

**MAJOR FUNCTION**

This is routine work involving the use of some skills acquired by experience or on-the-job instruction. This work requires more than usual physical strength and endurance. A Maintenance Worker II works under the supervision of a foreman or a crew leader who issues oral work orders and inspects work frequently. Employees in this class may be assisted by one or more unskilled laborers.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES****Essential Duties**

Performs a variety of semi-skilled building maintenance, carpentry, painting, and masonry tasks; acts as helper to mechanics, carpenters, painters and other tradesmen where special skills are not usually required; digs and braces sewer and water lines and ditches; raises and lowers manholes and performs the rough masonry work involved. Builds forms for sidewalks and works as a cement finisher; makes water taps and cuts water on and off; sets up and operates sewer rodding machines; prepares soil, plants and cultivates flowers, grass and shrubs; frequently operates dump trucks with front end loaders, backhoes and other equipment in a part-time training capacity; makes, repairs and paints metal sheet signs; installs or repairs structures such as fences, retaining walls and bus stops; operates chain saws, jackhammers and related equipment; when not working as a skilled laborer, works as unskilled laborer as assigned. Performs related work as required.

**Electric & Gas Utility:** Performs daily operation, maintenance, preservation, enhancement and security of the City electric facility grounds. Responds to and resolves complaints about graffiti on City electric facilities. Makes routine repairs or adjustments to maintenance tools and equipment. Arranges for contracted service providers to handle more serious or major problems and monitors their work for compliance to specified standards. Monitors electric facility grounds during normal operating hours and responds to emergencies after hours. Assists with Maintenance of Traffic set-up and operation as needed. May provide job direction to temporary and contract labor assigned to grounds keeping and custodial services, and actively participates in the work while it is in progress. Provides technical trade services such as fence repair and fence grounding repair as needed to preserve safety and security.

**Other Important Duties**

Participates in training activities as directed by supervisor. Performs related work as required.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Some knowledge of a variety of semi-skilled maintenance and manual tasks. Ability to learn the use and operation of various routine maintenance equipment and tools and ability to operate such equipment in a safe manner. Ability to understand and follow oral and written instructions; ability to perform heavy manual work for an extended period under varying climatic conditions; good physical condition.

**Minimum Training and Experience**

Two years of labor experience.

**Necessary Special Requirements**

Must possess a valid Class E State driver's license, or a valid State Commercial Driver License (CDL) and the appropriate endorsement(s) as may be required for the designated positions allocated to this class.

Aviation: In accordance with 49 CFR Part 1542, employees must successfully complete a fingerprint-based criminal history records check and personnel background check prior to employment.

Electric & Gas Utility:

Individuals in this classification are considered essential during emergency and storm situations and must be able to work 16 hours per day for extended periods of time and may be required to be away from their family.

Individuals in this classification must be available to serve on-call and are subject to having to work outside of their assigned shift/schedule to meet operational needs.

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10-06-06  
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02-12-11\*  
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