for discussion approval of the proposed revisions to the **Animal Services Advisory Committee Bylaws** as presented by the staff (Option 1 as proposed by Neighborhood and Community Services)*

Item 5 - Approved **annual lease agreements** with the following tenant agencies leasing space at the **Lincoln Neighborhood Service Center** and the **Smith-Williams Service Complex**:

**Lincoln Neighborhood Service Center**

Bond Community Health Associates  
Kids, Inc.

Leon County Library

**Smith-Williams Service Complex**

Capital Area Community Action  
Kids, Inc.

Neighborhood Health Services, Inc.

Item 6 - Agreed to co-sponsor the County's **Florida Communities Trust grant application** for the acquisition of an 823 acre parcel that fronts the western shore of Alford Arm (**Alford Arm Greenway property**) and the City's Lafayette Heritage Trail (**Piney Z property**); agreed to co-sponsor the County's grant application has no fiscal impact on the City and the County is not seeking any financial or management assistance from the City for this project (*Option 1 as proposed by Planning*)

Item 7 - Approved the Selection Committee's ranking of the following firms and directed the staff to negotiate acceptable fees and biennial contracts with the six (**6**) **top ranked firms for continuing consulting real estate appraising services** (Bid No. 2464-97-R01-9RS), estimated fees would be approximately \$250,000 funded annually from various capital projects: (*Option 1 as proposed by Public Works/Real Estate*)

1. Boutin Brown Butler
2. Ketcham Appraisal Group, Inc.
3. Allen-Knight & Associates
4. Louis E. Clark, MAI
5. Cureton & Associates, Appraisal Group of Tallahassee (Joint Venture)
6. Carlton Appraisal Company
7. Northridge Appraisal Company
8. Williamson & Associates, Inc.

Item 8 - Authorized the City Public Works Department to enter into a **Joint Participation Agreement (JPA)** with Leon County Public Works to proceed with the transfer of Countywide Impact Fees, in the amount of \$108,875, to the City of Tallahassee's Traffic Engineering Division for the installation of nine (9) traffic controllers on North Monroe Street (*Option 1 as proposed by Public Works/Traffic Engineering*)

Item 9 - Approved the Supplemental **Joint Participation Agreement (JPA)** and Resolution No. 98-R-0002, a resolution accepting and providing for the execution of State of Florida, Department of Transportation Joint Participation Agreements, for continuation of the **State Employee Bus Pass Program** and authorized execution of grant documents (*Option 1 as proposed by TalTran*)

Item 10 - Approved the minutes of the **September 24, 1997, October 8, 1997, October 22, 1997, and November 12, 1997**, Regular meetings, and the **September 26, 1997, and November 13, 1997**, Special meetings (*Option 1 as proposed by City Treasurer-Clerk's Office/Records Management*)

Item 11 - Adopted **Resolution No. 98-R-0003**, a resolution establishing the City's intent to reimburse certain General Government project costs incurred with proceeds of future tax-exempt financings and providing certain other matters in connection therewith; the resolution allows the City to be reimbursed from the proceeds of a planned future bond sale for certain General Government project costs that may be reasonably expected to be incurred prior to the bond sale (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

Item 12 - Adopted **Resolution No. 98-R-0004**, a resolution establishing the City's intent to reimburse certain Electric System project costs incurred with proceeds of future tax-exempt financings and providing certain other matters in connection therewith; the resolution allows the City to be reimbursed from the proceeds of a planned future bond sale for certain Electric System project costs that may be reasonably expected to be incurred prior to the bond sale (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

Item 13 - Adopted **Resolution No. 98-R-0005**, a resolution establishing the City's intent to reimburse certain Gas System project costs incurred with proceeds of future tax-exempt financings and providing certain other matters in connection therewith; the resolution allows the City to be reimbursed from the proceeds of a planned future bond sale for certain Gas System project costs that may be reasonably expected to be incurred prior to the bond sale (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

Item 14 - Adopted **Resolution No. 98-R-0006**, a resolution establishing the City's intent to reimburse certain Sewer System project costs incurred with proceeds of future tax-exempt financings and providing certain other matters in connection therewith; the resolution allows the City to be reimbursed from the proceeds of a planned future bond sale for certain Sewer System project costs that may be reasonably expected to be incurred prior to the bond sale (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

**Item 4** (*pulled from Consent for discussion*) - Voted 5-0 to approve revisions to the **Animal Services Advisory Committee Bylaws** as presented by the staff (*Option 1 as proposed by Neighborhood and Community Services with the assurance that the current Animal Services Overhead Board had been consulted regarding the revised document and the request to fill the existing vacancies as quickly as possible*)

**Item 15** - Received and discussed a **status report** on the first analysis undertaken by the staff under the internal strategies category of the **Electric and Gas Strategies Project** as part of electric competition (deregulation); this analysis evaluated the projected operating results and associated rates assuming that the City retains 100% ownership and operation responsibilities (*Option 1 as proposed by Utility Business and Customer Service*) with direction to staff to move ahead with the proposed Fire Services Fee

**Item 16** - Held a discussion and voted 5-0 to amend the proposed pay band structure of the new **Classification and Pay System** by grouping all of the appointed officials into Band A, move forward with the pay band structure and new classifications, leaving the implementation of the Pay System up to the City Manager (*Option 1 as proposed by Human Resources and amended by the City Commission*)

*Item 17 - Deleted from the Agenda a discussion relative to the restriction of use of City property adjacent to Summerbrooke (Option 1 as proposed by the City Attorney)*

**Item 18** - Voted 5-0 to approve moving forward with the Phase I Implementation Program of the FAR Part 150 Noise Compatibility Study which consists of: 1) re-survey property owners to determine level of participation, 2) conduct property appraisals, 3) develop relocation costs, 4) firm up total estimated program cost, 5) land acquisition at the Cascades and other environmentally sensitive areas will be returned to its natural state, where possible, 6) any property acquired near Capital Circle will be considered for resale, but limited as to its use, 7) any homes scheduled for demolition will be evaluated for possible relocation, and 8) report back to the Commission on the results of Phase I; FDOT is willing to fund the Phase I Implementation Program Study at 50% of \$270,000, with the balance being funded by Airport RR&I (*Option 1 as proposed by Aviation/Finance Administrator*)

**Item 19** Voted 5-0 to adopt **Resolution No. 97-R-0050**, a resolution approving the execution of a **Joint Participation Agreement** with the Florida Department of Transportation (FDOT) to assist the City in the development of the FAR Part 150 Noise Compatibility Study Implementation Study at the Tallahassee Regional Airport, and to accept \$135,000 from FDOT and the use of \$135,000 of Airport RR&I matching funds subject to the Commission's authorization to pursue the voluntary property acquisition program (*Option 1 as proposed by Aviation/Finance Administrator*)

**Item 19.1** - Introduced **Ordinance No. 98-O-0012**, an ordinance of the City amending Section 2.1 of Ordinance No. 97-O-0002AA, which granted a franchise for telecommunications service to KMC Telecom, Inc.; set the public hearing date for February 11, 1998, at 6:00 p.m. (*Option 1 as proposed by the City Attorney*)

#### **ORDINANCE NO. 98-O-0012**

#### **AN ORDINANCE OF THE CITY OF TALLAHASSEE, FLORIDA, AMENDING SECTION 2.1 OF ORDINANCE NO. 97-O-0002AA, WHICH GRANTED A FRANCHISE FOR TELECOMMUNICATIONS SERVICE TO KMC TELECOM, INC.; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Item 19.2** - Mr. Frederick L. Bateman, Jr., 300 East Park Avenue, appeared before the Commission and discussed issues relative to the Solid Waste and Recycling Selection Request for Proposals (RFP)

**Item 19.3** - Mr. C.K. "Bubba" Bussard, 5002 S.W. 41 Boulevard, Gainesville, Florida, appeared before the Commission representing Boone-USA Waste relative to the Solid Waste and Recycling Selection Request for Proposals (RFP)

**Item 20** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 98-O-0002**, as amended, introduced on January 14, 1998, an ordinance of the City amending Chapter 27, "Zoning, Site Plan and Subdivision Regulations", by creating Section 17.2.A providing for **Accessory Apartments**, creating standards for approval of Accessory Apartments, providing for review of applications, providing for conflicts, severability and an effective date; the ordinance is intended to replace the recently repealed Accessory Apartments provision of the Zoning Code (*Option 1 as proposed by Legal and amended by the City Commission to delete the language from the Purpose Clause on line 20 and half of 21 "promoting efforts to revitalize neighborhoods by allowing homeowners to increase revenues through the rental of accessory units; and"; to change line 28 and 29 to "so long as the footprint of the existing garage is not changed and the height is not greater than the principal structure"; and with regard to a variance procedure, to add at the end of that paragraph "except that the square footage maximum may be varied by not more than 10%" with authorization to be granted by administrative approval of the Growth Management Director*)

The following individuals appeared before the Commission relative to this item:

Mr. Ed Dion, 1105 Lothian Drive (Proponent)  
Dr. Elizabeth Kirby, 1721 Prince Street (For information)  
Mr. Brian Will, 561 East Call Street (Proponent & For information)  
Mr. Dan McDaniel, 1709 Ivan Drive (For information)  
Mr. Kevin Koelemij, 1220 South Gadsden Street (Proponent)

**CANVASSING BOARD MEETING**

**FEBRUARY 4, 1998**

The City Commission convened as a canvassing board and took the following action (Commissioner Meisburg absent):

Canvassed the votes cast in the regular municipal election held on February 3, 1998, for Seat V of the City Commission, with the following total number of votes received by those qualified for election:

<u>SEAT V</u>	Machine	Absentee	Total
	<u>Ballots</u>	<u>Ballots</u>	<u>Ballots</u>
Steve Adams	1,328	226	1,554
Charles Billings	5,148	572	5,720
Mildred Hall	719	162	881
Amanda Host	3,770	586	4,356
Tommy Mitchell	2,574	322	2,896
Eugene Stinson	216	34	250

Voted 4-0-1 (Commissioner Weaver absent) to adopt **Resolution No. 96-R-0008, declaring**

Charles Billings and Amanda Host to have received in that order the highest number of votes cast for the nomination to the Office of City Commissioner, Seat V, and both are declared to be qualified as candidates for nomination to the Office of City Commissioner Seat V, for a four-year term, to be voted for at a run-off election on February 24, 1998

Concurred with the scheduling of a another canvassing board meeting at noon on February 25, 1998

Thanked Supervisor of Elections Sancho and his staff for their excellent work during this election process

## SUMMARY OF CITY COMMISSION MEETING

FEBRUARY 11, 1998

The City Commission took the following action:

**Item .1** - Presentation of a Proclamation proclaiming the week of February 9-15, 1998 as "**Random Acts of Kindness Week**" in the City of Tallahassee

- Ms. Nancy Worth, Co-Pastor of Unity Church in Christ and Ms. Chris Rizetto, Chair Person, appeared before the Commission and accepted the proclamation. Ms. Worth presented blue cards with the phrase "I have experienced a Random Act of Kindness" to the Commissioners and asked that they pass them on to promote the event throughout the City

**Items 1-12, Consent Agenda** - Voted 4-0 (Commissioner Weaver absent) to approve the staff's recommendations presented in Consent Items 1 - 9, 11 and 12 taking action as follows:

Item 1 - Awarded Annual Price Agreement (Bid No. 0008-98-A18-9KR) for caustic soda necessary for the demineralizing process at the electric generating stations to **Jones Chemicals, Inc.**, lowest responsive and responsible bidder meeting specifications, in the estimated annual amount of \$97,500, for a three (3) year period (*Option 1 as proposed by Electric Operations/Production*)

Item 2 - Authorized the City Manager to approve additional repairs **by Florida Power Corp.** to the **Purdum Unit 7** boiler superheater and waterwall tubing, in an amount not to exceed \$150,000, for additional work found during the boiler inspection (*Option 1 as proposed by Electric Operations/Production*)

Item 3 - Approved a ten (10) day exemption to City Ordinance Section 3-3 which prohibits the display of street banners and Section 3-40(a)(16) to allow attachment of the **FSU Dance Marathon banner** to utility poles on West Tennessee Street as requested; approved the donation of the installation of the single banner by the City Utilities Department (*Option 1 as proposed by Growth Management/Building Inspection*)

Item 4 - Approved the following modifications to the current **non-union grievance procedures**: (*Option 1 as proposed by Human Resources*)

1. Modify the policy to limit an employee's access to only one hearing. If the employee opts for a hearing format at Step 2 (Appointed Official Level), he/she would waive the right to advance the grievance to Step 3 (Arbitration). This change would eliminate the potential for two hearings through the City's administrative process. The process would be more efficient and streamlined which would benefit both employees and management.
2. Modify the policy to require that in reaching a decision in all grievance cases, the arbitrator shall utilize a preponderance of the evidence standard of proof. This change would insure the use of a consistent and reasonable standard for each arbitration case and it comports with the standard accepted by Florida courts for discipline cases.
3. Modify the policy to establish an arbitrator shall not modify the City's disciplinary action in a dismissal case unless he finds the City's action to be arbitrary or capricious. This change insures management maintains the traditional management right to determine situations which call for dismissal and recognized that there is a range of acceptable actions that may be taken in regards to an employee's infractions and his personal disciplinary history.

Item 5 - Introduced **Ordinance No. 98-O-0004, Sharer/Fulton Roads Area II Annexation**, which would provide for the voluntary annexation into the City of approximately 2 acres of property located on the east side of Sharer Road, north of Fulton Road, and owned by Mr. Forrest Coxen; set the public hearing date for February 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Management and Administration*)

Item 6 - Introduced **Ordinance No. 98-Z-0007**, providing for the rezoning of property on the Official Zoning Map (RZ-160 - Feinberg/Meridian Road Rezoning) pursuant to Tallahassee-Leon County Planning Commission approval - rezoning 2.88 acres fronting on the west side of Meridian Road approximately 400 feet north of John Knox Road, from R-1 to R-3; set the public hearing date for February 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Planning*)

Item 7 - Introduced **Ordinance No. 98-Z-0008**, providing for the rezoning of property on the Official Zoning Map (RZ-161 - Thomas J. Strickland Rezoning) pursuant to Tallahassee-Leon County Planning Commission approval - rezoning .83 acres fronting on the west side of Blountstown Street between West Tennessee Street

and Nekoma Lane, from R-5 to MR-1; set the public hearing date for February 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Planning*)

Item 8 - Approved the following Administrative Issues for the **CDBG Alberto Recovery Project**: (*Options 1, 2, 3, and 4 as proposed by Public Works/Stormwater Management*)

4. Authorize staff to request a six (6) month extension of the completion date for this project and authorize executing the amendment extending the completion date to November 8, 1998, when the Florida Department of Community Affairs approves the City's request
5. Approve the manner in which mobile homes acquired in the project have been and are planned to be disposed of, without including them in the City's inventory, and authorize the appropriate Department Heads to execute the titles transferring title to those in possession of the homes
6. Approve the permissive use agreement drafted by the City Attorney's Office and authorize execution
7. Authorize staff to modify the budget line items as indicated in Attachment 1 of the agenda material

Item 9 - Awarded Bid No. 2583-98-B01-0GG for the purchase of four (4) compact cargo vans to Champion Chevrolet, Inc., lowest responsive and responsible bidder meeting specifications, in the amount of \$73,748 (*Option 1 as proposed by Public Works/Fleet*)

*Item 10 - Pulled for discussion the request for transmittal of the City's and County's advance funding and a supplemental appropriation in the amount of \$1 million to the Thomasville Road Loan Project (W.O. #97030 - Sales Tax) from the Sales Tax Fund for the City's advance funding of a portion of the Florida Department of Transportation's Thomasville Road (Woodbine to Kinhega) Widening Project (Option 1 as proposed by Public Works/Engineering)*

