

**MAJOR FUNCTION**

This is responsible, technical, and supervisory work involving grounds development and care, customer relations, budget preparation and equipment maintenance for the municipal golf courses. Work involves responsibility for supervising the care and maintenance of golf grounds and for planning, assigning, and supervising the activities of golf course grounds and equipment maintenance personnel. Work requires the proper determination and use of specialized fertilizers, insecticides and fungicides and responsibility for the planting, watering, care, and treatment of various types of grasses, trees, shrubberies, and other vegetation common to golf courses. Employees in this position are expected to be able to perform all work tasks and comply with any work schedules or attendance or duty requirements, which may be established by City or department rules. Work is reviewed through conferences, observation, inspection, and evaluation of results achieved.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES****Essential Duties**

Plans, schedules, supervises, and reviews the work of assigned employees engaged in the maintenance and care of golf course greens, fairways, roughs, trees, and plants, including the development and preservation of golf course grounds to maintain quality playing conditions. Plans and supervises the implementation of a landscape development and maintenance program, including the planting, seeding, irrigation and fertilizing of trees, shrubs, grass, and other vegetation used on golf courses. Plans and directs the maintenance, repair, and modification of golf course irrigation systems. Supervises and participates in the preparation and application of fertilizers, insecticides and fungicides used for the control of plant pests and diseases and the mowing operation of golf course greens and grounds, designating the proper cut based upon prevailing weather and playing conditions. Develops and monitors the annual maintenance budget for each course. Enforces safety standards and regulations and instructs and trains employees in the proper handling and application of chemicals to ensure the safety of the public, employees, wildlife, and property. Prepares and maintains comprehensive activity records, requisitions necessary equipment, materials, and supplies. Participates in the selection, placement, training, safety, appraisal, and discipline of assigned employees. Inspects grounds to ascertain work progress and course conditions.

**Other Important Duties**

Completes special projects as assigned. Performs related work as required.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Considerable knowledge of the methods, materials and equipment used in golf course maintenance, with special emphasis on fine turf maintenance. Considerable knowledge of planting, watering, fertilizing, draining and mowing golf course grounds. Considerable knowledge of methods and techniques of the preparation and application of chemicals used for the control of plant pests and diseases. Considerable knowledge of occupational hazards involved in golf course maintenance and safety precautions required of the work. Ability to organize, supervise, train, and evaluate assigned employees. Ability to prepare and maintain accurate records of activities. Interpersonal skill to resolve conflict and work with supervisors, officials, employees, members and the general public. Ability to establish and maintain effective working relationships with employees and the public as necessitated by the work. Ability to communicate clearly, orally and in writing. Skill in the use of microcomputers and the programs and applications necessary for successful job performance.

**Minimum Training and Experience**

Possession of a bachelor's degree in golf course operations, agronomy/turf management or a related field and four years of experience as a Superintendent or Assistant Superintendent of a large golf

course that includes the maintenance of golf courses, turf diseases, grounds, equipment and irrigation systems at an 18-hole golf course; or an equivalent combination of training and experience. One year of the required experience must have been in a supervisory capacity.

Necessary Special Requirements

Must possess a Florida Commercial Restricted Use Pesticide license at the time of appointment.

Must possess a valid Class E State driver's license at the time of appointment.

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