

**MAJOR FUNCTION**

This is skilled work driving a refuse collection vehicle servicing commercial and/or residential establishments. Employees in this class are responsible for operating complex and large collection vehicles. Directs the work of subordinate employees performing ancillary tasks, adhering to safe driving protocol while ensuring efficient and service-oriented job performance, and conveying a positive image to the general public. Provides input for subordinate's Performance Evaluations. Job incumbents work independently with minimal supervision. Work is reviewed by a supervisor through inspection and observation for compliance with established personnel policy, route schedules, established routines, safety, economy of operation, and the proper utilization of assigned solid waste and recycling collection vehicles.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**

Drives and operates all Waste Management vehicles for the collection of solid waste. Plans, schedules and coordinates work activities for collection crews to meet production standards and maximize use of resources such as equipment, materials and supplies following consultation with Solid Waste supervisor. Provide input for Performance Evaluations. Utilizes route sheets, specifications and work orders, as necessary to establish clear work objectives. Responsible for obtaining necessary materials and supplies for jobs. Enforces safety precautions for the protection of assigned crew, the environment and the public. Operates and maintains heavy equipment, such as rear-steers, front-end loaders, roll-off trucks, boom trucks, rear loaders, 2-ton crew trucks and 40-yd. tandem dump trucks. Responds to and investigates citizen concerns related to applicable solid waste collection activities. Makes referrals to other service areas as needed.. Inputs data into Commercial Mobile Management system and completes other administrative tasks, such as recordkeeping, and basic reports relative to collection routes, material use, equipment maintenance, etc. Provides on-the-job commercial collection training to new/promoted employees and supports Career Progression efforts. Assists with classroom training designed to teach the proper techniques and procedures to meet the department's minimum standards and environmental regulations. Keeps accurate training records and signs off on the hours of training requirements.

Safely maneuvers through commercial/residential areas and around overhanging wires and other overhead obstructions. Activates controls to pick up waste off the ground and from enclosures utilizing both hands to operate the equipment. As the Crew Leader, directs the work of Solid Waste Technicians and Drivers assigned to assist with collection activities. Assists in training employees operating less complex equipment in specific driving and collection techniques. May fill in as Service Leader and performs other related duties as required. Checks condition of assigned vehicle and reports needed repair and service to supervisor and/or Fleet mechanics using established procedures. Prepares daily truck reports and keeps record of collection activity by properly completing route documents. Performs incidental manual labor in conjunction with the loading and dumping of trash. Performs other related work as required by supervisor.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Knowledge of the hazards associated with operating equipment used. Visual ability to read street signs and auditory ability to operate, load, and unload collection vehicles and vehicle ancillary equipment (e.g., booms and automation levers). Ability to follow oral and written instructions. Skills to maneuver vehicles safely through traffic, commercial and residential areas and adhere to state and local driving laws and ordinances. Customer service skills to represent the City in a manner consistent with organizational mission and values.

Minimum Training and Experience

Possession of a high school diploma or an equivalent recognized certificate and two years of experience that includes driving heavy duty equipment or solid waste collection equipment. Additional experience may be substituted on a year for year basis for the required education.

Necessary Special Requirements

Must possess a Commercial Driver's License (CDL) at the time of application, maintain a CDL throughout employment and complete 520 hours of City of Tallahassee Solid Waste Driver Training on the rear steer within 13 weeks of employment as a condition of continued employment.

Established: 03-31-07  
02-12-11\*  
07-12-12  
04-04-15  
11-07-20