Item 11 - Approved the purchase of a Pearpoint explosion-proof television camera and equipment system for the inspection of sewer systems to **Adams Equipment Company**, sole source vendor of Pearpoint camera equipment in the Southeast, in the amount of \$80,000 (*Option 1 as proposed by W&S/Water Utilities*)

Item 12 - Awarded Bid No. 0838-98-A03-9KR for continuing price agreements for the purchase of fuel oil for the Purdom and Hopkins generating stations to **Metro Petroleum, Inc., d/b/a Hardon Petroleum (of Quincy, FL); Sellers Oil Company, Inc. (of Bainbridge, GA); and Martin Gas Sales, Inc. (of Houston, TX)**, lowest responsive and responsible bidders meeting specifications, in the estimated amounts of \$100,000, \$1,900,000, and \$200,000 respectively, for an annual fiscal impact of approximately \$2,200,000; each agreement will have a primary term of three (3) years with extension provisions for two one-year periods upon mutual agreement between the City and supplier; there is no obligation for the City to purchase any quantity of fuel (*Option 1 as proposed by Wholesale Energy Services*)

**Item 10**, *pulled for discussion by Commissioner Lightsey - Voted 4-0 (Commissioner Weaver absent) to approve the request of a supplemental appropriation in the amount of \$1 million for the **Thomasville Road Loan Project** (W.O. #97030 - Sales Tax) from the Sales Tax Fund for the City's advance funding of a portion of the Florida Department of Transportation's Thomasville Road (Woodbine to Kinhega) Widening Project (Option 1 as proposed by Public Works/Engineering and amended by the City Commission); to retain the funds in a City account until the issues of permitting of the stormwater facility had been shown to be in compliance and consistent with the Comp Plan, and the issue of legal notice had been resolved to the City's satisfaction with clarification of those issues and if the project can move forward via a report to come back to the City Commission to be provided by the City Attorney and staff*

**Item 13** - Received an update on the City/County joint communications discussion from Commissioner Bailey with input and questions answered by Mr. Terry Baker, Technology Infrastructure Administrator, and Lieutenant Mitch Miller, Tallahassee Police Department; *discussion focused on coverage, service levels, tower requirements, and the future possibility of a combined facility for dispatching purposes; the City Commission requested assurance that the tower sites provide adequate coverage as guaranteed by Motorola; with the notation that control and responsibility for operations should be clearly defined if and when it was decided to combine facilities*

**Item 14** - Received a report on the **Community Human Services Partnership (CHSP)/Consortium** and voted 4-0 (Commissioner Weaver absent) to approve the following: (*Option 1 as proposed by Neighborhood and Community Services*)

1. Authorize staff to continue the CHSP for an additional three (3) years
2. Assign up to 15% of the available CDBG annual allocation to the CHSP process
3. Assign the City's Consortia funds to the CHSP process following the procedures outlined in the supplemental material submitted with the agenda item and approve funding for three (3) years

4. Annually, set aside \$15,000 of the Consortia allocation as a contingency for Commission initiatives and innovative grant opportunities that require matching funds

**Item 15** - Held a discussion and voted 4-0 (Commissioner Weaver absent) to approve the Agreement and Restrictive Covenants for the 41.56 acres of City property located north of and immediately adjacent to the **Summerbrooke Subdivision**: *(Option 1 as proposed by the City Attorney)*

**Item 16** - Held a public hearing and voted 4-0 (Commissioner Weaver absent) to adopt **Ordinance No. 98-O-0012**, introduced on January 28, 1998, an ordinance of the City amending Section 2.1 of Ordinance No. 97-O-0002AA, which granted a franchise for telecommunications service to KMC Telecom, Inc. *(Option 1 as proposed by the City Attorney)*

**Unagendaed Items:**

**Item 17** - Ratified the City Manager's emergency authorization for an amount not to exceed \$300,000 contained in Work Order #98175 to **BESCO, Inc. and other shops** for necessary repairs on Purdom Unit 7 Turbine/Generator found as a result of an (8) eight week preventative maintenance scheduled outage that included a turbine/generator overhaul *(Option 1 as proposed by Electric/Production)*

- thanked Mr. Tommy Mitchell, seated in the audience, for offering himself as a candidate for City Commission Seat 5
- requested a meeting where the City Commission could discuss its position on the County's proposal to extend the one cent sales tax
- announced two meetings, a Joint City-County Meeting to discuss the False Alarm Ordinance February 16, 1998 at 1 p.m. and a Legislative Body Hearing February 18, 1998 at 1 p.m.

## SUMMARY OF CITY COMMISSION MEETING

FEBRUARY 16, 1998

The City Commission met in special joint session with the Leon County Board of County Commissioners (County Commission) on February 16, 1998, in the Commission Chambers in City Hall with City Commissioners Maddox, Meisburg, Lightsey, Weaver and Bailey, and County Commissioners Joanos, Yordon, Host, Thael and Sauls present and took the following action:

- Concurred to add language to the proposed False Alarm ordinance which would state that the requirement for a battery power backup would only apply to alarm systems installed after July 1, 1998
- Concurred to direct the staff to bring back a report on the effectiveness of the ordinance one year from its adoption date
- Concurred to have the staff look into an educational program for false alarm prevention and on the proper usage of alarm systems
- Voted 5-0 to direct the staff to finalize the draft ordinance for introduction, as amended to include the provisions of the concurrences of the Joint Commission

*[The County voted 4-1-2 (County Commissioner Joanos opposed, County Commissioners Maloy and Proctor being absent) on a like motion]*

- Clarified that the proposed adoption date for the ordinance was July 1, 1998

## **SUMMARY OF CITY COMMISSION MEETING**

**FEBRUARY 18, 1998**

The City Commission met in a special work session on February 18, 1998, and took the following action:

- Discussed the Visioning process being conducted by a citizens' group with the understanding that it would be discussed at either the Joint Meeting of the City and County on March 11, 1998 and, if possible, prior to that at the Special Workshop on March 4, 1998
- Heard a presentation and discussed the 5 Year Financial Plan Update
- Noted the implementation of a Fire Services Fee should proceed as scheduled
- Urged more communication to explain the Fire Services Fee to the public
- Accepted the 5 Year Financial Plan Report and conceptually approved the budget balancing process to be implemented for the FY99 budget
- Agreed to introduce Ordinance No. 98-O-0001, Environmental Management Ordinance, at the Regular Meeting, March 11, 1998, and set for Public Hearing on March 25, 1998 at 6:00 p.m.

## SUMMARY OF CITY COMMISSION MEETING

FEBRUARY 23, 1998

The City Commission took the following action:

1. Heard from City Attorney English that the Union's Counsel protested the hearing today and would not be participating
2. Heard an opening statement from Mr. Lewis Shelley, Attorney for the City
3. Heard the positions, recommendations from the City Manager, and discussed the Articles at impasse
4. Voted 5-0 to uphold the City Manager's recommendations on:

### **Article 12 - Salaries**

- Issues: Step Increases; Cost of Living Increase; and Pension Enhancement;

### **Article 5 - Grievances**

- Issues: Standard of Proof; Modification of Disciplinary Penalties;

### **Article 6 - Hours of Work and Overtime**

- Issues: Workweek; Holdover Time; Overtime Compensation;

### **Article 8 - Vacations**

- Issues: Staggered Selection and Number of Employees to Be Off; Partial Vacations;

### **Article 9 - Sick Leave**

- Issues: Payout; Payout for Death on Duty; Incentive;

### **Article 13 - Working Out of Classification**

- Issues: Supplement; Selection for Working out of Class; Station Officer Supplement;

5. Voted 4-1 (Mayor Maddox dissented) to uphold the City Manager's recommendation on:

### **Article 6 - Hours of Work and Overtime**

- Issues: Shift Start Time; and Staggering Kelly/Vacation Days/Limiting the Number of Personnel Permitted to be Off;

**CANVASSING BOARD**

**FEBRUARY 25, 1998**

The City Commission convened as a canvassing board and took the following action (Commissioner Weaver absent):

Canvassed the votes cast in the regular municipal election held on February 24, 1998, for Seat V of the City Commission, with the following total number of votes received by those qualified for election for a four-year term:

<u>SEAT V</u>	Machine	Absentee	Total
	<u>Ballots</u>	<u>Ballots</u>	<u>Ballots</u>
Charles Billings	12,834	1,497	14,332
Amanda Host	5,740	672	6,412

Voted 4-0-1 (Commissioner Weaver absent) to adopt Resolution No. 98-R-0015, certifying the results of the February 24, 1998, run-off election and declaring Charles Billings to be elected to the Office of City Commissioner Seat V for a four-year term

## SUMMARY OF CITY COMMISSION MEETING

FEBRUARY 25, 1998

The City Commission took the following action:

Item .1 - Presented a Proclamation proclaiming February 25, 1998 Cops & Lobsters Day at the Red Lobster, a fundraising activity to benefit Special Olympics

**Items 1-22.1, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 1, 2, and 4 - 22.1, taking action as follows:

Item 1 - Approved the mid-year amendments to the **Aviation Capital Improvement Program** as submitted in the agenda material resulting in a decrease to the Capital Improvement Budget of \$2,340,942, a decrease in FAA funding of \$1,354,677, a decrease in FDOT funding of \$1,170,582, an increase of PFC funding of \$519,200, an increase of other funding of \$208,881 and a decrease in Airport RR&I funding of \$543,764 (*Option 1 as proposed by Aviation/Finance*)

Item 2 - Awarded Bid No. 2590-98-B01-0KR for the purchase of circuit breakers for the Purdom Generating Station 115 kV Switchyard Reconstruction Project to **GEC Alstom T&D, Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$503,230 (*Option 1 as proposed by Electric/Power Engineering*)

*Item 3 - Pulled from consent the award of contract with the Animal Aid Center*

Item 4 - Approved a revision to the **Deep Subsidy Program** guidelines for assisting low income first time homebuyers as a part of the **Affordable Housing** target issue to increase the income eligibility criteria for assistance to 50% or less of the area median income as adjusted for family size (*Option 1 as proposed by Neighborhood and Community Services*)

Item 5 - Authorized a \$95,150 line of credit loan to **Florida Housing Trust (FHT)**, a Tallahassee non-profit affordable housing developer, for the purpose of building seven affordable single family homes in the Dantzier Drive area, located at the corner of Brighton Road and Wallis Street (*Option 1 as proposed by Neighborhood and Community Services*)

Item 6 - Authorized the Mayor to sign the **Brownfield Redevelopment Grant Agreement** between the State of Florida, Executive Office of the Governor, Office of Tourism, Trade and Economic Development for a grant award in the amount of \$200,000 in additional funds for contamination assessment and redevelopment planning for the **Gaines Street Corridor** (*Option 1 as proposed by Planning*)

Item 7 - Awarded a contract in the amount of \$200,000 (to be allocated from the Canopy Roads Account) to **American Forests**, a national non-profit conservation organization for trees and forests since 1875, as the sole source provider, to conduct an **Urban Ecological Analysis** (*Option 1 as proposed by Planning*)

Item 8 - Initiated a **rezoning application** for the rezoning of approximately 13 acres owned by the **Leon County School Board** and located adjacent to the east side of the Lincoln High School campus from PUD to MR-1 (*Option 1 as proposed by Planning*)

Item 9 - Approved the Resubdivision of Part of **Lot 3, Block "B" of Winewood South** Subdivision Plat, developed by Frances H. Carter, the individual property owner, consisting of approximately .42 acres subdivided into four (4) lots with existing single family attached dwellings, located at the northeast corner of the intersection of Blair Stone Road and Kay Avenue; joined in the dedication due to an existing utility easement owned by City which lies inside the boundaries of this plat, for no annual recurring maintenance cost; this subdivision is a resubdivision of Part of Lot 3, Block "B", Winewood South, an existing recorded subdivision (*Option 1 as proposed by Public Works/Engineering*)

Item 10 - Approved the Resubdivision of Part of **Lot 4, Block "B" of Winewood South** Subdivision Plat, developed by Frances H. Carter, the individual property owner, consisting of approximately .35 acres subdivided into four (4) lots with existing single family attached dwellings, located on Kay Avenue, 225 feet northeast of the intersection of Blair Stone Road and Kay Avenue; this subdivision is a resubdivision of Part of Lot 4, Block "B", Winewood South, an existing recorded subdivision (*Option 1 as proposed by Public Works/Engineering*)

Item 11 - Approved the Resubdivision of Part of **Lot 8, Block "B" of Winewood South Unit 2** Subdivision Plat, developed by Frances H. Carter, the individual property owner, consisting of approximately .31 acres subdivided into four (4) lots with existing single family attached dwellings, located at the northeast of the intersection of Trafalgar Square and Kay Avenue; this subdivision is a resubdivision of Part of Lot 8, Block "B", Winewood South Unit 2, an existing recorded subdivision (*Option 1 as proposed by Public Works/Engineering*)

Item 12 - Approved the **termination of the design contract** with the consulting engineer, **Kunde, Specher & Associates, Inc.**, for the design of the Orange Avenue Extension phase of the Blair Stone Road Southern Extension Project; authorized the transfer of the balance of contract funds (\$129,492.69 of Sales Tax) from Work Order No. 90017 (Orange Avenue Extension, Phase I - a.k.a. Blair Stone Road Southern Extension) to Work Order No. 96398 (Orange Avenue Extension, Phase II - a.k.a. Orange Avenue Easterly Extension) for improved project accountability; the consulting engineer has completed all contractual services related to the design of the Blair Stone Road phase and has mutually agreed with City Engineering to terminate the Orange Avenue Extension phase (*Option 1 as proposed by Public Works/Engineering*)

Item 13 - Awarded Bid No. 2592-98-B01-1RS for **renovations/repairs to Fire Station No. 2 to Blue Chip Construction Co.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$98,957.00; the renovations/repairs include updating the fire station to NFPA (fire) and ADA (disabled) codes and repairing unsafe and inefficient conditions (*Option 1 as proposed by Public Works/Engineering*)

Item 14 - Approved a Change Order, in the amount of \$74,148.78 for additional **design work necessary for the Appleyard Drive Widening Project** to the contract with the project consulting engineer, Baskerville-Donovan, Inc. resulting in an increase in the existing design contract from \$582,292 to \$656,440.78 (*Option 1 as proposed by Public Works/Engineering*)

Item 15 - Approved the Selection Committee's ranking of firms and authorized the staff to negotiate a contract with the top ranked firm, **Kimley-Horn and Associates**, to provide software design services for the Traffic Management System (TMS); authorized the staff, in the event a contract cannot be successfully negotiated with the top ranked firm, to negotiate with the second ranked firm, PB Farradyne and Associates; funds of approximately \$2,800,000 are available in the Traffic Control System Replacement Work Order No. 92031 for the design of software and traffic control equipment, and the design, furnish and installation of various Intelligent Transportation System (ITS) subcomponents (*Option 1 as proposed by Traffic Engineering*)

Item 16 - Authorized the City Manager to execute tower rebuild **agreements for the City's microwave towers** located at the electric substations associated with potential telecommunications leases once the agreement has been reviewed by the City Attorney (*Option 1 as proposed by Utility Business & Customer Services*)

Item 17 - Awarded Bid No. 0376-98-A03-9AD for **grass and shrub maintenance** for the City's 28 water wells and 8 tank sites to **Mack's Lawn Service**, lowest responsive and responsible bidder meeting specifications, for a period of three (3) years contingent upon funding availability and quality work by the contractor, in the total amount of \$55,080 for three years, or \$18,360 annually (*Option 1 as proposed by Water Utilities*)

Item 18 - Awarded a contract for the replacement of approximately 1,135 water services, ¾" through 2", on non-major arterial roadways within the City service area to **Dial Communications, Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$548,160.95 (*Option 1 as proposed by Water Utilities*)

Item 19 - **Approved the minutes** of the February 4, 1998, Canvassing Board, November 25, 1997, and December 10, 1997, Regular meetings and October 15, 1997, Special meeting (*Option 1 as proposed by City Treasurer-Clerk's Office/Records Management*)

Item 20 - Adopted **Resolution No. 98-R-0012**, a resolution establishing the City's intent to reimburse certain General Government project costs (Radio Communications) incurred with proceeds of future tax-exempt financings and providing certain other matters in connection therewith; the resolution allows the City to be reimbursed from the proceeds of a planned future bond sale for certain General Government project costs that may be reasonably expected to be incurred prior to the bond sale (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

Item 21 - Adopted **Resolution No. 98-R-0013**, a resolution authorizing the negotiation of a loan in an aggregate amount not to exceed \$26,000,000 from the Sunshine State Governmental Financing Commission (SSGFC), approving the execution and delivery of a loan agreement, and providing certain other matters in connection with the making of such loan, to finance Electric System projects (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*) with City Treasurer-Clerk Inzer calling attention to a Memo regarding additional information regarding Sunshine State Governmental Financing Commission (SSGFC)

Item 22 - Adopted **Resolution No. 98-R-0014**, a resolution authorizing the issuance of not exceeding \$130,000,000 in City of Tallahassee, Florida, Electric Revenue Bonds, Series 1998, providing for the issuance of such bonds to finance the design, acquisition and construction of Purdom No. 8, and related Electric System improvements, providing that such bonds may be issued in DTC Book-Entry-Only Form, providing for security for the holders of such bonds, appointing a paying agent and registrar, and providing certain other covenants and agreements in connection therewith (*Option 1 as proposed by City Treasurer Clerk's Office/Asset/Liability Management*)

Item 22.1 - Discussion of Public Awareness **Initiative on Substance Abuse** by Commissioner Meisburg. Voted 5-0 to direct staff to promote the upcoming PBS Series March 27, 28, and 29 utilizing WCOT, Utility Bill Stuffers and, if possible, any other media tools available

**Item 22.2 - Deleted from the Agenda a Discussion of Additional City Commission Aides**

**Item 3** - Voted 5-0 to award a contract with the **Animal Aid Center**, lowest responsive and responsible bidder meeting specifications, for the performance of fecal checks, spay/neuter surgeries, and rabies vaccinations for pets adopted from the **Tallahassee-Leon County Community Service Center**; the contract will result in an annual cost savings of approximately \$33,000, compared to the present method of operation; during the final month of the contract period, the staff will evaluate the services and provide a report to the Commission on the services rendered (*Option 1 as proposed by Neighborhood and Community Services*); the Commission encouraged staff to continue working with local veterinarians toward the donation of services to the Animal Service Center

**Item 23** - Held a discussion and voted 5-0 to approve the following relative to the establishment of priorities and identification of funding sources for **Greenspace** acquisitions: (*Options 1a, 1b, 1c, 2c, and 4a as proposed by Planning*)

1a) Authorize the sale of up to \$1,000,000 in capital improvement bonds to provide for immediate acquisition of selected Greenways properties

1b) Direct Real Estate staff to pre-acquire the Blair Stone Native Forest and Golden Aster Park using Greenspace monies derived from the sale of bonds

1c) Direct staff to submit applications for reimbursement funding from the Florida Communities Trust for Blair Stone Native Forest, and Golden Aster Park, and to include any third party interests in the management proposals for these sites; direct the staff to initiate procedures for acquisition of the Mill Avenue / St. Marks Trail site by the State Office of Greenways and Trails; and direct the staff to develop detailed management estimates for these sites

2c) Direct Real Estate staff to acquire the Blakey floodplain using either bond monies or funds obtained as reimbursement from FCT

4a) Direct staff to evaluate the feasibility and financial implications of rezoning the Delta Industrial Site and to evaluate its long-term potential for a regional stormwater facility, park or both

**Item 24** - Held a discussion and voted 5-0 to approve revisions to **Commission Policy Number 1100CP** "Local Option Relocation Policy", adopted in October 1991, as a result of the five (5) year Sunset Review process and as presented by staff for permanent and temporary relocation assistance under the Uniform Relocation Act when the use of federal funds results in the displacement of citizens (*Option 1 as proposed by Neighborhood and Community Services/Housing*)

**Item 25** - Held a discussion and voted 5-0 to approve the conceptual **Memorandum of Understanding with Florida Power Corporation** for the sale/transfer of the City's ownership interest in Crystal River Unit No. 3 and authorize the City Manager to execute the required supporting documents to complete the transactions, subject to review and approval by the City Attorney (*Option 1 as proposed by Wholesale Energy*)

**Item 26** - Held a discussion and voted 5-0 to approve a lump sum **merit bonus for the City Manager** based upon the recorded median of percentages approved by each Commissioner (*Option 1 as proposed by Human Resources*)

**Item 27** - Held a public hearing and delayed adoption to March 11, 1998 of **Ordinance No. 98-O-0004, Sharer/Fulton Roads Area II Annexation**, introduced February 11, 1998, providing for the voluntary annexation into the City of approximately 2 acres of property located on the east side of Sharer Road, north of Fulton Road, and owned by Mr. Forrest Coxen (*Option 1 as proposed by Management and Administration*)

**Item 28** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 98-Z-0007**, introduced February 11, 1998, providing for the rezoning of property on the Official Zoning Map (RZ-160 - Feinberg/Meridian Road Rezoning) pursuant to

Tallahassee-Leon County Planning Commission approval - rezoning 2.88 acres fronting on the west side of Meridian Road approximately 400 feet north of John Knox Road, from R-1 to R-3 (*Option 1 as proposed by Planning*)

**Item 29** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 98-Z-0008**, introduced February 11, 1998, providing for the rezoning of property on the Official Zoning Map (RZ-161 - Thomas J. Strickland Rezoning) pursuant to Tallahassee-Leon County Planning Commission approval - rezoning .83 acres fronting on the west side of Blountstown Street between West Tennessee Street and Nekoma Lane, from R-5 to MR-1 (*Option 1 as proposed by Planning*)

**Item 30** - Held a public hearing on the **Steeplechase Subdivision** paving assessment, relative to the property owners' petition for the acceptance of Longchamp Circle and Newmarket Circle, existing private streets, by the City for ownership and maintenance and voted 5-0 to adopt Project Paving **Resolution No. 98-R-0007**, funding the project in the amount of \$43,000 from the Street Paving Fund, and directing the staff to proceed with recording the right-of-way documents and construction of the project -- with \$21,500 to be funded by the property owners (an estimated assessment of \$500 for each parcel); there will be no design required for this project, only right-of-way acquisition and construction will be required (*Option 1 as proposed by Public Works/Engineering*)

The following individuals appeared before the Commission relative to this item:

Ms. Sandra Halvorson, 3715 Longchamp (Proponent)  
Mr. Patrick L. Imhof, 3752 Longchamp (Proponent)

**Item 31** - Held a public hearing and voted 4-0-1 (Mayor Maddox absent) to approve, with the Planning Commission recommendations for approval, the **Benjamin's Run Planned Unit Development (PUD)**, a 139.12 acre "mixed use" PUD consisting of 295 single family detached units, 80 single family attached units, 25,000 square feet of commercial building space, 25,000 square feet of office building space, and approximately 1 acre for community service facility, located on Pedrick Road, south of Buck Lake Road (*Option 1 as proposed by Planning*) *noted that Easton Homeowners Association request to abandon right-of-way was not within the geographic confines of this PUD and would not be decided tonight but would be addressed at a future meeting as a separate issue*

The following individuals appeared before the Commission relative to this item:

Mr. Hal Pitts, 5436 Easton Pointe Way (For information)  
Mr. Ted Sauerbeck, 1407 Avondale Court (Opponent)  
Mr. Steven Laubach, 1807 Easton Forest Drive (Opponent)  
Mr. Frank Govett, 1629 Hill N Dale (Proponent)  
Ms. Suzanne Woodcock, 5606 Longknife Ct. (Proponent/Opponent)  
Mr. Byron Block, Trustee, 1415 E. Piedmont #3 (Proponent)  
Mr. Clifford M. Lamb, 2822 Remington Green Circle (Proponent)  
Ms. Zoe Kulakowski, 1320 Blockford Court (Opponent)  
Mr. Craig Chown, 5415 Ashton Court (Opponent)  
Ms. Cathi Lees, 5404 Crofton Court (Proponent/Opponent)  
Ms. Claudia Cooper, 7361 Skipper Lane (Opponent)  
Mr. Edward W. Dougherty, 5414 Ashton Court (Opponent)  
Ms. Rosie Smith, 1891 Easton Forest Drive (Opponent)  
Mr. Lawson Oti, 1825 Easton Forest Drive (Opponent)

**Item 32** - Held a public hearing and voted 3-1-1 (Commissioner Lightsey dissenting and Mayor Maddox absent) to approve Option 2, with recommended conditions of approval as established by the Development Review Committee (1-18), the **McDonalds/Amoco Service Station Planned Unit Development (PUD)**, a 2.53 acre PUD consisting of the demolition of an existing McDonalds and Hardees restaurants and replacement with a 5,250 square foot combined Amoco convenience store (2,250 square feet) with eight gas dispensers and a McDonalds restaurant (3,000 square feet), located on the east side of Lake Bradford Road, south of the intersection of Lake Bradford Road and Jackson Bluff Road (*Option 2 as proposed by Planning to include the conditions recommended by DRC in Attachment 4, pages 2-4 Items 1-18*) *with additional concessions reached prior to the public hearing to apply to Attachment #10: 1) apply brick pavers or stamped concrete where the pedestrian pathways cross vehicular use areas; 2) provide outdoor seating in an area to be agreed upon and determined at a future meeting with planning staff in an appropriate location; 3) agreed for lighting at the gas dispensers between 40 and 50 foot candles; 4) propose a mansard roof on the canopy over the gas dispensers to give it some character*

- Mr. Bruce Wiener, 1300 Thomasville Road, appeared before the Commission relative to this item.

#### **Unagendaed Items:**

- **Miccosukee Greenway** - Voted 4-1 (Commissioner Bailey dissenting) to send a letter to the Florida Cabinet in support of the County's application

**Announcements:**

- Mayor Maddox explained why he had a beard this week
- Acknowledged and welcomed the Boy Scouts from North Florida Christian
- Thanked Commissioner Weaver for his work on the Commission

**Unagendaed Speakers:**

- Mr. Dan McDaniel, 1907 Ivan Drive, appeared before the Commission to speak about: 1) attendance at the dedication of the Southside Neighborhood Service Grand Opening; 2) a grade separation at Mahan Drive and Capital Circle; and 3) how agenda items were written; 4) appreciation to Commissioner Weaver

## SUMMARY OF CITY COMMISSION MEETING

MARCH 4, 1998

The City Commission took the following action:

**Item 1** - Voted 5-0 to approve the contracts for water and sewer extension on Apalachee Parkway to Slaughter Construction Company, Inc. in the amount of \$288,977.70 *(as proposed by Water Utilities)*

**Item 2** - Heard a presentation and discussed the status of the Fire Services fee

The following individuals appeared before the Commission relative to this item:

Ms. Camille Gianatasio, Vice President, Government Service Group (GSG)

Ms. Sarah Bleakley, Attorney, Nabors, Giblin & Nickerson P.A.

Mr. Matt Matherne, Manager, David M. Griffith & Associates, LTD

**Item 3** - Postponed discussion of the sales tax issue and to be rescheduled

**Item 4** - Heard an update from Mayor Maddox on the visioning process being conducted by local citizens' groups

**Item 5** - Discussed the schedule for the development and release of the offering memorandum which may result in the possible sale of the Electric Utility *with a request for an up-to-date schedule of events*

**Item 6** - Noted a public forum had been scheduled at the Civic Center to discuss deregulation on March 10, 1998 at 6:30 p.m.

## TEAM BUILDING/TARGET ISSUES WORKSHOP

MARCH 10, 1998

The City Commission met with the appointed City officials and leadership staff for a special Team Building/Target Issues Workshop, moderated by Mr. Lyle Sumek, Consultant, and took the following action:

Discussed challenges for City leaders, goals for the future of the City and teamwork for success, targets for action in 1998-1999 and the Commission's policy agenda, redefining the City team process, and the Commission's responsibilities in leading Tallahassee into the future

By consensus, confirmed the following priority target issues for 1998-1999 and 2003 goals for the City of Tallahassee:

### Priority Target Issues 1998-1999

- 1) Telecommunications Strategy
- 2) Five-Year Financial Plan
  - Fire Services Fee
  - Electric & Gas Competition Strategies
- 3) Economic / Downtown Development Plan
  - Frenchtown Revitalization
    - Comprehensive Plan to Revitalize Housing
    - Commercial Revitalization
    - Social Services Provision
    - Code Enforcement
    - Neighborhood Involvement
    - University and Church Partnerships
  - Welfare Reform: City's Response
  - Community Redevelopment Area
  - Downtown Development
  - Sister City Program Policy and Mission Statement
- 4) Community Planning
  - Major Road Improvements
  - EAR / Comprehensive Plan Direction

- Neighborhood Planning
- Southern Strategy Action Plan
- City / Entrance Beautification Action Plan
- Development Regulation and Process Review
- Non-Auto Transportation Plan and Action
- Community-Wide Affordable Housing

5) Water Policy and Strategy

- Stormwater Master Plan
- Lake Restoration
- Preserving Water Resources
- Additional Revenue Opportunities

Tallahassee 2003 Goals

Safe Community of People

Financially Stable City Government

Preservation of Environmental Quality

Citizen Trust in Government

Diversified and Expanding Local Economy: Jobs with Livable Wage

Neighborhoods

## SUMMARY OF CITY COMMISSION MEETING

MARCH 11, 1998

The City Commission took the following action:

**Item 1** - Recognized employees of the Tallahassee Fire Department for their support of fellow firefighter Lt. James Allen after a recent accident

- Firefighter Lt. James "Bubba" Allen, his wife Susan, and Chief Quillin appeared before the Commission relative to this item

**Item 2** - Presented a proclamation proclaiming the month of March 1998 as "American Red Cross Month" in the City of Tallahassee

**Item 3** - Presented a proclamation to Ms. Merline Harbin, Executive Director of the Girl Scout Council of the Apalachee Bend, proclaiming the week of March 9-14, 1998, as "Girl Scout Week" in the City of Tallahassee

- Girl Scout Troop 441 appeared before the Commission relative to this item

**Item 4** - Presented a proclamation to Ms. Missy Piper, United Way Campaign Coordinator for the City of Tallahassee, and members of the campaign Steering Committee, in recognition of fundraising efforts in the 1997 United Way Campaign

- Ms. Missy Piper appeared before the Commission relative to this item

**Item 5** - Presented plaques of appreciation to Mr. Tom Coe, Ms. Judy Bentley, Mr. Ned Bliss and Ms. Pete McDonald in recognition of their dedication and hard work on the Juvenile Justice Council

- Mr. Tom Coe, Ms. Judy Bentley and Ms. Pete McDonald appeared before the Commission relative to this item

**Items 5.1-10, 13-19, 21 and 22, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 5.1-10, 13-19, 21 and 22, taking action as follows:

Item 5.1 - Approved a recommendation by Mayor Maddox to reappoint **Mr. Don W. Reinhard** to the Sinking Fund Commission for a term to expire in June 2000 (*Option 1 as proposed by the City Treasurer-Clerk*)

Item 5.2 - Approved a recommendation by Mayor Maddox to appoint **Mr. Nevins G. Smith and Mr. Michael Sheridan to the Environmental Code Enforcement Board** for terms expiring in November, 2000 and **Mr. Jack Skelding, Jr.** to the Downtown Improvement Authority for a term expiring in June, 2000 (*Option 1 as proposed by the Mayor*)

Item 6 - Awarded to **A&L Underground, Inc.**, in an amount not to exceed \$300,000, the installation of the underground electric facilities (conduit and lighting system installation along Conner Boulevard) to provide electric service to the new Piney-Z development as per the terms of the annual price agreement for Gas Mains & Service Taps and Electric Underground Duct Bank (Bid No. 2274-96-A01-9EE) (*Option 1 as proposed by Electric/Power Engineering*)

Item 7 - Awarded Bid No. 2597-98-B01-0KR for the purchase of electric substation airbrake switches to **USCO Power & Equipment Corporation**, lowest responsive and responsible bidder meeting specifications, in the amount of \$213,327 (*Option 1 as proposed by Electric/Power Engineering*)

Item 8 - Approved the issuance of a purchase order for asbestos abatement and insulation of boiler downcomers for Purdom Plant Unit 7 to **Lang Engineering**, in an amount not to exceed \$100,000, as per the terms of the annual price agreement for Asbestos and Lead Abatement Services (Bid No. 0145-97-A02-9KR) (*Option 1 as proposed by Electric Operations/Electric-Purdom*)

Item 9 - Ratified the City Manager's emergency authorization of Certification Fees Contract Amendment #5, in an amount not to exceed \$40,000, to the **Hopping, Green, Sams & Smith** Task Order for the Purdom Unit 8 certification process (*Option 1 as proposed by Electric/Production*)

Item 10 - Awarded a two-year price agreement (Bid No. 0061-97-A03-9AD) for the purchase of bunker gear for the Fire Department to **Safety Equipment Company**, lowest responsive and responsible bidder meeting specifications, in the amount of \$214,200; authorized the staff to extend the agreement for an additional year if the services continue to be satisfactory (*Option 1 as proposed by Fire Administration*)

*Item 11 - **Pulled from the Consent Agenda** the introduction of Ordinance No. 98-O-0001, Environmental Management Ordinance Natural Area & Landscape Revisions, an ordinance which amends Chapter 28 of the City Code by repealing it in its entirety and substituting new language (a reformatted Chapter 28); set the public hearing date for March 25, 1998, at 6:00 p.m. (Option 1 as proposed by Growth Management/Environmental Services)*

*Item 12 - **Deleted from the Consent Agenda** the introduction of Ordinance No. 98-O-0003 to be rescheduled for April 8, Amendment to the City of Tallahassee Sign Code for Real Estate and Construction Signage, an ordinance which amends Article III of Chapter 3 of the City Code relating to signage and set public hearing date for April 22 at 6:00 p.m.*

Item 13 - Awarded purchase of rental and cleaning of uniform services to **National Linen Service**, in the estimated annual amount of \$457,852.20, as per the terms of the continuing price agreement for Rental and Cleaning of Uniforms (Bid No. 0060-97-A03-9AB) (*Option 1 as proposed by Procurement Services/Contracts Administration*)

Item 14 - Appointed the following 24 nominated individuals to be members of the **Indigent Health Care Advisory Council** concurrent with the action taken by the Leon County Commission on February 17, 1998: (*Option 1 as proposed by Neighborhood and Community Services*)

**Former Task Force Members:**

William J. Montford  
Ralph DeMeo  
Joe Baker, Jr.  
James Stockwell, M.D.  
Alma Littles, M.D.  
Frank Visconti  
M. T. Mustian  
Ann Davis  
Steve McArthur  
Dorothy K. Richardson  
Edwina Stephens

**Nominated By:**

Leon County Schools  
Health Coalition of Leon County  
Health Coalition of Leon County  
Capital Medical Society  
Capital Medical Society  
TMRMC  
TMRMC  
Tallahassee Community Hospital  
Capital Health Plan  
Bond Community Health Center  
Bond Community Health Center

**New Nominees:**

Alan Levine  
Robert Wychulis  
Rose Naff  
Almena Pettit  
Louis St. Petery, M.D.  
Dr. Henry Lewis  
Dr. Margaret Lewis  
Dr. Jacqueline Beck  
Dr. Cynthia Harris  
Dr. Lynette Padmore  
Dr. Marie Cowart  
Dr. Mary Ellen Guy

Tallahassee Community Hospital  
Health Plan Southeast  
Health Plan Southeast  
TMRMC  
Capital Medical Society  
FAMU  
FAMU  
FAMU  
FAMU  
FAMU  
FSU  
FSU

- Item 15 - Introduced **Ordinance No. 98-Z-0009**, providing for the rezoning of property on the Official Zoning Map (RZ-162 - City Commission Rezoning) - rezoning 6.9 acres lying west of Doyle Conner Boulevard Extension and east of the Lincoln High School campus, from PUD to MR-1; set the public hearing date for March 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Planning*)
- Item 16 - Introduced **Ordinance No. 98-Z-0010**, providing for the rezoning of property on the Official Zoning Map (RZ-163 - W. Theo Proctor, Jr., Etal. Rezoning) - rezoning 3.2 acres fronting on the west side of Columbia Drive and the east side of White Drive south of Tennessee Street, from MR-1 to CP; set the public hearing date for March 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Planning*)
- Item 17 - Awarded a bid for the purchase of a remote controlled hazardous-duty robot to **Remotec Inc.**, sole responsive and responsible bidder, in the amount of \$105,018, to be partially funded in the amount of \$30,000 by the Florida Department of Management Services; authorized the staff to expend FY97/98 Local Law Enforcement Block Grant monies to fund the balance of the purchase (*Option 1 as proposed by Police*)
- Item 18 - Awarded Bid No. 2586-98-B01-0GG for the purchase of twenty-eight (28) compact and light duty trucks to **Beckford Ford-Mercury, Champion Chevrolet Inc., Proctor & Proctor Inc., and Tallahassee Motors Inc.**, lowest responsive and responsible bidders meeting specifications, in the amount of \$512,063.19 (*Option 1 as proposed by Public Works/Fleet Management*)
- Item 19 - Awarded Bid No. 2584-98-B01-0GG for the purchase of eighteen (18) light duty trucks to **Champion Chevrolet Inc. and Tallahassee Motors Inc.**, lowest responsive and responsible bidders meeting specifications, in the amount of \$365,296 (*Option 1 as proposed by Public Works/Fleet Management*)
- Item 20 - Pulled from the Consent Agenda the request to approve the purchase of the Bryson property, a 1.6 acre single lot known as Lot 40 of Durward (an Unrecorded Subdivision) owned by Mr. Gregory A. Bryson, for \$110,000, plus \$2,000 closing costs, necessary for the Forest Drive Stormwater Management Plan Project (Option 1 as proposed by Public Works/Real Estate)*
- Item 21 - Approved the minutes of the **November 19, 1997** and **February 16, 1998, Special meetings** (*Option 1 as proposed by City Treasurer-Clerk's Office/Records Management*)
- Item 22 - Re-adopted **City Commission Policy Number 104CP "Audit Policy"** with minor revisions made as a result of the five (5) year sunset review process (*Option 1 as proposed by Auditing*)
- Item 11** - Introduced **Ordinance No. 98-O-0001**, Environmental Management Ordinance Natural Area & Landscape Revisions, an ordinance which amends Chapter 28 of the City Code by repealing it in its entirety and substituting new language (a reformatted Chapter 28); set the public hearing date for March 25, 1998, at 6:00 p.m. (*Option 1 as proposed by Growth Management/Environmental Services*) *pulled from Consent by Commissioner Lightsey to bring this to the attention of the public and recommended that future introduction of ordinances be placed on a more conspicuous part of the agenda which would bring them to the attention of the public*
- Item 20** - Held a discussion and voted 5-0 for approval of the purchase of the Bryson property, a 1.6 acre single lot known as Lot 40 of Durward (an Unrecorded Subdivision) owned by Mr. Gregory A. Bryson, for \$110,000, plus \$2,000 closing costs, necessary for the Forest Drive Stormwater Management Plan Project (*Option 1 as proposed by Public Works/Real Estate*) *pulled from Consent by Commissioner Lightsey to alert the public that the City had been moving forward in an effort to resolve a long standing flooding problem in the area of Glendale Subdivision and Forest Drive*
- Item 22.1** - Held a discussion of the City's schedule as it pertained to the issue of Electric Deregulation and the external alternative for an offering memorandum and voted 3-2 (Commissioners Bailey and Maddox dissenting) to stop the preparation of an offering memorandum until the Fire Services Fee is in place and the City had made a decision on the construction of Purdom 8, to discuss the option of a sale of the utility after all alternatives have been thoroughly examined and the City Commission had made a decision on various process/timing issues such as the need for a referendum; *requested the dollar amounts spent thus far on the process*
- Item 23** - Received the **Comprehensive Annual Financial Report** (*Option 1 as proposed by Management and Administration*)

The following individuals appeared before the Commission relative to this item:

Mr. John Perry Thomas, Partner, Thomas Howell Ferguson P.A.  
Ms. Bonnie Gandy, Manager, Law, Redd, Crona, & Munroe, P.A.

**Item 24** - Held a discussion on the Purdom Unit 8 Market Study and voted 4-0 (Mayor Maddox was absent) to accept the results of the report and authorize the Purdom Unit 8 Project Manager to provide Raytheon Engineers & Constructors (Raytheon) with the Limited Authorization for Engineering on or about March 31, 1998, as required by the Engineering, Procurement and Construction (EPC) contract with Raytheon which contains certain dates by which the City has to release Raytheon to perform certain activities to maintain the contract schedule and price; the fiscal impact of this option is an amount not to exceed \$2,000,000 (*Option 1 as proposed by Electric Operations*)

Mr. Chris Seiple, Manager, Power Consulting Practice, Resource Data International appeared before the Commission relative to this item

**Item 25** - Held a discussion and voted 4-0 (Mayor Maddox was absent) to not authorize the right-of-way abandonment of the southern portion of Easton Forest Drive and to require the vehicular interconnection between Easton and Easton Glen subdivisions; this option is consistent with the Development Review Committee's approval of Easton Glen and Policy 1.6.3 of the Comprehensive Plan, Transportation Element (*Option 1 as proposed by Public Works/Traffic Engineering*)

**Item 26** - Held a discussion and voted 4-0 to authorize the staff to negotiate a new Conceptual Agreement between with Tallahassee Community College for the Capital Cultural Center that will replace the existing agreement between the City and the Leon County School Board; Tallahassee Community College (TCC), Leon County School Board, ODYSSEY Science Center, and the Museum of Art/Tallahassee have already reached a conceptual agreement for TCC to assume the School Board's ownership position with respect to the Capital Cultural Center and to provide an additional \$3.25 million in capital funding to complete the Center (*Option 1 as proposed by Economic Development*)

**Item 26.1** - Heard from Ms. Joani Scandone, 300 East Brevard Street, appeared before the Commission representing 20 Tallahassee Police Officers who are members of the Big Bend Chapter of the Florida Police Benevolent Association regarding the merit bonus for Police Officers *directed City Manager to staff this and bring it back to the Commission as a future Agenda Item*

**Item 26.2** - Lt. Mark Harvey, 300 East Brevard Street, appeared before the Commission and discussed a merit bonus for Police Officers *directed City Manager to investigate in connection with Item 26.1 and bring back a recommendation*

**Item 27** - Held a public hearing and voted 4-0 (Commissioner Maddox was absent) to adopt **Ordinance No. 98-O-0004, Sharer/Fulton Roads Area II Annexation**, introduced February 11, 1998, which provides for the voluntary annexation into the City of approximately 2 acres of property located on the east side of Sharer Road, north of Fulton Road, and owned by Mr. Forrest Coxen (*Option 1 as proposed by Management and Administration*)

**Item 28** - Held the first of three public hearings on the **Hill Lake Drive paving assessment** (relative to the property owners' petition for the acceptance of Hill Lake Drive and Jeffery Lee Lane by the City for ownership and maintenance), and voted 4-0 (Mayor Maddox was absent) to adopt Paving **Resolution No. 98-R-0009**, initially funding the project in the amount of \$66,000 for surveying, design and construction costs, and directing the staff to proceed with the project - with \$33,000 funded from the City Paving Assessment Fund and \$33,000 by the property owners (an estimated assessment of \$3,000 for each parcel to be paid over a ten [10] year period) (*Option 1 as proposed by Public Works/Engineering*)

**Item 29** - Held the second of three public hearings on the **Barron Parc Subdivision paving assessment** (relative to the property owners' petition for the acceptance of Castle Court and Duchess Court by the City for ownership and maintenance) and voted 4-0 (Mayor Maddox was absent) to adopt **Paving Resolution No. 98-R-0011**, approving a supplemental appropriation of \$200 for the project (increasing the total project budget from \$7,800 to \$8,000) and directing the staff to proceed with construction of the required street upgrade improvements - with \$4,000 funded from the City Paving Assessment Fund and \$4,000 by the property owners (an estimated assessment of \$210 for each parcel) (*Option 1 as proposed by Public Works/Engineering*)

#### **Unagendaed Items:**

- Commended staff on finalizing Consent Agenda Items 13, 14, and 17
- Announced the need for an Special Joint City County Meeting to discuss the Fire Services Fee, Solid Waste RFP, False Alarm Ordinance and the proposed extension of the Sales Tax

#### **Unagendaed Speakers:**

- Mr. Craig Choun, 5415 Ashton Court, appeared before the Commission regarding Agenda Item 25 (abandonment of a portion of right-of-way between Easton Glen and Easton Subdivision) to clarify that the request did not pertain to any paved roadway and applied only to a dirt greenspace portion.

Mr. Ben Colmery, 5004 Tallow Point Road, appeared before the Commission to speak about the profits to be made under deregulation and the Purdom 8 Plant

## SUMMARY OF CITY COMMISSION MEETING

MARCH 18, 1998

The City Commission met for a special session and took the following action:

**Item 1** - Discussed the approval of Change Order No. 1 to the 800 MHz contract with Motorola and voted 5-0 to accept staff's recommendation to authorize the purchase and implementation of console workstations using budget project funding of \$106,390.45 (*as proposed by DMA/ISS*)

**Item 2** - Discussed the solid waste issue and voted 4-1 (Mayor Maddox dissenting) to move independently with the transfer, hauling and disposal pending staff analysis and preserving the City's rights to the current landfill and still pursuing a claim on the \$5 million paid by the City to the Rate Stabilization Fund

**Item 3** - Discussed the proposed False Alarm Ordinance and voted 4-1 (Mayor Maddox dissenting) to direct staff to amend the proposed ordinance for implementation within the City of Tallahassee (*Option 1 as proposed by the City Manager's Office*)

**Item 4** - Discussed the Sales Tax issue and without objection concurred to hold a Joint City/County Meeting on April 15, 1998 for discussion of this issue

**Item 5** - Discussed the Development Regulation and Process Review with emphasis on identified issues of parking standards including a recommendation from the City's Bicycle Pedestrian Advisory Committee (BPAC), height requirements, historic preservation issues and accepted the report as presented *suggested that staff copy Commissioner Billings on the incentives package the City offers for historic properties; Mayor Maddox agreed to look at allowing additional height in the downtown as an incentive for retail/residential uses to bring more people into the downtown area*

**Item 6 - Delayed until April 1, 1998 Internal Alternatives - Electric & Gas Strategy**

**Item 7** - Heard an update of Mayor Maddox's work with local groups toward solving the divisive issue of Andrew Jackson as the figurehead for Springtime Tallahassee and concurred that he should continue to work on a solution and keep the Commission informed about the results

## SUMMARY OF CITY COMMISSION MEETING

MARCH 25, 1998

The City Commission took the following action:

**Item 1** - Presented a proclamation to Ms. Karen Hagen, Executive Director of the Capital Area Chapter of the American Red Cross, proclaiming the month of March 1998 as "**American Red Cross Month**" in the City of Tallahassee

- Ms. Karen Hagen appeared before the Commission relative to this item.

**Item 1.1** - Mayor Scott Maddox was presented a plaque of appreciation by Reverend G. Vincent Lewis from the Citywide Crusade for his work on race relations

**Items 2-7 and 9, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2-7 and 9, taking action as follows:

Item 2 - Awarded a contract with the **Capital Area Chapter of the American Red Cross**, in an amount not to exceed \$36,730, for permanent relocation services provided under Commission Policy Number 1100CP "Local Option Relocation Policy"; the contract is part of a pilot program proposed for a six month period to determine whether the Permanent Relocation Program can be administered by the Red Cross (*Option 1 as proposed by Neighborhood and Community Services/Housing*)

Item 3 - Approved Change Order No. 2, in the amount of \$84,000, to the **Peavy & Son Construction Co., Inc.**, contract for the construction of the Hartsfield Road PASS, Phase II (Mission Road to Foster Drive) project; the revised contract amount totals \$1,479,609.35 with a completion date of August 28, 1998 (*Option 1 as proposed by Public Works/Engineering*)

Item 4 - Awarded Continuing Price Agreement Bid No. 0149-97-A04-9AB for the purchase of various types of sod to **Royalty Plants Nursery, Sod, and Landscaping**, lowest responsive and responsible bidder meeting specifications, in the estimated annual amount of \$97,500 (*Option 1 as proposed by Procurement Services/Contracts Administration*)

Item 5 - Approved the **minutes** of the January 14, 1998, and February 27, 1998, Regular meetings, the September 3, 1997, October 8, 1997, and December 3, 1997, Special meetings (*Option 1 as proposed by City Treasurer-Clerk/Records Management*)

Item 6 - Accepted the **1998 Annual Report To Bondholders** and authorized its distribution (*Option 1 as proposed by City Treasurer-Clerk/Asset/Liability Management*)

Item 7 - Approved the appropriation of additional funding in the amount \$100,000 from the Sales Tax Fund to support ongoing litigation associated with the construction of the **Police East Wing Addition** (*Option 1 as proposed by the City Attorney*)

**Item 8 - Deleted from the Agenda** - Request to adopt Resolution No. 98-R-0017 to provide for the temporary closure of State roads around the Tallahassee-Leon County Civic Center on Sunday, July 18 and 19, 1998, from approximately 6:00 a.m. to 6:00 p.m. for the Criterium portion of the 1998 Masters National Cycling Championships (*Option 1 as proposed by the City Attorney*)

Item 9 - Approved the Second **Amended and Restated Lease Agreement between the City and Tallahassee Memorial Regional Medical Center, Inc.**, a not for profit corporation; essentially the proposed amendment and restatement accomplishes the following: (*Option 1 as proposed by the City Attorney*)

1. Incorporates all amendments, supplements, and addenda into this Single Amended and Restated Lease Agreement;
2. Anticipates conveyance, at the appropriate time, of additional real property to the City (a portion of the 84 acres adjacent to the leased property), which then becomes subject to the Lease;

3. Conforms the statement of permitted uses of the Leased Properties to the statement of purposes set forth in the Articles of Incorporation of Tallahassee Memorial Regional Medical Center, Inc.

**Item 9.1** - Accepted the **Domestic Violence Study Report** and directed staff to report back on the report's recommendations; *suggested that if this study group goes forward encourage its expansion to include representatives from FAMU, the Tallahassee Urban League, and Chamber of Commerce*

**Item 10** - Introduced **Ordinance No. 98-O-0011**, Pensacola Street/Capital Circle West Voluntary Annexation, which would provide for the voluntary annexation into the City of seven different parcels containing approximately 12 acres and located on Capital Circle West and Pensacola Street; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Management and Administration/Office of Budget & Policy)*

**Item 11** - Introduced **Ordinance No. 98-O-0015**, Old Bainbridge Road/McFarlane Court Voluntary Annexation, which would provide for the voluntary annexation into the City of approximately 7 acres located on Old Bainbridge Road, north of Fred George Road; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Management and Administration/Office of Budget & Policy)*

**Item 12** - Introduced **Ordinance No. 98-O-0016**, Southwood Phase 5B Capital Circle Southwest Voluntary Annexation, which would provide for the voluntary annexation into the City of approximately 1.2 acres located on Capital Circle Southwest and Crawfordville Road; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Management and Administration/Office of Budget & Policy)*

**Item 13** - Introduced **Ordinance No. 98-Z-0013**, providing for the rezoning of property on the Official Zoning Map (RZ-165 - City Commission Rezoning) - rezoning 1.28 acres fronting on the north side of Killearn Center Boulevard, from Residential Preservation 1 (RP-1) to Office Residential 2 (OR-2); set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Planning)*

**Item 14** - Heard a presentation from Mr. Sandy D'Alemberte relative to the **Florida State University Master Plan** and held a discussion relative to the Master Plan, the issue of its utility rates and the future purchase of power from the City's Utility *(Option 1 as proposed by the City Manager)*

**Item 15** - Scheduled a public hearing for April 22, 1998, at 6:00 p.m. as required by Florida Statutes for consideration of the Tallahassee-Leon County Civic Center Authority's submission of a **Notification of a Proposed Change (NOPC) to the Tallahassee-Leon County Civic Center Development of Regional Impact (DRI)**, submitted on February 13, 1998 *(Option 1 as proposed by Growth Management)*

**Item 16** - Held a discussion and voted 5-0 to adopt **Resolution No. 98-R-0016, Civic Center Convention Hotel Development Height Variance**, modifying the 100 foot standard height to allow a height of 190 feet to enable the construction of a 13-story, 325-room convention hotel, eight residential dwelling unit suites, and a 202,000 square foot, 3-story parking garage based on a finding that the project is consistent with the goals and objectives of the Downtown Plan *(Option 1 as proposed by Growth Management)*

**Item 17** - Held a discussion and accepted the recommendations of the staff as presented in response to the recommendations of the **Tallahassee Human Relations Council** given in its annual status report to the City Commission on September 24, 1997 *(Option 1 as proposed by Equal Opportunity) additionally Commission directed staff to agenda a discussion of Springtime Tallahassee on the first meeting following summer break*

**Item 18** - Held a discussion and voted 4-1 (Mayor Maddox dissenting) to approve additional funding, in the amount of \$16,342, under **R.W. Beck's Technical Services** agreement to (1) cover unanticipated expenditures on the 20-year operating results cases that exceeded the estimated budget, and (2) calculate the City's electric rates to reflect the impact of the fire services fee and other adjustments made as a part of the recently completed 20-year operating results cases; this will bring the total approved budget for the Technical Services agreement with R.W. Beck to \$66,324 *(Option 1 as proposed by Utility Business & Customer Services/Utility Services)*

**Item 19** - Held a discussion and voted 4-1 (Commissioner Lightsey dissenting) to authorize the prompt payment of \$446,162.38, with \$355,577.99 coming from Impact Fee funds, and \$90,584.39 coming from the Deficiency & Emergency Fund, as the final judgement, plus costs, in **Block Land & Finance Company, Ltd. and Twin Action Properties, Inc. v. City of Tallahassee**; instructed the City Manager to seek reimbursement of the \$189,158.80 from Leon County by taking the issue back before the MPO for a discussion before going to the County directly; in 1991 and 1994, the Metropolitan Planning Organization granted impact fee credits to Twin Action and Block for construction of Kerry Forest Parkway and Hermitage Boulevard, respectively, and when Leon County repealed the Impact Fee Ordinance on July 25, 1995, both companies were left with unused credits and sued the City and County (the County was later dismissed from the suit before final judgement) for the unused credits *(Option 1 as proposed by Legal)*

**Item 20** - Held a public hearing and continued the public hearing to May 27, 1998 at 6:00 p.m. to adopt **Ordinance No. 98-O-0001**, Environmental Management Ordinance Natural Area & Landscape Revisions, introduced on March 11, 1998, an ordinance which amends Chapter 28 of the City Code by repealing it in its entirety and substituting new language (a reformatted Chapter 28) (*Option 1 as proposed by Growth Management/Environmental Services*) directed staff to provide a fiscal impact on the recommendations from the DIA and copy the Commission on the Environmental Design Guide prior to the May 27, 1998 meeting

The following individuals appeared before the Commission relative to this item:

Ms. Deborah Newhall, 1518 Rankin Avenue  
Mr. Dean Minardi, 913 North Gadsden Street

**Item 21** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 98-Z-0009**, introduced on March 11, 1998, providing for the rezoning of property on the Official Zoning Map (RZ-162 - City Commission Rezoning) - rezoning 6.9 acres lying west of Doyle Conner Boulevard Extension and east of the Lincoln High School campus, from PUD to MR-1 (*Option 1 as proposed by Planning*)

**Item 22** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 98-Z-0010**, introduced on March 11, 1998, providing for the rezoning of property on the Official Zoning Map (RZ-163 - W. Theo Proctor, Jr., Etal. Rezoning) - rezoning 3.2 acres fronting on the west side of Columbia Drive and the east side of White Drive south of Tennessee Street, from MR-1 to CP and grant the applicant's request to waive the rezoning filing fee (*Option 1 as proposed by Planning*)

**Unagendaed Items:**

Ms. Linda Cherry, 1362 Rachel Lane, appeared before the Commission representing the Tallahassee Area Common Cents Committee (TACCC) relative to: 1) a request that the City Commission revisit the issue of giving an annual financial subsidy to the Civic Center Authority in the amount of \$60,000 2) commended Mayor Maddox on his efforts to save the City \$16,342 as it related to Agenda Item 18

Ms. Clifton Lewis, 1021 Railroad Square, appeared before the Commission to offer her thoughts regarding: 1) help for the downtown 2) Springtime Tallahassee and 3) Breakfast in the Park

Mr. Eugene Danaher, Route 3, Box 249, appeared before the Commission to discuss a \$60,000 annual contribution to the Civic Center Authority and requested that the Commission revisit the issue

## **SUMMARY OF CITY COMMISSION MEETING**

**APRIL 1, 1998**

The City Commission held a special meeting regarding the electric and gas strategic evaluation of utility authority alternatives, and took the following action:

- Heard an informational presentation regarding Utility Authority Alternatives, Dependent and Independent, from Mr. Randy Hanna, Bond Counsel for the City with the law firm, Bryant, Miller & Olive, P.A., Mr. Kevin Mulshine, Financial Advisor to the City, with Prager, McCarthy and Sealy, and Mr. Ken Hoffman, Regulatory Counsel for the City
- Discussed the authority alternative and directed staff to go forward with its analysis and bring back more definitive information after meetings regarding the implementation of a Fire Services Fee
- Heard from Mayor Maddox on the progress of talks regarding Springtime Tallahassee
- Ms. Melody Johnson from C.A.U.S. (Citizen Action for a United Springtime) appeared before the Commission relative to this issue

**SUMMARY OF CITY COMMISSION MEETING**

**APRIL 8, 1998**

The City Commission took the following action:

**Item .1** - Presentation of a **proclamation** to the City of Tallahassee's Community Improvement Advisory Council

- Ms. Mazie Crumbie appeared before the Commission relative to this item

**ANNOUNCEMENTS**

Mayor Maddox announced that it had been brought to his attention that Representative Janegale Boyd may offer an amendment to HB PCB UCO 98-04 tomorrow which would require that any City who provided utility services in a neighboring jurisdiction who also has a power facility in the neighboring jurisdiction would have to negotiate in good faith, to make payment in lieu of taxes to the neighboring jurisdiction; *the Mayor will communicate to Wakulla County that the City would be willing to listen to any proposal presented in an effort to engage in good faith negotiations*

Mayor Maddox announced that several speakers requested to address the Board regarding the proposed Sign Ordinance, Agenda Item 14, being introduced today and asked the Board's pleasure. Without objection, the Commission agreed not to hear speakers at the introduction of an ordinance as it might set a precedent and notice the time for speakers to address the Commission would be at the scheduled public hearing.

Recognized the Mayor of the City of Green Acres, Florida who is also the President of the League of Florida Cities, Sam Ferrari, his Deputy Mayor Radcliffe and Michael Sittig, Executive Director of the Florida League of Cities.

**Items 1-6, and 8-12.1, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 1-6 and 8-12.1, taking action as follows:

Item 1 - Approved the participation of the City in the **Florida Statewide and Interlocal Minority Business Enterprise (MBE) Certification Program Agreement**; this agreement eliminates the necessity for Minority/Women Business Enterprises to have multiple MBE certifications from different agencies in the same geographical area and allow for reciprocal certification acceptance between local and state offices (*Option 1 as proposed by Economic Development*)

Item 2 - Awarded Task Order No. 97639-1-1 for design modifications to Electric Substation BP-7 to **Big Bend Engineering Company, Inc.**, under the contract terms for professional engineering services related to the design, specification and construction of electrical transmission and distribution facilities approved by the Commission on June 25, 1997, in the amount of \$73,250 (*Option 1 as proposed by Electric/Power Engineering*)

Item 3 - Approved Change Order No. 2 to **All Florida Electric of Tallahassee, Inc.'s**, contract for the installation of power system capacitors at Substations BP-8 and BP-11, in the amount of \$42,739, adjusting the total revised contract amount to \$378,513.54 (*Option 1 as proposed by Electric/Power Engineering*)

Item 4 - Awarded Bid No. 2605-98-B01-0KR for the purchase of a power transformer, including a service engineer for installation, necessary for the reconstruction of the 115kV switchyard at the Purdom Power Station to **Kuhlman Electric Corporation**, lowest responsive and responsible bidder meeting specifications, in the amount of \$210,735 (*Option 1 as proposed by Electric/Power Engineering*)

Item 5 - Authorized the City Manager to execute negotiated contracts with **R.W. Beck, Inc., and Stone & Webster Management Consultants, Inc.**, selected in a previous RFP process for the provision of electric power supply, reliability, and transmission planning services (*Option 1 as proposed by Electric Operations/Electric System Planning*)

Item 6 - Approved the transfer of funds from the following work orders for the purpose of funding the **Walker-Ford pool repairs** to be performed by **Natkin Services, Inc.**(*Option 1 as proposed by Park & Recreation/Finance*)

<b>From Work Order</b>	<b>To Work Order</b>	<b>Amount</b>
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94-041 (Lafayette Park Improvements)	98-135 (Aquatic Facility Upgrade)	\$15,304.91
97-286 (Dade St. Gym Floor Replacement)	98-135 (Aquatic Facility Upgrade)	\$33,925.49
94-184 (Okaloosa Street Pond Facility)	98-135 (Aquatic Facility Upgrade)	\$ 6,558.59
<b>Total</b>		<b>\$55,788.99</b>

*Item 7 - Pulled for discussion the approval, acceptance and expenditure of grant funding awarded for FY97/98 by the U.S. Department of Justice's Executive Office for **Weed and Seed** and approved acceptance and expenditure of grant funding, if awarded, for FY98/99 in support of the City's Weed and Seed Program, a crime reduction strategy that includes targeting specific areas within the community for intensive law enforcement activity (weeding) and follow-up social services (seeding); the grant award for FY97-98 is \$264,218 and the requested level of funding for FY98/99 is \$271, 433 (Option 1 as proposed by Police)*

**Item 8 - Approved the award of the Orange Avenue Extension (Blair Stone Road to Capital Circle) Phase II Corridor Study** contract, in the amount of \$114,785.38, to Reynolds, Smith and Hills, Inc., one of the City's continuing services engineering consultants *(Option 1 as proposed by Public Works/Engineering)*

**Item 9 - Awarded Bid No. 2602-98-B01-1AD** for electric generator replacement and electrical modifications at Pump Station No. 79 to **All Florida Electric of Tallahassee, Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$64,325 *(Option 1 as proposed by Water Utilities)*

**Item 10 - Partially rescinded Bid No. 0838-98-A03-9KR** for continuing price agreements for the purchase of #6 fuel oil for the Purdom and Hopkins generating stations to Sellers Oil Company, Inc. (of Bainbridge, GA), and Martin Gas Sales, Inc. (of Houston, TX), in the estimated amounts of \$1,900,000 and \$200,000, respectively, for an annual fiscal impact of approximately \$2,100,000 and authorized the City Manager to award a one time **purchase of #6 fuel oil** rebid to the lowest responsive and responsible bidder meeting specifications *(Option 1 as proposed by Wholesale Energy Services)*

**Item 11 - Authorized the City Manager to execute contracts** with market participants based upon the Gas Industry Standards Board's model contract for the purchase and sale of natural gas after approval of form and content by the City Attorney *(Option 1 as proposed by Wholesale Energy Services)*

**Item 12 - Approved the minutes** of the January 28, 1998, Regular meeting and the November 19, 1997, and December 23, 1997, Special meetings *(Option 1 as proposed by the City Treasurer-Clerk's Office/Records Management)*

**Item 7 - Voted 5-0** to approve the acceptance and expenditure of grant funding awarded for FY97/98 by the U.S. Department of Justice's Executive Office for **Weed and Seed** and approved acceptance and expenditure of grant funding, if awarded, for FY98/99 in support of the City's Weed and Seed Program, a crime reduction strategy that includes targeting specific areas within the community for intensive law enforcement activity (weeding) and follow-up social services (seeding); the grant award for FY97-98 is \$264,218 and the requested level of funding for FY98/99 is \$271, 433 *(Option 1 as proposed by Police)*

**Item 12.1 - Voted 5-0** to approve the appointment of **Joe Knetsch** to fill a vacancy on the **Architectural Review Board**, term to expire in March, 1999 *(As proposed by the Mayor)*

**Item 12.2 - Discussed postponing a vote** on the contract for the **Civic Center Utility Services Agreement** until after the County had made a decision regarding approval of the hotel; *directed staff to examine the Minutes of September 24, 1997 and to bring it back to the Commission*

**Item 13 - Voted 5-0** to hold a public hearing on the recently adopted City Property **Alcohol Policy** (City Commission Policy 138CP); *set a public hearing date on the policy for May 13, 1998, at 6:00 p.m. (Option 1 as proposed by Commissioner Billings)*

**Item 14 - Introduced Ordinance No. 98-O-0003, Amendment to the City of Tallahassee Sign Code for Real Estate and Construction Signage**, an ordinance which amends Article III of Chapter 3 of the City Code relating to signage; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Growth Management/Building Inspection)*

**Item 15 - Introduced Ordinance No. 98-O-0005, Paul Russell Road Realignment Voluntary Annexation**, an ordinance providing for the voluntary annexation into the City of approximately thirty-four (34) acres located southeast of Paul

Russell Road and south of Orange Avenue and owned by Mr. John Colin English; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Management and Administration/Budget and Policy)*

**Item 16** - Introduced **Ordinance No. 98-O-0019AA, North Monroe/I-10/Old Bainbridge Road Voluntary Annexation**, an ordinance providing for the voluntary annexation into the City of approximately seventy (70) acres located on the west side North Monroe Street, east of Old Bainbridge Road, and north of I-10 and owned by multiple property owners; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Management and Administration/Budget and Policy)* requested a staff interpretation of the policy regarding low density and intensity access to canopy roads, the implementation of the comp plan language and a status report of the apartment complex

**Item 17** - Introduced **Ordinance No. 98-Z-0014**, providing for the rezoning of property on the Official Zoning Map (RZ-164 - City Commission Rezoning) - rezoning 13 acres lying west of **Doyle Conner Boulevard**, from PUD to MR-1; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Planning)*

**Item 18** - Introduced **Ordinance 98-O-0018**, an ordinance of the City providing for the adoption of the **Cycle 98-1 Amendments to the Tallahassee-Leon County 2010 Comprehensive Plan**; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by Legal)*

**Item 19** - Introduced **Ordinance No. 98-O-0021, False Alarm - Burglary, Robbery, and Fire - Ordinance**, an ordinance of the City relating to false alarms; set the public hearing date for April 22, 1998, at 6:00 p.m. *(Option 1 as proposed by the City Attorney)*

**Item 20** - Introduced **Ordinance No. 98-O-0017, Easton Forest Drive Right-of-Way Abandonment Ordinance**, an ordinance of the City abandoning a portion of road right-of-way located on Easton Forest Drive *(Option 1 as proposed by Real Estate)*

**Item 21** - Voted 4-0 (Commissioner Bailey absent) to co-sponsor the **Pops In The Garden** special event to authorize the provision of trolleys and shuttles to the site at a cost of service not exceeding \$1,500, which would be waived *(Option 1 as proposed by Assistant City Manager John Warner Smith)*

**Item 22** - Held a discussion relative to the **Fire Rescue Service Funding Program** and voted 4-0 (Mayor Maddox absent) to accept the City of Tallahassee and Leon County Fire Rescue Service Funding Program with conceptual approval of the following: *(Options 2(A), 3(A) and 4(A) as proposed by Management and Administration/Budget and Policy)* noting that there would still be public hearings on the fire services fee before adoption and implementation

1. Funding in the amount of \$456,075 for the subsidy of the Nursing Home Property Use Category
2. Conceptually approve the Communications Plan
3. Continue to encourage County participation in the implementation of the fire rescue service charge. If the County does not proceed with the charge, implement it within the incorporated City limits. Review the current City/County Fire Services Agreement to assess the possibility of negotiating a revised contribution amount for provision of fire services in the unincorporated area of the County. This amount should be commensurate to the actual cost of providing fire services in the County as opposed to the currently negotiated fee.

**Item 23 - Mr. Eugene Danaher**, Route 3 Box 249, appeared before the Commission relative to the City Commission meeting protocol

**Unagendaed Items:**

Mr. John Koelemij appeared before the Commission relative to Agenda Item 22, the Fire Rescue Service Funding Program

## SUMMARY OF CITY COMMISSION SPECIAL MEETING

APRIL 15, 1998

**The City Commission and the Leon County Board of County Commissioners met in a special joint workshop on April 15, 1998, and took the following action:**

Item 1 - Heard a presentation by representatives of Nabors, Giblin & Nickerson and Government Services Group (GSG), the City's Consultants on the Fire Services Fee

- discussed the billing process, boundaries, capital improvements, cost and parcel apportionment, and residential inequities
- agreed to submit questions in writing to the City and County Managers for transmittal to the Consultants who will formulate a response and copy all Commissioners

Item 2 - Discussed the extension of the Sales Tax

- heard from Sheriff Larry Campbell about the inadequacy of its communication system and its inability to communicate with the City's new 800 Mhz system
- discussed the number of issues to be included on the ballot and narrowed the issues down to four to be considered: lake protection; stormwater; communications; and roadways
- agreed to hold another joint meeting to continue this discussion and review staff's findings on the issues presented sometime in April or early May

Item 3 - Heard a brief report from Mr. Ken Armstrong, Chairman of the Steering Committee of the Community Visioning Initiative, with a request for \$5,000 from the City and \$5,000 from the County toward the project costs. Voted 4-1 (Commissioner Bailey dissenting) to approve the request for \$5,000 to be used for the project costs

- noted that the steering committee did not have participation from the City's religious leaders and suggested expansion of the committee to include representation from that group

## SUMMARY OF CITY COMMISSION WORKSHOP MEETING

APRIL 15, 1998

The City Commission met in a special workshop on April 15, 1998, and took the following action:

Item .1 - Discussed and agreed to a request from the Florida Department of Transportation to defer FDOT's payment for upfront funding of transportation projects and move out one year all subsequent payments scheduled through the fiscal year 2007-2008 if needed, if the rebid of the Pensacola Street project continued to exceed bid estimates.

Item .2 - Discussed submitting an RFP proposal to from the Florida Department of Health for HIV/AIDS Prevention Projects. Voted 5-0 to authorize the City to pursue the grant and to allow Nancy Forsyth to draft it on behalf of the City of Tallahassee partnering with the Florida League of Cities and to designate Ms. Forsyth as coordinator of the grant if the City wins

Item 1 - Reviewed the City's Strategic Plan for Telecommunications; heard a presentation from Ray Schulz, GLA International, the City's consultant, and participated in a roundtable discussion of the City's telecommunications strategy

The following individuals appeared before the Commission relative to this item:

Ms. Chris Klana, Sprint  
Mr. Frank Wood, KMC Telecom  
Mr. Woody Hutton, Comcast Cable  
Mr. Winston Pierce, State of Florida  
Mr. Dean G. Shaw, Electric Utility Director for the City of Ocala

Item 2 - Deferred discussion of the Budget/Five Year Financial Plan to a future meeting

## SUMMARY OF CITY COMMISSION MEETING

APRIL 22, 1998

The City Commission took the following action:

**Item 1** - Presented a **Proclamation** to Mr. Jon Hill, General Manager of Cumulus Broadcasting Company, in recognition of the contributions of Cumulus in assisting the City's communications campaign to raise awareness of the issue of electric competition

**Item 1.1** - Presented a **Proclamation** to Mr. Edgar Grant, Mr. Edgar Grant, Director, City of Tallahassee's Public Works Department, in recognition of "**Public Works Week**", **May 17 - 23, 1998**

**Items 3-19, 21-25, 27-30, and 32-33, Consent Agenda** - Voted 4-0 (Mayor Maddox was absent) to approve the staff's recommendations presented in Consent Items 3-19, 21-25, 27-30, and 32-33, taking action as follows:

**Item 2 - Pulled from Consent** a request from staff for authorization to enter into an **Agreement with Motorola** for the purchase and installation of an **Integrated Airport Communication System** in accordance with their current contract, not to exceed \$380,000, subject to the acceptance of the Aviation Department's Grant Application by the Federal Aviation Administration (Option 1 as proposed by Aviation/Airport Development)

Item 3 - Awarded Bid No. 2600-98-B01-0KR for the **purchase and installation of gas turbine silencers** at the Purdom Power Plant to **Ironwood Construction Company**, lowest responsive and responsible bidder meeting specifications, in the amount of \$92,130 (Option 1 as proposed by Electric Operations/Production)

Item 4 - Approved a **supplemental appropriation** in the amount of \$230,000 from the General Government/Capital Improvement Fund (GG/CIF) to Work Order #98212 (Street Light Installation) for the **installation and maintenance of street lights** within the incorporated areas of the City which is performed by Electric Operations (Option 1 as proposed by Electric Operations/Utility Services)

Item 5 - Awarded Bid No. 0133-98-A02-9KR for the provision of **MBE Contract Labor** for power plant projects to **Ironwood Construction Company**, lowest responsive and responsible bidder meeting specifications; all work performed under this contract will be issued on a purchase order basis with funding being provided from approved operating and capital budgets (Option 1 as proposed by Electric Operations/Production)

Item 6 - Awarded Bid No. 2540-97-B01-0KR for the **purchase of additional circuit breakers** for the replacement of existing defective units at the **Hopkins Power Plant** to **GEC Alstom T&D Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$80,760 (Option 1 as proposed by Electric Operations/Power Engineering)

Item 7 - Awarded Bid No. 0182-98-A01-9KR for a **Valve Procurement Partnership** and Continuing Price Agreement for the purchase of ball, gate, globe, check, valve stem, disc assemblies, and other miscellaneous valves needed to maintain and operate the **Hopkins and Purdom Power Plants** to **Piping and Equipment, Inc.**, lowest responsive and responsible bidder meeting specifications, for a period of three years (Option 1 as proposed by Electric Operations/Production)

Item 8 - Approved the **Joel Brown Commercial Park Vested Rights Transfer**, a requested exchange of vested development rights, and concluded there was no increase in the density and intensity of development resulting from the change; this approval permits the exchange of the approved 70,840 square feet of vested office and storage facility for 125,505 square feet of storage (mini-warehouse) only and retains the current vesting; any future request(s) for transfer of vested rights, if any, on this property will relate back to the original vesting (70,840 square feet of office and storage) for measurement of impacts (Option 1 as proposed by Growth Management/Land Use and Environmental Services)

Item 9 - Approved the purchase of three (3) servers for the **Computerized Maintenance Management System (CMMS) Project** from State Contract #250-040-97-1 in the amount of \$87,347 (Option 1 as proposed by ISS/Application Systems Division)

Item 10 - Authorized an **Agreement with the Tallahassee Lenders Consortium** in the amount of \$124,250 to construct seven (7) affordable single family homes in Frenchtown through the **Infill Housing Program** as part of the 1997-1998 Housing and Urban Development Consolidated Plan; there are sufficient HOME funds (\$233,850) budgeted for this activity to cover the proposed agreement (Option 1 as proposed by Neighborhood and Community Services/Housing)

Item 11 - Reawarded Bid No. 0060-97-A03-9AB for a Continuing Price Agreement to purchase **rental and cleaning of uniforms services to RUS of Albany**, second lowest responsive and responsible bidder meeting specifications, in the estimated annual amount of \$457,852.20; subsequent to the original award the vendor, National Linen Service, notified the City by letter of its decision to withdraw its offer relating to this bid *(Option 1 as proposed by Procurement Services/Contracts Administration)*

Item 12 - Awarded Bid No. 0059-98-A04-9GG for a Continuing Price Agreement for the provision of **City-wide coffee services to Quality Coffee**, lowest responsive and responsible bidder meeting specifications, in the estimated amount of \$145,134 for the two (2) year contract period *(Option 1 as proposed by Procurement Services/Contracts Administration)*

Item 13 - Awarded Bid No. 0010-98-A13-9AB for a Continuing Price Agreement for the **purchase of industrial gases from Holox, Ltd.**, lowest responsive and responsible bidder meeting specifications, in the estimated amount of \$50,474.70 for the three (3) year contract period *(Option 1 as proposed by Procurement Services/Contracts Administration)*

Item 14 - Approved the submission of an application for the City to participate in the State of Florida Department of Management Services/Nations Bank **Purchasing Card Program** in accordance with the terms, conditions and provisions of State Contract No. 4-973-120-W *(Option 1 as proposed by Procurement Services/Contracts Administration)*

Item 15 - Approved the **participation of the City** in the **Micro Seal contract between the City of Marianna, Florida, and Florida Highway Products, Inc.**, a private entity that is currently performing ongoing street maintenance using Micro Seal Technology within that city; the estimated cost is \$90,000 to apply the technology to selected streets within the City of Tallahassee *(Option 1 as proposed by Public Works/Streets and Drainage)*

Item 16 - Awarded the **Airport Landfill Rehabilitation Consultant Design Contract**, in an amount not to exceed \$33,711, to **Reynolds, Smith and Hills, Inc.**, under the terms and conditions of the Airport's Continuing Services Civil Engineering Contract, and subject to FDOT and FAA approval of contract and funding *(Option 1 as proposed by Public Works/Engineering)*

Item 17 - Awarded the **Airport Commercial Carrier Taxiway and Apron Rehabilitation and Acute Angled Exit Taxiway Consultant Design Contract**, in an amount not to exceed \$117,711, to **Reynolds, Smith and Hills, Inc.**, under the terms and conditions of the Airport's Continuing Services Civil Engineering Contract, and subject to FDOT and FAA approval of contract and funding *(Option 1 as proposed by Public Works/Engineering)*

Item 18 - Awarded the **Airport General Aviation Taxiway and Apron Consultant Design Contract**, in an amount not to exceed \$196,304, to **Reynolds, Smith and Hills, Inc.**, under the terms and conditions of the Airport's Continuing Services Civil Engineering Contract, and subject to FDOT and FAA approval of contract and funding *(Option 1 as proposed by Public Works/Engineering)*

Item 19 - Awarded the **Airport Access Perimeter and Service Road Improvements Consultant Design Contract**, in an amount not to exceed \$200,132, to **Reynolds, Smith and Hills, Inc.**, under the terms and conditions of the Airport's Continuing Services Civil Engineering Contract, and subject to FDOT and FAA approval of contract and funding *(Option 1 as proposed by Public Works/Engineering)*

**Item 20 - Pulled from Consent** the request to award Bid No. 2619-98-B01-1RS for the construction of the **Tallahassee Regional Airport Taxiway H & M Widening and Runway 18-36 Lighting and Shoulder Improvements**, to **Peavy & Son Construction Co., Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$681,763.50, subject to FAA's acceptance of the Aviation Department Grant Application *(Option 1 as proposed by Public Works/Engineering)*

Item 21 - Awarded Bid No. 2599-98-B01-1RS for the **purchase of three (3) medium duty trucks** with aerial devices and service bodies to **Tallahassee Mack Sales Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$316,780.68 *(Option 1 as proposed by Public Works/Fleet)*

Item 22 - Approved the participation of the City in a **Maintenance Memorandum of Agreement with the Florida Department of Transportation** for the **Mahan Drive Gateway Route** as part of the Capital City Gateway Beautification Program with an estimated annual maintenance cost of \$1,000 *(Option 1 as proposed by Public Works/Engineering)*

Item 23 - Approved the **Summerbrooke Phase 9B Subdivision Plat**, developed by Capital First Holdings, Incorporated, a Florida Corporation, with Mark Conner as President, consisting of approximately 26.23 acres subdivided into twenty-three (23) lots planned for Single Family Detached Dwellings, located westerly off Preservation Road north of Summerbrooke Phase 7B and bounded on the south by Griffin Lake; joined in the dedication for annual recurring maintenance costs of \$6,940 (*Option 1 as proposed by Public Works/Engineering*)

Item 24 - Approved the **Summerbrooke Phase 10 Subdivision Plat**, developed by Capital First Holdings, Incorporated, a Florida Corporation, with Mark Conner as President, consisting of approximately 84.72 acres subdivided into ninety-five (95) lots planned for Single Family Detached Dwellings, located on Preservation Road, bounded on the south by Summerbrooke Phase 9B, on the north by Bannerman Road, and on the east and west by unplatted land; joined in the dedication for annual recurring maintenance costs of \$21,000 (*Option 1 as proposed by Public Works/Engineering*)

Item 25 - Approved the negotiated biennial contracts for **Continuing Consulting Real Estate Appraisal Services** (Bid No. 2464-97-R01-9RS) with the following six firms, in an estimated annual amount of approximately \$250,000: (*Option 1 as proposed by Public Works/Real Estate*)

1. Boutin Brown Butler
2. Ketcham Appraisal Group, Inc.
3. Allen-Knight & Associates
4. Louis E. Clark, MAI
5. Cureton & Associates, Appraisal Group of Tallahassee (Joint Venture)
6. Carlton Appraisal Company

**Item 26 - Pulled from Consent** the request to approve the **1998 increases in unit prices of \$.54 for residential refuse collection and \$.10 for recycling collection in the City's contract for Solid Waste and Recycling Collection** with Waste Management of Leon County, Inc. (WML) - with no resulting increase in customer fees required (*Option 1 as proposed by Solid Waste Operations*)

Item 27 - Approved the acquisition of **additional technical assistance** from **TIA Solid Waste Management Consultants** in order to implement changes to the City's **solid waste collection, recycling processing, and disposal systems**; TIA will help the City to: 1) prepare RFPs and evaluate proposals for solid waste transfer, hauling, and disposal services and yard waste processing services, 2) negotiate a service agreement with the successful contractor for solid waste and recycling collection services in the contracted area of the City, and coordinate implementation of services to begin October 1998, and 3) review existing contract for recycling processing and marketing services, recommend improvements, and negotiate new service agreement; total labor and expenses are in an amount not to exceed \$50,000 to perform activities as directed by the City (*Option 1 as proposed by Solid Waste Operations*)

Item 28 - Authorized the **replacement of the obsolete Turbitrol wastewater treatment plant monitoring and control system** at the **Thomas P. Smith Wastewater Treatment Plant** with a new system manufactured by Allen Bradley, the only manufacturer of such systems with local parts and service, in an amount not to exceed \$220,951.75 (*Option 1 as proposed by Water Utilities*)

Item 29 - Awarded Bid No. 2559-97-B01-1AD for the **Water Operations Facility Upgrade to Bass Construction**, lowest responsive and responsible bidder meeting specifications, in the amount of \$234,000; the facility is located on Jackson Bluff Road (*Option 1 as proposed by Water Utilities*)

Item 30 - Approved a **Change Order to the Camp, Dresser and McKee contract** for the design and permitting engineering services for the **Southeast Farm Expansion**, approved in 1991, in the amount of \$13,621; the original contract was approved for \$801,838 and the project was to be divided into several phases; the current phase is to design the upgrade of the pump station at the T.P. Smith Wastewater Treatment Plant; the total value for the design of all the phases to date, including the current phase, will exceed the original contract amount by \$13,621 (*Option 1 as proposed by Water Utilities*)

**Item 31 - Deleted from the Agenda and delayed to May 13, 1998 the request for approval of a Supplemental Appropriation for Kennedy Drive sewer project**

Item 32 - Approved **Service Agreements** with **Florida Power and Light Company** for the **purchase of electric energy and/or capacity**; one agreement is required for business within the State of Florida and the other for outside Florida (*Option 1 as proposed by Wholesale Energy Services*)

Item 33 - Approved the **Minutes** of the January 28, 1998, February 4, 1998, February 16, 1998, and February 25, 1998, Regular meetings, and the February 28, 1997, April 29, 1997, October 16, 1997, November 19, 1997, and November 24, 1997, Special meetings.

**Item 2** - Voted 4-0 (Mayor Maddox was absent) to authorize staff to enter into an **Agreement with Motorola** for the purchase and installation of an **Integrated Airport Communication System** in accordance with their current contract, not to exceed \$380,000, subject to the acceptance of the Aviation Department's Grant Application by the Federal Aviation Administration (*Option 1 as proposed by Aviation/Airport Development*) with additional notation that because of the complicated nature of the agreement with Motorola, all future agenda items with regard to the Motorola contract, 800 Mhz issue, and anything related to it should be placed somewhere other than on the Consent Agenda

**Item 20** - Voted 4-0 (Mayor Maddox was absent) to approve the request to award Bid No. 2619-98-B01-1RS for the construction of the **Tallahassee Regional Airport Taxiway H & M Widening and Runway 18-36 Lighting and Shoulder Improvements**, to **Peavy & Son Construction Co., Inc.**, lowest responsive and responsible bidder meeting specifications, in the amount of \$681,763.50, subject to FAA's acceptance of the Aviation Department Grant Application (*Option 1 as proposed by Public Works/Engineering*)

**Item 26** - Voted 3-1-0 (Commissioner Billings dissenting and Mayor Maddox was absent) to approve the request for **1998 increases in unit prices** of \$.54 for residential refuse collection and \$.10 for recycling collection in the City's contract for **Solid Waste and Recycling Collection** with Waste Management of Leon County, Inc. (WMI) - with no resulting increase in customer fees required (*Option 1 as proposed by Solid Waste Operations*)

**Item 34** - Held a discussion and voted 4-0 (Mayor Maddox was absent) to approve **Change Order No. 1** in the amount of \$330,385.66 to the **OMNICOM, Inc.**, contract for **Consulting Engineering Services for the Radio System Comprehensive Plan** for work previously completed at the direction of the City Commission, and **Change Order No. 2** in the amount of \$39,972.13 to cover the implementation of the **800 MHz Data Radio System** which was not included in the scope of work under the original contract, approved on November 22, 1988; these actions bring the total contract amount to \$525,000 (*Option 1 as proposed by Management and Administration/ISS*)

**Item 35** - Held a discussion and voted 4-0 (Mayor Maddox was absent) to accept the assumptions as proposed for the Fiscal Year 1999 Budget (*Option 1 as proposed by Management and Administration/Budget & Policy*)

**Item 36** - Accepted public comments on the State Housing Initiatives Partnership (SHIP) Program **Housing Assistance Plan for 1998-2001** and voted 4-0 (Mayor Maddox was absent) to approve the SHIP Local Housing Assistance Plan for submission to the Florida Housing Finance Corporation and adopt **Resolution No. 98-R-0018**, a resolution approving the plan (*Option 1 as proposed by Neighborhood and Community Services*)

**Item 37** - Held a discussion and voted 4-0 (Mayor Maddox was absent) to approve the submission of an application to the State Urban Tax Credit Program, a program which provides State tax credits to selected businesses which create new jobs in designated Urban Tax Credit area, and adopt Urban Tax Credit Application Resolution No. 98-R-0020 (*Option 1 as proposed by Neighborhood and Community Services/Housing*)

**Item 38** - Held a discussion and voted 4-0 (Mayor Maddox was absent) to enter into a **multi-party agreement** regarding the long-term planning for the **implementation of the Southeast Sector Plan**; the agreement specifically relates to the development of a master plan and Development of Regional Impact (DRI) application for the Southwood property and promotes the resolution of issues related to the future phases of the Capital Circle Office Complex (*Option 1 as proposed by Planning, additionally, regarding committee membership, suggested two representatives, an elected official as the representative and a staff member as the alternate attend all meetings on behalf of the City; delegated John Warner Smith, Assistant City Manager, as the City's staff delegate and delayed making a decision about the elected official until Mayor Maddox returned with the knowledge that Commissioner Lightsey had volunteered*)

**Item 39 - Ms. Miriam Juggler**, 1617 Branch Street, appeared before the Commission and discussed expansion and improvements of the center building and staffing issues relative to the 4<sup>th</sup> Avenue Recreation Center and the F.A.C. E. (Fourth Avenue Cultural Exchange) Program which operates out of the center

The following individuals appeared before the Commission relative to this item.

Mr. Robert Augustus Harper, 325 Park Avenue  
Ms. Dorothy Bouie, 746 North Macomb Street  
Ms. Jenetta Nelson, 812 Goodbread Lane  
Ms. Jill Beth Harper, 325 West Park Avenue  
Ms. Sherri Ross, 1328 Nyllic Street  
Ms. Miriam Juggler, 1617 Branch Street

**Item 40** - Held a public hearing and voted 3-1-0 (Mayor Pro-Tem Bailey dissenting and Mayor Maddox was absent) to continue the public hearing to adopt **Ordinance No. 98-O-0003, Amendment to the City of Tallahassee Sign Code for Real Estate and Construction Signage**, an ordinance which amends Article III of Chapter 3 of the City Code relating to signage (*Option 1 as proposed by Growth Management/Building Inspection*) requested that staff clarify the language taking into account concerns expressed by the citizens and Commissioners at tonight's meeting and continue the public hearing process to May 27, 1998 at 6:00 p.m.

The following individuals appeared before the Commission relative to this item:

Mr. Billy Stiles, 502 Terrace Street, representing the Old Town Neighborhood Association, Opponent  
Mr. Mike Reilly, 423 Meadow Ridge Drive, Opponent  
Mr. Tim Laughlin, 2772 Raintree Circle, representing the Eastgate Neighborhood Association, Opponent  
Ms. Wanda Eberhart, 2788 Raintree Circle, Opponent  
Mr. Mark S. Dunn, 3101 Ferns Glen Drive, representing Killearn Homeowners' Association, Opponent  
Ms. Jackie Wilson, 2444 Lanrell Drive, representing the Tallahassee Builders' Association, Proponent  
Ms. Judy A. Wilson, 1418 Millstream, representing the Tallahassee Board of REALTORS® and the Tallahassee Builders' Association, Proponent  
Mr. Jerry Moore, 824 Waverly Road, representing Waverly Hills Neighborhood Association, Opponent  
Ms. Meg Bates, 721 Kenilworth, Opponent  
Ms. Pat McTarsney, 1610 Springwood Drive, representing Tallahassee Board of REALTORS®, Proponent  
Ms. Ann Cleare, 1412 North Adams Street, representing Tallahassee Board of REALTORS®, Proponent  
Ms. Arlene MacDonald, 3005 Whisper Court, representing the Eastgate Neighborhood Association, Opponent  
Mr. Dan Lee Isaacs, 431 Waverly, representing Waverly Hills Neighborhood Association, Proponent  
Mr. Edward J. Malo, 2312 Eastgate Way,  
Ms. C.J. Dion, 1105 Lothian Drive, representing Waverly Hills Neighborhood Association, Proponent  
Mr. Ed Dion, 1105 Lothian Drive, representing the Tallahassee Builders' Association, Proponent  
Ms. Gloria M. Osborne, 2211 Killearney Way, representing Killearn Homeowners' Association, Opponent  
Mr. Millard Noblin, 3180 Hawkes Landing Drive, Proponent  
Mr. Sandler Dickson, 729 Kenilworth, Proponent  
Ms. Colleen M. Castille, 1729 Nestlewood Lane, representing the Balirstone Forest Neighborhood Association, Opponent  
Mr. Jim Powers, 3219 Thomasville Road, representing Lucerne at Woodlands Homeowners Association, Proponent  
Ms. Lytha P. Belrose, 2655 Hartsfield Road, Opponent  
Mr. Dan McDaniel, 1907 Ivan Drive, representing CONA, Proponent  
Mr. George Southworth, 2802 Coldstream Drive, Opponent  
Ms. Margery Tully, 1319 Leewood Drive, Opponent  
Ms. Joy Herring, 2970 Huntington Drive, representing the Neighborhood/Environmental Preservation Coalition, Inc., Opponent  
Mr. Ben E. Girtman, 2909 Abbotsford Way, Opponent  
Ms. Virginia Glass, 2401 Tallahassee Drive, Proponent  
Mr. Michael Ferrell, 7010 Buck Lake Road, Proponent  
Mr. Paul Earnhart, 2030-2 Thomasville Road, representing Watermark L.C.

**Item 41** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-O-0005, Paul Russell Road Realignment Voluntary Annexation**, an ordinance providing for the voluntary annexation into the City of approximately thirty-four (34) acres located southeast of Paul Russell Road and south of Orange Avenue and owned by Mr. John Colin English (*Option 1 as proposed by Management and Administration/Budget and Policy*)

**Item 42** - Continued the public hearing on the adoption of **Ordinance No. 98-O-0011, Pensacola Street/Capital Circle West Voluntary Annexation**, which would provide for the voluntary annexation into the City of seven different parcels containing approximately 12 acres and located on Capital Circle West and Pensacola Street to May 13, 1998 at 6:00 p.m.

**Item 43** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-Z-0013**, providing for the rezoning of property on the Official Zoning Map (RZ-165 - City Commission Rezoning) - rezoning 1.28 acres fronting on the north side of **Killearn Center Boulevard**, from Residential Preservation 1 (RP-1) to Office Residential 2 (OR-2) (*Option 1 as proposed by Planning*)

**Item 44** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-Z-0014**, providing for the rezoning of property on the Official Zoning Map (RZ-164 - City Commission Rezoning) - rezoning 13 acres lying west of **Doyle Conner Boulevard**, from PUD to MR-1 (*Option 1 as proposed by Planning*)

**Item 45** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-O-0015, Old Bainbridge Road/McFarlane Court Voluntary Annexation**, which would provide for the voluntary annexation into the City of approximately 7 acres located on Old Bainbridge Road, north of Fred George Road (*Option 1 as proposed by Management and Administration/Office of Budget & Policy*)

**Item 46** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-O-0016, Southwood Phase 5B Capital Circle Southwest Voluntary Annexation**, which would provide for the voluntary annexation into the City of approximately 1.2 acres located on Capital Circle Southwest and Crawfordville Road (*Option 1 as proposed by Management and Administration/Office of Budget & Policy*)

**Item 47** - Continued the public hearing on the adoption of **Ordinance No. 98-O-0017, Easton Forest Drive Right-of-Way Abandonment Ordinance**, an ordinance of the City abandoning a portion of road right-of-way located on Easton Forest Drive to May 27, 1998 at 6:00 p.m.

**Item 48** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-O-0019, North Monroe/I-10/Old Bainbridge Road Voluntary Annexation**, an ordinance providing for the voluntary annexation into the City of approximately seventy (70) acres located on the west side North Monroe Street, east of Old Bainbridge Road, and north of I-10 and owned by multiple property owners (*Option 1 as proposed by Management and Administration/Budget and Policy*)

**Item 49** - Held a public hearing and voted 4-0 (Mayor Maddox was absent) to adopt **Ordinance No. 98-O-0021AA, False Alarm - Burglary, Robbery, and Fire - Ordinance**, an ordinance of the City relating to false alarms (*Option 1 as proposed by the City Attorney*) as amended to mirror language from the state regulations

- Ms. Jude Ann Burk, 1710 South Gadsden Street, appeared before the Commission relative to this item.

**Item 50** - Held a public hearing and voted 3-1-0 (Mayor Pro-Tem Bailey dissenting and Mayor Maddox was absent) to determine that the Notification of a Proposed Change (NOPC) to the **Tallahassee-Leon County Civic Center Development of Regional Impact** (DRI), submitted on February 13, 1998, was not a substantial deviation and approved the Amended Development Order (DO) (*Option 1 as proposed by Growth Management*)

- Ms. Nancy Linnan, Post Office Drawer 190, Attorney representing the Civic Center appeared before the Commission relative to this item.

**Unagendaed Items:**

**SUMMARY OF CITY COMMISSION MEETING**

**APRIL 23, 1998**

The City Commission met in special session on April 23, 1998, in the Commission Chambers in City Hall with City Commissioners Bailey, Meisburg and Lightsey present and took the following action:

- Received public comments on the following proposed Cycle 98-2 Amendments to the 2010 Comprehensive Plan were before the Commission for consideration:

<i>Item #</i>	<i>Amendment To:</i>	<i>Nature of Proposed Amendment</i>	<i>Leon County School District Staff Comments</i>	<i>Planning Staff Recomm.</i>
<b>98-2-001 Text</b>	<b>FUTURE LAND USE ELEMENT NARRATIVE</b>	Expand the narrative description for Central Urban to enable application of SSZ	<i>No comments</i>	<b>Approval</b>
<b>98-2-M-001-A</b>	<b>FUTURE LAND USE MAP</b> (Properties fronting on south side of East Lafayette St., east of the railroad and west of Myers Park)	<b>From:</b> Central Urban <b>To:</b> Mixed Use A  11.94 Ac.	<i>No comments</i>	<b>Approval</b> Recommend approval of Low Density Residential development pattern
<b>98-2-M-001-B</b>	<b>FUTURE LAND USE MAP</b> (Properties fronting on the south side of E. Tharpe St. between Meridian Road and Monroe St. north of Lake Ella)	<b>From:</b> Central Urban <b>To:</b> Mixed Use C  12.91 Ac.	<i>No comments</i>	<b>Approval</b> Recommend approval of Low Density Resid. Office development pattern
<b>98-2-M-001-C</b>	<b>FUTURE LAND USE MAP</b> (Properties fronting on the south side of 10th St., the north side of E. Brevard St., between Adams St. and M.L. King Jr. Blvd.)	<b>From:</b> Central Urban <b>To:</b> Mixed Use C  (78.14 Ac.), and <b>To:</b> Residential Preservation  (11.95 Ac.) 90.09 Ac. total	<i>No comments</i>	<b>Approval</b> Recommend approval of Low Density Resid. Office development pattern on Mixed Use C portion of request
<b>98-2-M-001-D</b>	<b>FUTURE LAND USE MAP</b> (Properties fronting on the south side of Arizona and Preston St., the north side of W. Tennessee St., between Arkansas St. and Dunn Avenue)	<b>From:</b> Central Urban <b>To:</b> Mixed Use C  129.96 Ac.	<i>No comments</i>	<b>Approval</b> Recommend approval of Medium Density Resid. development pattern
<b>98-2-M-001-E</b>	<b>FUTURE LAND USE MAP</b> (Properties fronting on both sides of Levy Avenue, the south side of the SCL railroad, and lying between Iamonia St. and Lake	<b>From:</b> Central Urban <b>To:</b> Mixed Use B  83.75 Ac.	<i>No comments</i>	<b>Approval</b> Recommend approval of Low Density Residential development pattern

	Bradford Road)			
<b>98-2-M-001-F</b>	<b>FUTURE LAND USE MAP</b>  (Properties fronting on the north side of Gamble St., the east side of Hayden Rd., Eppes Dr. and Lake Bradford Rd., and lying west and south of the proposed bikeway)	<b>From:</b> Central Urban  <b>To:</b> University Transition  89.83 Ac.	<i>No comments</i>	<b>Approval</b>
<b>98-2-M-001-G</b>	<b>FUTURE LAND USE MAP</b>  (Properties fronting on the east sides of Dantzler and Brighton Roads, the West side of Jim Lee Rd., and lying between Magnolia Dr. and Orange Avenue)	<b>From:</b> Central Urban  <b>To:</b> Residential Preservation (104.36 Ac.)  <b>To:</b> Mixed Use B (64.24 Ac.)  168.60 Ac. Total	<i>No comments</i>	<b>Approval</b>
<b>98-2-M-002</b>	<b>Withdrawn</b>			
<b>98-2-003 Text</b>	<b>FUTURE LAND USE ELEMENT NARRATIVE</b>	Expand the narrative description for University Transition to enable application of SSZ	<i>No comments</i>	<b>Approval</b>
<b>98-2-004</b>	<b>FUTURE LAND USE ELEMENT</b>	Changes to Land Use Narrative and Policies which reduces the size of the USA, extends the time frame of the Plan to 2020, and establishes a minimum density of 2 du/ac & 90% development to occur inside the USA.	School Board does not disagree with reduction of the USA, but wants to be able to purchase and land bank sites outside the USA prior to 2010 for development after 2010. Supports inclusion of Woodville as a Rural Community	<b>Approval</b>
<b>98-2-M-004-J</b>	<b>FUTURE LAND USE MAP</b>  (Properties located around Lake McBride and south of Bradfordville and Bannerman Roads)	<b>Remove from USA,</b> also  <b>From:</b> Mixed Use A Residential Preservation  <b>To:</b> Urban Fringe and Urban Fringe with a Residential Preservation overlay  2,043.83 Ac. total	<i>No comments</i>	<b>Approval</b>
<b>98-2-M-</b>	<b>FUTURE LAND USE MAP</b>	<b>Remove from USA.</b>	<i>No comments</i>	<b>Approval</b>

004-K	(Properties located on both side of Apalachee Parkway and Old St. Augustine Road, being east of Windwood Hills to Chaires Cross Road)	also <b>From:</b> Mixed Use A  Residential Preservation  <b>To:</b> Urban Fringe and  Urban Fringe with a Residential Preservation overlay  3,196.37 Ac. total		
98-2-M-004-P	<b>FUTURE LAND USE MAP</b>  (Properties north of West Tennessee St. and south of the CSX railroad, and lying between Barineau and Geddie Roads)	<b>Remove from USA,</b> also <b>From:</b> Mixed Use A & B  Residential Preservation  <b>To:</b> Urban Fringe and  Urban Fringe with a Residential Preservation overlay  965.95 Ac. total	<i>No comments</i>	<b>Approval</b>
98-2-M-004-Q	<b>FUTURE LAND USE MAP</b>  (Properties north of Interstate 10, south of Stoneler Road, and west of Capital Circle Northwest)	<b>Remove from USA,</b> also <b>From:</b> Mixed Use A  Residential Preservation  <b>To:</b> Urban Fringe and  Urban Fringe with a Residential Preservation overlay  891.21 Ac. total	<i>No comments</i>	<b>Approval</b>
98-2-M-004-R	<b>FUTURE LAND USE MAP</b>  (Properties lying north of Interstate 10 in and around Lake Jackson, and fronting on the west side of Meridian and Bull Headley Roads and the north side of Bannerman Road)	<b>Remove from USA</b> 7,834.92 Ac. total	<i>No comments</i>	<b>Approval</b>
98-2-005 Text	<b>FUTURE LAND USE, HOUSING, &amp; CAPITAL IMPROVEMENTS ELEMENTS</b>	Narrative description of the Central Core and goals, objectives and policies to promote	Note: School Board submitted a comment requesting lanuaage be	<b>Approval</b>

		neighborhood revitalization, urban infill, and redevelopment.	changed in one of the proposed policies. The amendment reflects the requested change.	
98-2-006 Text	<b>FUTURE LAND USE ELEMENT</b>	Narrative description of the Southern Strategy Area and goals, objectives, and policies to promote the Southern Strategy.	Note: School Board submitted a comment requesting language be changed in one of the proposed policies. The amendment reflects the requested change.	<b>Approval</b>
98-2-007 Text	<b>HOUSING ELEMENT, GLOSSARY</b>	Revisions to City's affordable housing policy (Policy 1.2.4) and new definition of affordable housing.	<i>No comments</i>	<b>Approval</b> either Alternative 1 or Alternative 2
98-2-008 Text	<b>CAPITAL IMPROVEMENTS ELEMENTS</b>	Annual update of the schedule of Capital Improvements.	<i>No comments</i>	<b>Approval</b>
98-2-009 Text	<b>TRANSPORTATION ELEMENT</b>	Increase the level of service for Interstate 10 and Thomasville Road north of I-10.	<i>No comments</i>	<b>Approval</b>

- Voted 3-0-2 (Commissioners Maddox and Billings being absent) to continue this informational public hearing until May 27, 1998, at 6:00 p.m

The following individuals appeared before the Commission relative to these items:

Mr. Dean Minardi, 1014 North Adams  
Ms. Nancy Miller, Rt 7 Box 1070  
Mr. Art Jusko, 1303 Leewood Drive  
Ms. Sherry Van Dyke, Rt 7 Box 1069  
Mr. Calvin Sherman, P.O. Box 5083  
Ms. Ruby Johnson, 518 Marvin Street  
Ms. Gertrude Ryan, 1001 Myers Park Lane  
Ms. Sharyn Thompson, 1229 Sarasota Drive  
Ms. Althenese Barnes, 2619 Summerwood  
Ms. Laura Banks, 1401 Liberty Avenue  
Ms. Beth LaCivita, 1484 Mitchell Avenue  
Ms. Sheneza Rivers, 3017B Old St. Augustine Road  
Mr. Richard Polangin, 1300 North Duval Street  
Mr. Sidney Hough, 1214 North Bronough Street  
Mr. Chuck Hart, 2332 Cypress Cove Drive  
Mr. Gene Sellers, 2913 Brandemere  
Mr. E. W. "Rette" Irvine, 218 West 6<sup>th</sup> Avenue  
Mr. Robert Brunger, 1118 North Bronough Street  
Ms. Joan Heupel, 914 Richmond Street  
Mr. Larry Cerro, 730 East Brevard Street  
Ms. Dorothy Singer, 1408 Claude Pichard Drive  
Ms. Fawn Avant, 657 Litchfield Court  
Mr. Kurt Kuersteiner, 308 East Lakeshore Drive  
Mr. David Stich, 470 Frank Shaw Road  
Ms. Nancy Powers, 751 North Lakeshore Drive  
Ms. Virginia Rhoden, 207 Rhoden Cove Road  
Ms. Kelly Beck, 2255 Ten Oaks  
Ms. Pat Hasper, 6060 Miller Landing Cove

Mr. Russ McGregor, 3102 Ortega Drive  
Ms. Betty Niederoda, 6000 Miller Landing Cove  
Ms. Leanne Jowers, 7754 McClure Drive  
Mr. John Simmons, 1961 Raymond Tucker Road  
Ms. Simone Peterson, 8433 Olde Post Road  
Ms. Deborah Newhall, 1518 Rankin Avenue

- Thanked the staff for its work and expressed appreciation to the staff for staying and helping the Commission through the meeting

## SUMMARY OF CITY COMMISSION MEETING

APRIL 29, 1998

The City Commission met in a workshop session and took the following action:

**Item 1** - Heard a presentation from the staff of Neighborhood and Community Services, Mr. Tom Lewis, Director and Ms. Betty Rivers, on Welfare Reform. Discussed and voted 4-0 (Mayor Maddox absent) to receive staff's report and establish an interdepartmental work group selected by the City Manager to implement the recommendations contained in the Welfare Reform Target Issue (*Option 1 as proposed by the Department of Neighborhood and Community Services*) offering the following suggestions: *look at de-centralizing versus centralizing services to strengthen, work, and rebuild communities in order to support a diverse group of people; give consideration to working with the courts to utilize persons assigned to community service for projects, training and skills they may have and could bring to the program; develop criteria for choosing a one-stop center location which might assist staff in identifying other available/potential properties*

**Item 2** - Heard a presentation from the staff of Neighborhood and Community Services, Mr. Tom Lewis, Director and Ms. Brenda Tanner, on Neighborhood Planning. Discussed and voted 4-0 (Mayor Maddox absent) to receive staff's report and direct them to proceed with public meetings to determine community interest and involvement in the strategic planning process and to assist in the development of an executive committee to facilitate the process (*Option 1 as proposed by Neighborhood and Community Services*) requested an update on the number of items implemented since the Southside Revitalization Report was completed in 1993; emphasized the use of community residents in completing the needs and assets surveys

### Unscheduled Items

Discussed legislative action related to the closure of Woodward street and the City's options. Voted 5-0 to ask FSU to call the Governor and request a veto of the proviso language and the funding for the Woodward Street closure and that the City ask FSU to stop all additional legislative action on this issue so that it could come through the parallel processes in place to handle it (the MPO review and the Development Agreement with the City of Tallahassee on the FSU Campus Master Plan) Received word back from President D'Alemberte that FSU would not call the Governor to request a veto of the proviso language and the funding for the Woodward Street closure, however, FSU would be glad to go through the MPO process.

Requested a full legislative report at the next Commission meeting

Recognized Mr. John Koelemij for his efforts to help residents of his low income housing by utilizing a government program offering computer education and experience

Welcomed the new Assistant City Attorney, Sandra Upchurch, a graduate of Boston University and Stetson University, introduced by City Attorney Jim English.

Heard a suggestion that the Commission investigate the possibility of communicating with each other via a "chat room" and the legality of it as it related to the Florida in the Sunshine Law